



James McQueen PS

Together, Making A Difference...One Student At A Time

September 2019

From The Principal's Desk

Welcome to School!

On behalf of our staff, I would like to welcome all the students and families back to school! We look forward to working with you and your children to make their school experience a positive one! Please read through the newsletter to see a full list of this year's staff and their assignments at James McQueen PS. Please note that there is always the possibility of a school reorganization after the first week of school, so staff assignments could change.

Our custodial team, under the direction of Head Caretaker Troy Baker, have spent many hours cleaning and preparing the school. Teachers have been busy preparing their classrooms and lessons. A big thank you to everyone for getting the school ready!

Elsewhere in this newsletter is information on contacting teachers, volunteering, and the School Council- a multitude of ways that you can be involved with our wonderful school community.

This year, as with the majority of schools in our Board, we will be using Schoolcashonline for the majority of money collection. Information on how to use Schoolcashonline is contained in a pamphlet later in the newsletter. We are going this route to reduce paper and the potential of lost money. Please contact the school if you have any questions about how to use this web based program.

We look forward to another year of learning and celebration! Please feel free to contact me or our staff if you have any questions or

thoughts you would like to share; we welcome your input!

Yours truly,
Mr. Creighton

Agendas

Due to a significant communication error caused by School Specialty, our school agendas will not arrive until mid-September as we have had to go with another company. This is a significant communication tool between home and school as well as an important tool in establishing classroom routines. In order to ensure communication and routines are established, we will be sending home paper weekly calendars for the start of school. Thank you for your support with this inconvenience.

School Entry

When parents and/ or visitors come to the school (even if they come every day) we ask that they please report to the office and sign in/out. For safety reasons it is imperative that we know who is in the school at all times.

QSP Magazine Fundraising

Look for information coming home very soon!

Safe Arrival

Your child's safety is our primary concern. If your child is going to be late or absent from

school, please call the school prior to 8:50 AM and leave a message at ext. 100 with your

child's name, teacher's name and reason for absence.

In the event that your child is absent and you have not contacted the office by 8:50 AM, we will attempt to reach you first at home, then at work and, if necessary we will try to contact your emergency contact person. As a last resort, the police will be called.

In order to make sure that we are able to reach you, please make sure that we have your most up to date home, work and emergency contact numbers. Please notify the office immediately with any changes to address or contact information.

Medications at School

In order for your child to bring any medications to school, you must submit a completed consent form to the office. Forms can be found on the Upper Grand District School Board website, by searching Policy 509 Health Support Services, or by contacting the office. All medications are to be kept in the office (including non-prescription).

Lateness

Thank you for your assistance in promoting good habits of attendance/ punctuality with your children.

If your child is late for school, please ensure that they check in at the office for an admit slip.

School begins: 8:50 AM
First Nutrition Break: 10:30-11:15 AM
Second Nutrition Break: 12:55 to 1:40 PM
Dismissal: 3:20 PM

Scooters, Roller Blades

Please remember that skateboards, roller blades, scooters and "heelie" wheeled shoes are not to be brought to school as they pose a danger to students on the school yard, in the halls and in the classroom.

Dogs

While we understand that many people like to walk their dogs as part of their daily drop off

and pick up routine, dogs are not permitted on the school grounds. We ask that dogs be kept

leashed outside of the school yard fence and under an adult owners control at all times.

Neighborhood Trips

Occasionally, students will leave the school with their class to visit a local park, the public library, businesses or perhaps enjoy a nature walk.

Students with Life Threatening Medical Conditions/ Life-Threatening Allergies

Your child's health and safety is very important to us. The UGDSB has a policy which covers Asthma, Anaphylaxis, Diabetes and Epilepsy/Seizure Disorders specifically, however, if your child suffers from any medical conditions which could negatively impact their daily lives or are considered life-threatening please ensure that we are made aware of this in the office.

Pizza Orders- Term 1 Oct 3-Dec 19

Pizza lunches will be run for 3 terms this year. Starting Oct 3rd students will have the choice to receive a pizza lunch 1 or 2 days per week; either Mondays or Thursdays or both. Pizza orders open on Schoolcashonline on Sept 6th and close on Sept 22nd, late orders will not be accepted. If you have missed the closing date you will be required to wait until the following term.

