

EVENT PLANNING MEETING
January 25, 2024 via Google Meet

DANCE-A-THON

YOUTUBE MUSIC WITH FOLLOW ALONG DANCES

- X1 volunteer to create YouTube dance video playlist for Grades JK-2
- Input from classes? See dance schedule below.
- Playlist to be vetted in advance – provide to Principal & Vice-Principal by **Feb 5th**

MUSIC PLAYLIST

- X1 volunteer to create music playlist for Grades 3-8 (if Spotify, will require use of non-school device)
- Input from classes? Consider Dance-Ed songs?
- Consideration diverse representation of artists; no swear words/appropriate language
- See dance schedule for planning purposes.
- Playlist to be vetted in advance - provide to Principal/Vice-Principal by **Feb 5th**

AMBIANCE/DECOR

- X1-2 volunteer(s) to look into **renting or purchasing disco ball/disco lights** (before purchasing, run details by Lisa & Christine – allocate up to \$100?)
- Any other eco-friendly décor/ambiance ideas?

POST-DANCE POPSICLES

- X1 volunteer to take care of **post-dance popsicle** details (*popsicle to be gluten-free, lactose-free, nut-free and Halal)
- 469 students; freezer storage space will be arranged
- (Before purchasing, run details by Lisa & Christine)

PRICE FOR MOST MONEY RAISED

- Ideas? (up to \$100)
- X1 volunteer – take care of details for prize & to tally the donations raised for each class (donations due by end of school day Feb 13th)
- Also to connect with Sue to tally donations submitted through Cash Online

OVERSEEING DANCE-A-THON

- X8 volunteers -- throughout the Dance-a-Thon, we will need x2 volunteers to help out per time slot
- Oversee/troubleshoot music/YouTube video playlists
- Distribute popsicles to students following dance window
- POLICE CHECK required

DANCE-A-THON COMMUNICATION BLURB - LISA

EVENT POSTER - JAY

OTHER DETAILS

- Wear GLPS CARE shirts
- Any other ideas, keeping in mind that we are an eco-friendly school
- Anything missing?

VOLUNTEER SIGN-UP:

Task: YouTube playlist (JK to Gr.1)	
Volunteer Info.	Action Item & Due Date
Name:	Create a YouTube Playlist
Email:	Share with Principal & Vice Principal by Feb 5 th
<ul style="list-style-type: none"> • Device to use, to stream YouTube playlist to screen in gym? 	

Task: Music playlist for grades 3-8	
Volunteer Info.	Action Item & Due Date
Name:	Spotify Playlist: "GLPS Dance-a-Thon"
Email:	Shared with Principal & Vice Principal by Feb 5 th
<ul style="list-style-type: none"> • Device to play Spotify playlist during dance – any options? 	

Task: Ambiance/Décor (i.e. Disco Ball Rental?)	
Volunteer Info.	Action Item & Due Date
Name:	Done in time to ensure disco ball available on event date
Email:	

Task: Take care of popsicle details	
Volunteer Info.	Action Item & Due Date
Name:	Done in time to ensure popsicles available on event date
Email:	

Task: Take care of prize for class with highest donation/ includes tallying amounts for each class (Feb 13th)	
Volunteer Info.	Action Item & Due Date
Name:	Done in time to ensure popsicles available on event date
Email:	

TASK: OVERSEE DANCE-A-THON		
DANCE BLOCKS	(4 VOLUNTEER BLOCKS x2 PER BLOCK = 8 VOLUNTEERS NEEDED)	
9:15-9:45 AM (KA, KB) 9:45-10:15 AM (KD, KC) 10:15-10:30 AM (1A,1B,1C)	VOLUNTEER SHIFT: 9:00 – 10:00 AM	
	(Ideally someone in initial block able to take lead on technology set-up)	
	<ul style="list-style-type: none"> • Plug device to audio jack into PA system; projector on ground in middle of gym (help offered from teachers familiar with tech) 	
	Name:	1) _____ 2) _____
	Email:	1) _____ 2) _____
	Phone #:	1) _____ 2) _____
	VOLUNTEER SHIFT: 9:45 – 10:45 AM	
	Name:	1) _____ 2) _____
	Email:	1) _____ 2) _____
Phone #:	1) _____ 2) _____	
First Nutrition Break		

11:30-12:00 PM (2A, 2B) 12:00-12:30 PM (2/3C, 2/3D) 12:30-1:00 PM (3/4A, 3/4B, 4/5C)	VOLUNTEER SHIFT: 11:15 – 12:15 PM	
	Name:	1) _____ 2) _____
	Email:	1) _____ 2) _____
	Phone #:	1) _____ 2) _____
	VOLUNTEER SHIFT: 11:50 – 1:15 PM	
	Name:	1) _____ 2) _____
	Email:	1) _____ 2) _____
	Phone #:	1) _____ 2) _____
<i>*Second Nutrition Break*</i>		
1:50-2:20 PM (5A, 5/6B, 6A) 2:20-2:50 PM (7/8A, 7/8B, 7/8C)	VOLUNTEER SHIFT: 1: 40 -3:00 PM	
	Name:	1) _____ 2) _____
	Email:	1) _____ 2) _____
	Phone #:	1) _____ 2) _____

Communication Blurb: (send to Mme. Labelle by Friday Feb 2nd):

Subject: (GLPS Dance-a-Thon Fundraiser)

School Council is putting on a Valentine’s Day “Dance-Your-HEART-Out” Dance-a-Thon

Event Details:

When: Wednesday February 14th, throughout the school day

Attire: This is a perfect opportunity for students to showcase their GLPS “CARE” shirt

Donations: Students are invited to collect donations for this event. All fundraised money will be in support of GLPS “experiential learning” initiatives, including the Wonka musical and hosting Guelph Grotto at our school near the end of the year. Donations can be submitted through Cash Online, or by following the directions on the UG Learning foundation form attached (tax receipts can be provided through UG Learning Foundation form for donation value of \$20 or more).

Donations are due by the end of day on Feb 13th/2024. A prize will go out to the class who raises the most money, so be certain to specify which class your child is in if a donation is submitted through the UG Learning Foundation.

Unlearn Workshop (April 15th):

1. Unlearn Workshop has been booked for Monday April 15th from 7-8pm
 - In-person workshop for Ecole Guelph Lake and Victory School caregivers (adults only)
 - Topic: Mental Health in relation to mental health
 - Flyer will be provided by Unlearn
 - Opportunity to connect with other families in our community and walk away with some thought provoking material
2. Advertise
 - Save-the-date poster (Jay) – send out in February? Fill out survey for better knowledge of participants and attendance numbers
 - Flyer – created by Unlearn
 - Email blurb with details closer to event – (by Friday April 5th?)
3. Will advertise that there are prizes to win, to help encourage attendance – such as Unlearn Merch and/or free workshop (up to \$100)

4. Advertise for attendees to bring a hot beverage/their own water