

Credit Meadows Elementary School – School Council

MINUTES

September 2017

The meeting of the Credit Meadows School Council was called to order by Kelly McKee at 6:30 pm on September 12, 2017 in the library at Credit Meadows Elementary School.

Present Executive: Kelly McKee, Virginia Dow, Laura Fry

Voting Members: Kim Beck, Patricia Tolton, Tammy Trimble, Kerry Warnaar, Inga Layman, Jan Pettigrew

Non-Voting Members: Andrea Papavasiliou, Barb O’Meara, Krystal Martin

1. Welcome by Kelly McKee and an introduction around the table. Welcome to new members.
2. It was determined that the Executive would be as follows:
 - a. Chair: Kelly McKee
 - b. Treasurer: Virginia Dow
 - c. Secretary: Laura Fry
 - i. Voting members were also determined – see above
3. Approval of June minutes; Patricia put forward a motion and Kim seconded the motion.
4. **Principal’s Report:**
 - a. Andrea sent Anita’s regrets as she could not be at the meeting due to re-organization.
 - b. The renovations are almost complete and look great; feedback from students has been good, in particular to the noticeable difference with the change in some of the classrooms from a partition wall to a solid wall. 100 new chairs were purchased and 271 desktops were replaced.
 - c. This summer in late August playground repairs had to be done to ensure the playground was allowed to remain open to the students. The total cost was approx. \$2500. We had this funding set aside and council approved the funds to be used in the summer.
 - d. Grades 5 – 8 will be going through a re-organization in order to meet ministry requirements. A lot of changes happened with new OSR’s and others leaving in the last week of August.
 - i. The junior/intermediates will be getting a new class which will in turn lower the class sizes. Class sizes will go from approx. 29/30 students to 24/25 per class. A new person will be hired to fill the position for the new class.
 - ii. Children will be getting a letter sent home for their parents.
 - iii. With the new class there will be a need for a portable. It will be about 6-8 weeks until it is set up. CMES still has previous hook ups so that will help with getting it ready.
 - e. Meet the Teacher night is Sept 21st from 530 to 730. School council will have a table set up with brochures and snacks. The book fair will be on that night as well as samples for spirit wear will be on display.
 - f. Update re Spec Ed; IEPs will be sent home for parent consultation and they are hoping to get them home for a pre-edit by Friday and will have a feedback form enclosed.
 - i. October 16th final IEP’s will go out after parent consultation and teacher edits.
 - g. It was determined that Mondays will be the best night for council meetings.

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5. **Treasurers Report:** See attached report
 - a. We have transitioned out of the School council account and everything is now operating out of the school accounts.
 - b. The year-end reports were discussed and Andrea will send over to the board. See attached report.
 - i. We need to review money for allocations, to be discussed next meeting.
6. **Track Refurbish:** is approved and we are on a waiting list with the board. We are waiting to hear from them on when it will be done.
7. **Playground:** As noted in the Principals report we had to make some repairs this past summer. The larger playground is aging and we may need to look at fundraising for reserves for playground maintenance or a new playground.
8. \$1000 was donated by the Trimble family and was specified to put forward into Spec Ed. materials for students. Thank you for the generous donation!
9. **Teachers Requests:**
 - a. Band Program is requesting \$1000 to assist with repairs, maintenance etc. plus \$600 for a portable stand.
 - b. Grade 1 – 4 music program request for \$300 for 30 buckets for drumming and 30 pairs of drumstick.
 - c. Band shirts, \$900 approved last year and there is a request in for an additional \$382.78 as they are buying additional shirts.
 - d. A motion was made to cover all the above music except the band stands. This will be reviewed when we start with food days. Kim put forward a motion and Kerry seconded. All in approval.
 - e. Insurance – last year was approx. \$185 and we have budgeted the same amount for this year.
 - f. Dufferin Phys Ed – approved for \$400
 - g. Remembrance Day – approved for \$50
10. **Food Days:** Jan is working on the food days; she is working with the board to get our vendors approved. This is a new procedure this year.
 - a. Milk Tokens: it was discussed that we will no longer be selling milk with the food orders and that they will be sold in bulk on cash on line. The cost of milk needed to go up from \$.90 to \$1.00 due to our cost.
11. **Upcoming events:**
 - a. Meet the Teacher
 - b. Poinsettia Drop, December 5th 2017
 - c. Christmas in the Meadows, December 20th 2017 – Tanya will book Santa.

Meeting adjourned at 8:17 p.m.

Next meeting to be held Monday November 6th 2017

Notes by Laura Fry