**CREDIT MEADOWS ELEMENTARY SCHOOL**

**220 Blind Line Orangeville, ON L9W 4V2**

 **Phone: 519 941-7487 Fax: 519 941-8121**

**Principal: Ms. Lagundzija-deFreitas and Vice Principal: Ms. Federico**

Wednesday, September 12, 2018

Dear Credit Meadows Families:

Our school year is off to a great start and we would like to thank parents for helping their child make the transition from summer holidays to school routines.

Every September, the school and the District Staffing review enrolment numbers to determine whether or not the Board complies with Ministry regulations about class size averages. Through this process, administrators compare actual enrolment numbers to the numbers projected by the board in the spring. We have now completed this review, and some of our classes exceed the ministry's class size requirements. This year, the population at Credit Meadows has increased, resulting in higher than average numbers of students in some of our classrooms.  As a result, we will be adding a kindergarten class to our school. Students in a number of grades will be involved in reorganization, with a number of our students moving classes.

I understand that you might have concerns about these changes. Please be assured that these changes will not affect the quality of education your child will receive at Credit Meadows Elementary School. Our staff have the skills, training and resources to work effectively with students in a variety of settings.

As always, we will do what is in the best interest of students and families. At the same time, the school board has an obligation to comply with the ministry's requirement. School staff will work to minimize the impact on students resulting from the re-organization and ensure a smooth transition.

Ms. Federico and I will be meeting with classroom teachers during the week to determine which students will be moved to a new classroom. As always, decisions will be made that provide for the best academic experience for all children. Academics, special needs, and social connections will be considered.

If your child will be changing classrooms, you will receive a call from the school on Wednesday or Thursday, September 12 or 13, 2018. Students will move their belongings on Friday and will start in their new classroom on Monday, September 17, 2018.

Smaller class sizes will enhance the school experience for all of our CMES students. We are confident these changes will be smooth and successful for all.

If you have any questions or concerns, please contact your child’s teacher at 519-941-7487.

Sincerely,

Ms. Lagundzija-deFreitas & Ms. Federico

Principal & Vice-Principal