

**Island Lake School Council Meeting Minutes
Tuesday, November 13, 2018 – 7PM in the Library**

In Attendance: Tania Rooney (CHAIR), Ashley Hopkins (SECRETARY), Tanya White (Teacher-Advocate), Brenda Kinsella, Jennifer Smith, Janice Dampier (VICE PRINCIPAL), Charmaine Spiteri, Sean Singh (PRINCIPAL), Tammy Woods, Melissa White, Dayna Osborne, Jacelyn Alphonso, Natasha Reiche, Anna Michelle Smith, Erin Kipps, Maia Richardson

Babysitters: Josh Soper and Zarina

Start Time: 7:00 p.m.

Welcome:

Tania – introduced all members in attendance. Land Acknowledgement done by Sean.

September Minutes

Motion to approve September minutes - Charmaine; Second - Brenda

Treasurer's Report

September

- Family Transition Place, popcorn day, Scientist in the School (1 class) expenses came out of account in the past month
- Motion to approve – Charmaine, Second - Ashley

October

- Deposited \$15,328 from Pizza Days
- Small profit from family movie night (\$109.04) deposited
- Deck the Halls, first set of pizza orders, Free Family BBQ, Remembrance Day Wreath and Scientist in the School (1 class) expenses came out of account
- Money needs to be transferred (\$602 from balance of school year 2017-2018) to School Class General to keep a required standing balance of \$5000 in that account
- Remaining \$4,155.18 will be transferred to School Council Fundraising
- Council has been asked to keep in mind that the middle slide needs to be replaced on the playground and the school is currently working on getting the quotes to fix that
- Required changes (wreath cost to be changed to \$75) will be made before
- Motion to Approve – Charmaine, Second - Jacelyn

Principal's Update

1) Thank You to Council For:

- Organizing the pizza days, poinsettia fundraiser, movie night and Deck the Halls
- Subsidizing the Family Transition Place presentations and purchasing the wreath for the Grade 5 classes to place at the Cenotaph
- Providing plants for the Outdoor Learning Space

2) **Special Days:**

- Remembrance Day – Assembly. – Nov 9
- Western Day – Nov. 16
- Bullying Prevention Week – Nov 19 – 23
- Pink Shirt Day – Nov. 23

3) **Grade 8 End of Year Trip – Ottawa**

- Have had the parent meeting and all of the details are arranged
- Will be going in June

4) **Professional Development Day – Friday, Nov. 30 – Progress Report Interviews**

- Online interview booking info on website on Tuesday, Nov. 20
- Report Cards go home on Tues., Nov. 20
- Interviews – Thursday, Nov. 29 – 3:30 – 8:00 and Friday, Nov. 30 – 8:45 – 3:15

5) **Recent & Upcoming Events** (please check the website calendar for a full list)

- Junior Volleyball Intramurals and upcoming tournaments
- ILPS Book Fair – Nov. 26 – Nov. 30

6) **Newsletter will be posted on the website in a new format that meets Ministry Accessibility Guidelines**

- While this is being worked out, parents will receive email updates about things that are coming up in the school

7) **Grade 5/6 Class has been moved to their portable**

New Business

Meal Days

- **Pizza Days** – three pizza days have happened so far and are running smoothly
- Natasha has aligned great volunteers to help with this each week
- 482 slices ordered each week
- **Simply Pasta** – was not on the approved vendor list and Jason is still in the process of getting on the approved list. We will push the start of Simply Pasta until at least the New Year and pending Simply Pasta getting on the approved list. If Simply Pasta does not get on the list, at the January meeting we will begin considering other options

Deck the Halls

- Date change. Deck the Halls will now be on Thursday, Dec. 6th – 6 – 8 PM
- Santa is booked
- Students will be given a passport of the different activities that they can do at the event when they arrive and can then submit their passport when it is completed to win a \$50 gift card to the movies

- Themed baskets – all classes have been given a theme and letters have been sent home to families about donating items. Teachers have been getting some great donations for their baskets
- Will get some volunteers for the event – Grade 8 and Grade 9 students
- Tammy will check in with Rebecca (the photographer we have used in the past) to see if she is available to come and take pictures

Poinsettias

- Jacelyn has organized
- Orders are due on Nov. 14th
- Have some large orders from local businesses
- Consider moving the date up next year? To accommodate businesses – something to think about for next year
- As of noon today, there were only 56 plants sold on School Cash Online – will continue to promote it on the School Facebook Group and via Email
- Pick up is Nov. 29 – 4 PM – 8PM and Nov. 30 (9 – 12PM)
- Businesses will be asked to pick up on Wednesday
- **Delivery Volunteers:** Natasha, Jacelyn, Maia
- **Volunteers:** Ashley (4:30 – 8), Brenda, Erin (5:30 – 6 arrival); Friday – Jacelyn

Parent Involvement Strategy

- Want to look to boost parent involvement in School Council and other events around the school
- Send bookmarks home with students when they buy items at the book fair that talk about the benefit of having their parents involved in the school – Motion to approve funds (\$500) to have copies of the bookmarks made in colour and on card stock – Motion to approve – Charmaine, second - Natasha
- Have a Parent Council Booth at all school events to promote what school council does and how to get involved
- Look into getting PIC funds to help further engagement
- Look to providing opportunities and resources for parents on how they can support their child at home (make council a resource for parents)
- Provide small presentations at the beginning of council meetings that would benefit parents and help them understand more what their child is learning and how parents can assist them
- Think about starting a council newsletter
- Encourage parents to share their involvement ideas
- Jennifer from Déjà vu Diner has designed a weekend for each local school where if your families go, they will donate \$3 from every meal purchased – however we are unable to support a specific business and so will be unable to participate
- Have a games night to bring families into the building and encourage their involvement

Teacher Survey Responses

- A survey monkey was put together by Tania and Sean to get the teachers thoughts and opinions
- Teachers were asked: how familiar do you feel you are with parent council? What do you feel the council has done well in the past? What can they improve on in future? What parent council funded initiatives would you be interested in seeing in the future? Do you have any other thoughts or suggestions for council?
- Responses – see attached document

Other Business

- Family Science Night - Scientist in the School will come and do a Science Night at your school. They will provide a variety of different workshops for families to participate in. Tania will look into more details on this.
- Bag2school fundraiser – organization that collects clothing donations and the school gets paid by weight for their donations – something to consider doing?

Meeting Adjourned: Motion to adjourn - Charmaine; Second – Brenda

Next Meeting: January 15, 2019 @ 7PM