

Credit Meadows Elementary School – School Council

MINUTES

September 2016

The meeting of the Credit Meadows School Council was called to order by Kelly McKee at 7:00 pm on September 19, 2016 in the library at Credit Meadows Elementary School.

Present Executive: Kelly McKee, Brenda Tervit, Virginia Dow, Laura Fry

Voting Members: Lorrie Wren, Nancy Turner, Kim Beck, Patricia Tolton

Voting Members not present: Robbie Price

Non-Voting Members: Anita Lagundzija-deFreitas, Andrea Papavasiliou, Barb O'Meara

1. Welcome by Kelly McKee
2. It was determined that the Executive would be as follows:
 - a. Chair: Kelly McKee
 - b. Co-Chair: Brenda Tervit
 - c. Treasurer: Virginia Dow
 - d. Secretary: Laura Fry
3. Kelly McKee made a motion to approve amending the School Council By-Laws (page 8, Voting / Decision Making) to include the following by-law to allow for E-Voting. Lorrie seconded. Carried.
 - a. Amendment: should a decision be required prior to a scheduled meeting, voting may be accomplished by email. A motion must be made and seconded to go to an evote. A discussion via email will occur followed by voting members providing their decision by a set date outlined by the chair/co-chair.
4. Review of June 2016 minutes, tabled until October meeting. Correct the spelling of Andrea's last name going forward.
5. Principal's Report:
 - a. Anita welcomed everyone to the meeting.
 - b. School population is now approx. 410 students which is up from 395 students three years ago.
 - c. This year they did not have to go through a major re-organization.
 - d. There was some shuffling of the primary grades, due to caps by the school board. Primary's are 20 and 3/4 splits were 23.
 - e. Some changes were:
 - i. Ashley Walter
 - ii. Rebecca St. Croix – primary planning
 - iii. Mengyi Zhang
 - iv. Alexandria Hart – grade 2/3 in the Island
 - v. Colin Barron moved to 1/2
 - f. Some feedback from parents was to have
 - i. Regular character education assemblies
 - ii. Academic awards for the end of the year. Anita will review with staff and get feedback on what other schools are doing and let us know.

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- g. The Life Threatening Management form which was for the Epi-Pen is now including Asthma as well. An Asthma awareness column will be posted in the next newsletter.
- h. A hardcopy of the newsletter was sent out in September to ensure all parents received it. However, next month it will be posted online. The website will be utilized further to communicate to parents.
- i. Please send any parents who feel they are not connecting with the school to see either Anita or Andrea so they can be of assistance.
- j. The Credit Meadows Facebook page has received mostly positive feedback. Very few negative comments.
- k. Andrea advised that Kelly had presented the changes in council to the CMES staff and below is their wish list of which programs to continue to help fund:
 - i. Arts Day support – 60%
 - ii. Scientists in school
 - iii. School wide tech – 40%
 - iv. Bussing costs for field trips
 - v. Band & Music – 20%
 - vi. Others: color photocopying & outdoor learning space
- l. Andrea discussed an update regarding special education in the hub which currently has 2 EA's. They will do a targeted reading program to help with primary's that may be struggling. The SRA program cost just over \$1000. A child who receives about 65 lessons using this program can advance their level by up to two years.
- m. Two more of the K-8 assessment tool kits have been purchased. CMES currently has two primary and 1 junior kit and the new kits will arrive this coming Wednesday (Sept 21/16). Andrea will be holding a lunch and learn for the classes.
- n. Andrea spoke about My Blueprint, which is a board developed program; this allows each child to have an online portfolio.
 - i. Two teachers will be trained by the board and then will relay the information back to the other teachers.
 - ii. This will allow for more transparency and accountability.
 - iii. It will provide a baseline to see if there are children that will need enrichment.
 - iv. It will also be able to capture students on the other side of the spectrum to help with their learning as well.
 - v. Data will travel with the child through the school years.
- o. UG Cloud was discussed; this is an online platform for learning. What is taught in the classroom can be reviewed online. Teachers will be sending home access and passwords.
- p. Andrea advised that the reading cart is up and running, they purchased \$1200 of additional books.

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6. Treasurer’s Report:

		\$ 10,888.03	Current balance in account
		\$ 1,000.00	Allocated for music books
2015	}	\$ 3,000.00	Allocated for sound proof curtain & assessment tools
		\$ 5,000.00	Allocated for the track
		<u>\$ 1,888.03</u>	
		\$ 500.00	Allocated for cookies
2016	}	\$ 810.00	Allocated for milk program
		\$ 152.00	Allocated for insurance
		<u>\$ 426.03</u>	Balance forward

a.

7. Cookie Days: Grade 8’s will sell the cookies this year and profits will go towards their graduation and any additional money will go to their graduation trip. Food will be the first priority to cover and the school will still cover the cost of engraving.
8. Food Day: Andrea discussed using Lunch Box orders for our food day.
 - a. This is an online program with various approved vendors.
 - b. The treasurer does not have to handle cash since it is all online.
 - c. If implemented there would be training.
 - d. Tabled to discuss next meeting; Kelly will research and Andrea will discuss with the teachers.
9. Fundraising:
 - a. Farm to School – earns 10% in profit per bag.
 - b. Vesey’s Bulbs – earns 50% in profit.
 - c. Will continue this year with the Poinsettia fundraiser.
 - d. Terra Cotta Cookie Drop – will time it to arrive with the Poinsettia so parents can pick up both on the same day.
 - e. Lovable Labels – should we consider doing a fundraiser?
 - f. Kelly to review Dieleman’s vs. QSP for a fundraising opportunity.
10. A \$945.00 grant was given to the music program from the Investors Group. This will help with new equipment due to wear and tear.
11. Track Update: Currently have \$5,000 in cash and \$5,000 in a GIC. Last year the quote from the board to fix the track was around \$9,000. Kelly will look into getting a revised quote and send out as an E-Vote.
12. Meet The Teacher: Thursday Sept 22nd
 - a. Set up an information table so that we can inform parents about School Council.
 - b. Sell: spirit wear, popcorn, cookies, juice, coffee and water for \$1.00 each.
 - c. Anita to create a reminder to go home with students.
 - d. Send an email to volunteers with time slots to see who is available to staff the table.

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13. Remembrance Day: 2015 wreath cost \$42.00; Kelly made a motion to buy another wreath for 2016. Brenda seconded. Carried.
 - a. Two students will take the wreath to the town ceremony and Kelly will be able to drive them.
14. Parking Lot Topics:
 - a. Virginia experienced an issue at drop off while bringing her dog onto school property. This happened on two occasions. Her concern was that she could not find the policy on either the school website or the UGDSB website. Anita to advertise this policy for parents, as this is in place for children with high anxiety.
 - b. Nancy discussed holding another workshop for parents who have children with high anxiety. She will reach out to DCAFS to arrange.
 - c. Recent newspaper article in the Banner about a man trying to lure a 10-year old boy into this vehicle. This was in our area and should be brought to the attention of the teachers to continue to discuss safety issues. Anita will address this with the teachers.
15. Mural in foyer: is getting older and needs to be updated; discussed a plan of taking a picture of the mural and doing a memorial within the school to show the history. It will then be painted and updated to hold student artwork.
16. Nancy informed everyone that full STEAM ahead (science, technology, engineering, arts and math) was approved for the pro grant. More details to come. Possibly a spring event.

Meeting adjourned at 8:39 p.m.

Next meeting to be held Monday October 3rd 2016

Notes by Laura Fry