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| ***Brisbane School Council – Meeting Minutes.* October 17, 2023, 7:00 PM** | **Location: School Library** |
| **Meeting called by:** | **Rachel Patterson, Chair & Elaine Skinner, CoChair** | **Who** | **Time** |
| **Welcome – Land Acknowledgement and Anti-Racism Statement*** After welcoming everyone, Jenn began the meeting by reading a land acknowledgement and anti-racism statement.
* Attendees by Google Meet connected.
 | Jennifer Oussoren  | 7:00 |
| **Approval of Previous Minutes** - Sept 19, 2023 * It was brought to the council’s attention that some did not view the previous minutes. Clarification was provided.
* It was requested that we be more precise in one area with a specific edit: “Melissa will take the lead for food volunteers, and Kim will be added if needed as a “happy helper.”
* Nothing else to report from Rachel Patterson
* No further questions arose, and the minutes received unanimous approval with that edit made.
 | Elaine Skinner in lieu of Rachel Patterson | 7:05 |
| **Principal & Teacher Update Combined*** Jenn introduced Avery Gray, who teaches a large Kindergarten FI class. She noted she initially had a small class, and then, with the reorganization, she now has a very large class of 30 children.
* Avery discussed the success of *Meet the Teacher Night /BBQ* and how it was a significant event enjoyed by teachers and students alike, indicating the children talked about it for days afterward.
* Avery explained the next event was the *Terry Fox run*, which has a very nice system, with the kindies running in a smaller inner circle and the older grades running in the larger outer ring. She explained the event starts with a talk/nice demo from the cross-country team.
* Avery noted a sad farewell to Ms. Dolson – Jenn O indicated they have spoken; Ms. Dolson has been back to help during her transition, and she is doing well at the new school.

Jenn O *Staffing Updates** New teacher Colleen Bailey – doing French coverage .2 afternoon - Very nice
* Priscilla Zilio – New Office Coordinator, very nice – started today. Jenn O indicated she is an experienced, very capable individual who comes from working at Sir Isaac Brock previously.
* Two new student teachers starting on Monday

*Clubs Updates** Chart will be updated regularly and added to the website
* She discussed Intramural Primary soccer club started with Ms Geddes and Mme Jen – great excitement from the students. She explained the junior soccer club feeds into junior soccer team.
* Bus patrol official training is on Oct 18th for the grade 5 and 6’s – Avery emphasized how important this role is.
* First student council starting. Next week.
* Mindfulness club started last Friday with Mme Jen and Jennifer Brighton leading
* Focus on nature and photography – the photos were amazing. ***LINK***