In the event of a bus cancellation day; pizza days will continue as usual due to the typically high number of students in attendance. In the event of a school closure; pizza days will be rescheduled to the next school day.

***Please note the following change; order forms will not be sent home with your child.**

In order to reduce paper waste, and discourage the practice of sending children to school with money, we are encouraging parents to complete their orders online. (Please see attached "Welcome to School Cash Online" flyer for more details). If you are

unable to do so, or require assistance please contact Ms. MacKenzie in the office.

Milk Orders Online!

Milk will now be available to order online on a monthly basis through Schoolcashonline. You will have the option of white or chocolate on a daily basis for the entire month.

Please Keep Checking!



Please remember that it is very important to check your child regularly for head lice and report it to the school office if found.

School Website

Another great way to stay in touch and receive information is to check our school website at www.ugdsb.ca/jamesmcqueen.

You will find school and board information on the website.

Annual Terry Fox Run

Terry Fox had a dream...we continue to support his vision to help raise money so that one day we can say that cancer can be cured. Please join us for our annual trail walk on September 26th from 11:30-12:45 if you are able.

Be a Volunteer!

Volunteering in the school is a great way to be a partner in the education of our community's children. We are always happy to have new volunteers to read to children, to help prepare learning materials, to assist in the library or to supervise at nutrition and recess breaks. Please contact the school if you are interested.

School Council Corner...

Please join us for our Welcome Back event on Sept 19th from 5-7PM. Hotdogs will be served from 5-6 PM, and an open house will follow from 6-7 PM. We would ask that you bring your own water container to fill in the school fountains. We look forward to seeing you at this event.

Student Accident Insurance

Reminder for parents/guardians: Accidents happen – be prepared with Student Accident Insurance

Parents/guardians are responsible for expenses related to student injuries on school premises during school activities. Accidents can and do happen and the costs involved might not be fully covered by Provincial Health Care or employer group insurance plans.

The Upper Grand District School Board is empowered under The Education Act to offer Accident and Life Insurance for students.

Information will be sent home with respect to Student Accident Insurance offered by Old Republic Insurance Company of Canada. You should receive:

1. The Director's letter and an Acknowledgment to be signed by parents/guardians and returned to school. Attached to the Director's letter is a translation sheet for your reference.
2. An InsureMyKids application form

Old Republic offers a variety of options, including family rates and multi-year plans, at affordable prices. The cost must be paid by parents/guardians.

Subscription is directly through Old Republic by mail or online. Questions should be directed to Old Republic at 1-800-463-5437 or www.insuremykids.com.

For today's active children, especially those who participate in field trips, co-curricular and other school activities outside the school day, Student Accident Insurance is valuable.

Dates to Remember...

Sept 19	Welcome Back Night 5-7
Sept 20	Comfy Cozy Day
Sept 26	Terry Fox Run 11:30-12:45
Sept 26	Hat Day
Sept 27	PA Day-No school for students

Staff & Class Organization 2019/2020

KA	K. Walker/ J. Skerritt/ V. Heyden	Rm 7
KB	A. Gray	Rm 4
FKC	L. Boys/ A. Billings	Rm 2
FKD	A. McGregor/ T. McCarroll	Rm 3
FKE	C. Thompson/ L. Dawson	Rm 6
FKF	J. Ecclestone/ L. Readyhough	Rm 9
12A	E. Hartmans/ L. Tovell	Rm 14
F12B	D. Schieck	Rm 20
F1C	L. Bennett/ A. Vosper	Rm 10
F1D	S. Dean	Rm 8
2C	S. Pearson	Rm 16
F2D	B. Saar	Rm 15
F2E	M. McKinnon	Rm 19
3A	A. Wasson	Rm 18
Resource	L. Tovell	Rm 13
Library	D. Ogilvie	Rm 11
Planning	J. Skerritt, L. Arnott, D. Ogilvie & J. Kroeker	
E.A.'s	P. Grob & N. Cooper	
Office Coordinator	A. Mackenzie	
Office/Lunch Assistant	J. Kidd	
Head Custodian	T. Baker	
Day Custodian	M. Milne	
Principal	A. Creighton	

Welcome to School Cash Online

What is School Cash Online?

