




Let's Get Organized!

Your monthly tips and tricks newsletter completed by your School Occupational Therapist (OT)!



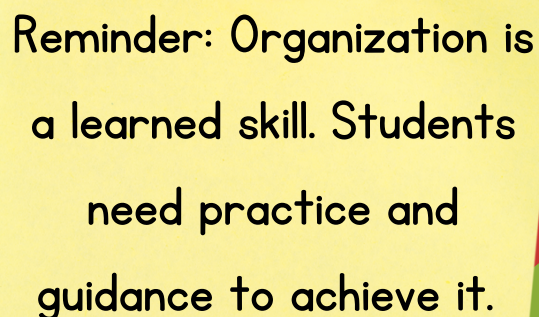
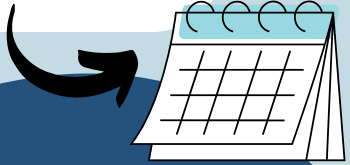
1. Provide time for students to place their papers in their binders after each class lesson. It's easy to rush to the next subject, but providing a small amount of time will help them build strong organizational habits.

2. Ensure students start the year off with dividers. If students do not have dividers use a blank sheet of paper and a sticky note to create their own dividers.



3. Reduce the amount of non-required objects in the desks. Students should have a pencil case, 1-2 binders, and any required textbooks. That's It!

4. Provide time weekly and/or monthly for students to clean out their desks and binders!



Reminder: Organization is a learned skill. Students need practice and guidance to achieve it.

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