https://docs.google.com/presentation/d/1AcpGk\_1hYTAiaSVf1cv7dqRyK95N3NLwVqCzFwao288/edit?usp=sharing* Question came from group around how the kids are informed about clubs and if the information could be broadcast in several ways. It was noted that Rachel does the social media, and that she could also share the information.
* A group member also asked Avery if the teachers remind or prompt the kids about going to Clubs. Avery affirmed and Jenn O indicated students were reminded in the morning announcements, which also have a link on the website for parents to access.
* Avery shared that *IEP*s went out today
* Jenn O shared that *Grade threes have a a few standardized tests this year*
* CCAT – a standardized test – purpose to see if kids qualify for the gifted program – screens kids – it is to be administered Wed,Thurs, Fri – parents get a read out. In order for CCAT to be administered the school must have parental permission.
* students also get a math screening
* they also get EQAO Reading, Writing and Math
* A question came from the group asking if the gifted program was offered in French Immersion and Jenn O clarified it is only offered in English.
* Jenn O Reviewed *Important dates*
* *Oct 24* grade 4 field trip – STEM to University of Waterloo
* *Oct 25* P.I.C. dinner – open to all to attend – Focus on the development of Council
* *Oct 27* P.A. day – safety training in the am – afternoon dedicated to writing progress reports that come out in November
* Avery discussed *Halloween* on a Tuesday – she reviewed the school’s tradition of having a parade first thing in the morning, where the kids weave through the halls all the way down to the gym for a dance party. Explaining that children are invited to come in costumes – no face coverings, no weapons, making sure about no costume appropriations. Avery indicated that the kids love this event.
* *Nov 7* photo retake day – not automatic – parent’s must let teachers know they would like to do a retake, and they can choose between all the photos in the end.
* *Grade 6* Island Lake school trip – indigenious culture learning
* *Nov 14* progress reports online
* *Nov 23rd - 24th* – Thursday night parent teacher interviews – 15 min per interview, using the online booking system.
* Parent questioned if we will get updates from student council. Jenn O affirmed they will invite members of Student Council to the Parent Council to bring updates.
* Parent questioned about bussing funding for field trips – Jenn O indicated that the school could always use additional funding for this purpose. At the present time we have sufficient funding for one fall and one spring trip planned for each class. Food sales from the school goes to funding bussing
 | Jennifer Oussoren & Avery Gray | 7:20 |
| **Teacher Update**As above | Avery Gray | 7:45 |
| **Fundraising Update** * *Popcorn day* – this Thursday
* No reports because admin reports not available – will report on it next time
* *Subs* – 130 subs first week, $405.20
* Val talked through issues on first sub day – as well as follow up
* Broke orders down orders on school cash online to shorter blocks of 6 weeks
* Val reviewed *survey results* - Generally positive feedback.
* Val explained that if we close orders at Dec 13th, there will be a break in orders until the third week of January. Thus decreasing opportunity for sales.
* Vote put forward for one or two blocks.– consensus was for another block at this time.
* Review again at next meeting.
* BBQ $3249.23 – earned
* Ice cream gave back 10% of their sales = $152
* Mabels labels = $69
* Popcorn – positive feedback – we make 50% = $1 = last year we made $1700 –
* Thursdays – Oct 19, Nov 23, Jan 25, Feb 22, Mar 21, Apr 18, May 16, Jun 13
 | Val Bush | 7:45 |
| **Financial Report*** Popcorn update next month
* Allocated $700 for photography – only needed to send another $20
* Plan to meet with Priscilla next week to update
* Teachers were not able to order for BBQ - confusion – some teachers have not signed up for school cash online – check in with Lori who confirmed we have not paid for teachers
 | Hillary Snoek | 8:00 |
| **Regent Update** * Terms of references sit in draft, no new progress. Goal is to finish by the end of the school year. Plan to reach out to each executive to gather a summer of what they specifically do.
 | Elaine Skinner | 8:16 |
| **Parent Involvement Committee*** Querry what kind of feedback people would like.
* Feedback is to bring “newspaper headlines”
* also to network and see what other parent councils are doing
 | Jennifer Brighton | 8:18 |
| **Yearbook Committee*** Jennifer updated that she will not be using a yearbook company, rather a private printing company. Quotes are substantially less and should bring roughly $1500 profit to the school. It is unclear if the profits go directly to the school or to council, and Jenn O will look into this. Jennifer explained this requires a substantial increase in workload as she will have to individually move photos into the software, versus the photos flowing in.
* Ayella offered to assist – Jennifer to follow up
 | Jennifer Brighton | 8:20 |
| **Kindergarten Rep Update*** Recess supervision volunteers – Diana indicated she will work on a schedule
* Want an email to go out to parents regarding questions about who to go to for what
* What is the best timing for a toy drive - After March Break
* People do not know Diana is their contact person yet – communication needs to be sent out
* Avery is the division lead of kindergartens – will liase with Diana
 | Diana Arajs | 8:25 |
| **Volunteer Coordinator Update*** Nothing to report
 | Laura | 8:30 |
| **New Business*** Parent brought up issue of not getting letter for police check – Jenn O indicated she will follow up with this.
* All returning volunteers must fill out and complete declaration forms
* Jenn O reviewed Guelph Outdoor School Program - Outdoor Toolbox Rep would work with the teacher, school council would purchase, three teachers would get three sessions each. Rep conferences with the teacher, kids are set up with challenges, debrief with Rep facilitating and modeling, Advocate for teachers who would like to build capacity. Cost is $1250 . Parent noted it is a great program. Council member, Kim, requested the information is shared amongst the other teachers. Would suggest each division send one teacher. Division leads are Avery Gray, Karen Anderson, Rachel Umpleby.
* Teachers very open to learning how to integrate outdoor learning.
* *The council voted all in favour for the training*
* Google folder has been created for council
* A separate folder will be created for yearbook photos
* We came in 2nd place for the fair display competition winning $100, these funds will go directly to the school – comments were made that it was very rushed pulling the sign together and that we ought to plan for next year well in advance.
* Discussion ensued that we need to start a committee for the swings – Jenn O to check with the board regarding next steps and look into the options for what to do in that area. The group discussed that the structures we currently have were sourced through tremendous private donations. Agreed to table for next meeting and to discuss perhaps going to the new major developers coming to the area.
* Concerns brought up about the speed limit on the street. It is 60 km per hour and it is typically 40 km per hour by schools. All parents agreed it does not feel safe to park on the street. Parents discussed an accident from last year that was dangerous.
* The group commiserated and it was suggested that we approach OPP and first Jeff Duncan from the county. It is a county road not a road of Erin’s
* Val to reach out to Jeff – enforcement of speed limit limited but previous experience has been that if the OPP are consistently approached they will eventually react
* Discussion about parent council list needing to be updated – Jennifer Brighton will update list and circle it back to Jenn O for her records.
 |  | 8:30 |
| **Adjournment*** Confirm the next meeting is Nov 14th, 2023 at 7pm, in the Library. Google meet link provided below.

November Brisbane SC MeetingTuesday, November 14 · 7:00 – 8:30pmTime zone: America/New\_YorkGoogle Meet joining infoVideo call link: https://meet.google.com/aze-gife-jbpOr dial: More phone numbers: <https://tel.meet/aze-gife-jbp?pin=1317302340941>* ***This will be the last meeting until the new year.***
 |  | 9:00 |