School Cash Online is an online parent portal that offers a safe, fast and convenient way to pay for school activity fees. The portal is customized to meet your school's needs and allows parents to add students, make payments, check current balance/account history and print or view receipts.



Is it safe to use?

Our top priority is to keep your personal information safe. *School Cash Online* is PCI compliant, CSAE 3416 certified, HTTP Secure and adheres to the highest industry standards of security.

School Cash Online does not share your personal information with any third party. *School Cash Online* will never contact you to divulge confidential information via phone, email or mail.



What Payment Methods are Available?



Credit Card

Visa and Mastercard from all major Canadian financial institutions are accepted.



eCheque

Anyone with a chequing or savings account can pay by eCheque. To transfer funds with an eCheque, simply enter your account number on the payment screen and click submit.



myWallet

Load your myWallet similar to an online gift card up to a maximum of \$500. The balance can then be drawn on for future purchases.

How to load myWallet?

- 1 – When signed into School Cash Online, click on the myWallet tab at the top right corner of the screen
- 2 – Click Add Funds to myWallet
- 3 – Enter the amount you would like to load onto your myWallet account and press continue
- 4 – Enter your payment information and click continue

Once your myWallet account has been loaded you can begin making payments by selecting myWallet as your method of payment during the checkout process.

For more information contact Parent Helpdesk at
parenthelpdesk@schoolcashonline.com or 1.866.961.1803



For safety and efficiency reasons, the Upper Grand District School Board would like to reduce the amount of Cash and Cheques coming into our school. We can now join the thousands of parents who have already registered and are enjoying the convenience of paying ONLINE! It takes less than 5 minutes to register. Please follow these step-by-step instructions, so you will begin to receive email notifications regarding upcoming events involving your child(ren).

Step 1: Register

- To register, please go to the School Cash Online home page ugdsb.schoolcashonline.com and select **"Get Started Today"**.
- Complete each of the three Registration Steps
*For Security Reasons, your password requires **8 characters**, **one uppercase** letter, **one lowercase** letter and a **number**.



Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and School Cash Online account. The confirmation link will open the School Cash Online site prompting you to sign into your account. Use your email address and password just created.

Step 3: Find Student

Note: "Student Number" is not the student's OEN. Users should leave this field blank unless instructed otherwise.

This step will connect your children to your account.

- Enter the School Board Name
- Enter the School Name
- Enter Your Child's Name & Birth Date
- Select **Continue**
- On the next page confirm that you are related to the child, check in the Agree box and select **Continue**
- Your child has been added to your account

Step 4: View Items or Add Another Student

If you have more children, select **"Add Another Student"** and repeat the steps above. 5 children can be added to one parent account.

If you do not wish to add additional children, select **"View Items For Students"**. A listing of available items for purchase will be displayed.

NOTE: If you require assistance, click the **SUPPORT** link in the top right hand corner of the screen.

Find Student

School Information

School Board Name: School Board 1575
Looking for a student in a different school board?

School Name: Eagle High School

Student Information

Do you have the student number? **This is not OEN# Leave it blank!**

Student Number:

First Name:

Last Name:

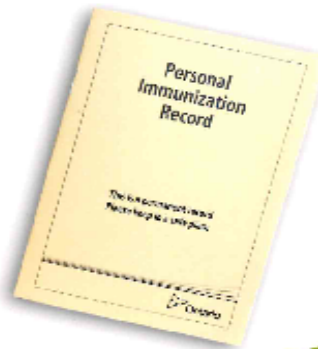
Birth Date:

Date format: mm/dd/yyyy

Continue (No students? [Click here](#))

PARENTS AND CAREGIVERS... DON'T FORGET

It's your responsibility to ensure that your child's immunization records are up to date with Public Health.



wdgpublichealth.ca

You can report your child's vaccines in many ways:



Online: www.immunizewdg.ca

You can also view current, overdue and upcoming immunizations.



Email: vaccine.records@wdgpublichealth.ca



Phone: 1-800-265-7293 ext. 4396



Mail: Vaccine Records
160 Chancellors Way
Guelph, Ontario N1G 0E1

