

1. Welcome & Introductions

In attendance: Heather Davis, Amy Rutgers-Kelly, Jean Downs, Karen Gorrie, Heidi Wright, Samantha Hoekstra, Kim Robinson, Ainslie Thomson, Emma Raye, Carolyn Yule, Sarah Burns, Patti Tolton, Liz Oakes

2. Review of minutes from September 18 meeting

3. Review of agenda for additions/deletions

4. Principal's update/Review of financial account (Heather Davis)

- Family Fun Night (FFN) 2017 raised just shy of \$2000
- food fundraiser (i.e., pizza and milk) raised \$6,918.03 in the 2016-17 school year
- playground maintenance - \$500 sitting in bank account

Carry forward = \$2,961

-PIC has \$11,758.03 to allocate as we see fit

-361 current student enrollment

-JL was allocated just over \$40,000 for operating budget for school year – this amount was based on enrollment from last June but the school will get a bump up in funds later this year -- photocopying, noon hour supervision, materials for classroom, furniture all come out of the operating budget

5. Update on Pro Grant (Ainslie Thomson)

-Jean Little received a Pro Grant for \$1000.00. Our proposal outlines that we will use the funds to host a health and wellness information fair. This will be an evening fair. We'll bring in a guest speaker, and invite various community agencies, support people from School Board, nutritious snack ideas, etc.

Emma Raye has agreed to take the lead organizing this event. Emma suggested sharing a google doc to gather ideas about contacts, presenters parents have connections with, etc. It would be useful to informally solicit JL parents to find out the sorts of resources they would find most useful. Karen Gordon was suggested as a possible guest speaker.

The special education resources person at JL is Jaqui Wercsh?

6. Update on *Fresh from the Farm* (Ainslie Thomson)

-This was a disappointing this year for *Fresh from the Farm*. This fundraiser typically generates roughly \$700-\$900. This fall we only raised \$406. A problem with the fundraiser this year involved confusion about when the order forms needed to be returned – there was no date on the packages sent home to families. The date for order pick up is in November – we may be able to deliver orders to classes because there were so few orders.

-Given that so many schools participate in this fundraiser now, Ainsley suggests that we start it early in the year in September to 'beat other schools to the punch' (the second week of September was suggested). In the future, we will make more announcements in the school about the fundraiser.

-Ainsley suggested we could participate in the spring fundraiser.

-**ACTION – Heather:** can anyone from PIC help with updating the website? – posting information about future fundraisers will be important

7. PIC financial commitments to school activities and projects for 2017/18 school year

-At tonight's meeting, we are spending money we raised LAST year. We can carry some funds forward if we have a big project planned (i.e., playground equipment).

-Funds will be allocated as follows:

a. **graduation** -- \$500 – medals, dj, etc.

b. **library** – **funding allocation decision ON HOLD** -- JL will participate in book fair in Nov (get lots of kick back), got lots of money from Board – wait until we see how much we raise at scholastic fair -- \$1,500 allocated to the library in the past

c. **music** -- \$1,500 -- PIC pays for instrument repairs – repairs actually cost closer to \$2,000, but we will only allocate \$1,500 (this is consistent with past allotments)

d. **outdoor equipment** (climber) – \$500

e. **drama** – \$0 – PIC has historically allocated \$500, but now that Ms. Allen has retired there are no plans for a school play

f. **movie nights** – \$500 – gym is booked for November 17 – pre-releases cost about \$235 per movie but we are not going to show a pre-release in November – it will cost PIC about \$100 for the first non-pre-release movie

g. **breakfast program** – \$0 – no need to allocate funds – it is very well funded at this point

-After the above spending allocations, there is \$8,700 remaining in budget.

-\$4000 will be spent on reading kits – the primary teachers want to buy more reading materials – these kits cost about \$400 each

-\$4758.00 remaining to spend – some of this can be earmarked for anything we want – reading kits, playground, etc.

8. Fundraising Priorities for 2017/18. What are we raising money for?

-greening – Patti – painting lines, kindergarten pen, slides built into back hill, real basketball nets. There was unanimous agreement that the fundraising priority will be greening.

-discussion about music program (lead by Ainsley) – not financially supported by Ministry – difficult to hire a music teacher – guitars/ukuleles are a cheaper alternative – PIC needs to think long term about whether this is where we want to spend money.

-pizza money can still be directed towards PIC priorities even if school and not PIC running it

-ACTION – Heather will arrange for a budget line to be added specifically for school greening – this will be earmarked for whoever might take over the principal role from Heather so that long-term fundraising goals are disrupted by a change in principalship.

9. Outline of Fundraising & Activities for and Review calendar of activities for the year 2017/18

a. Fresh from the Farm

-ACTION: Ainsley will make inquiries and provide update on whether we should participate in the Spring fundraiser.

b. **FunScript** – Jean Downs and Karen Gorrie have volunteered to lead this fundraiser. It will start before Christmas using paper forms. In January we will switch to the online option and keep it open all year. Advice from Heather re: deadlines: need to give enough time (at least a week) for cheques to clear from families. Forms will go out to families in early November. The FunScript company sends the cards out quickly by UPS (usually a couple of days).

-ACTION: Samantha will sort out translation

c. **McMillan's** – decided not to participate this year

d. **Movie nights** – these are primarily committee events (versus fundraisers) – first one is Friday November 17.

---ACTION: ??? - post posters at movie night to promote FunScript

e. **Dance a thon** – table discussion until November meeting until we can gather more information

10. Greening committee information (this will be relevant if we decide to raise money for outdoor space; play/landscaping; equipment etc.)

-upcoming Greening Committee meeting -- November 8, 6-8pm – location tba (but will be held at a local school in Guelph) – at least one person must attend this meeting if we want to move forward with playground equipment fundraising plans.

11. Other Business

-lunch box order – going to trial Subway on Mondays in October – cost is \$5 – school is treating this as a convenience to families – advice from Heather: be cautious about wanting to provide to families who cannot afford because the numbers are large and it would become a large financial contribution – we can try Swiss Chalet if Subway is not a hit or in the winter if we want warm food.

-eating time during the nutrition breaks has been reduced by 5 mins this year (to 15 mins) in response to behavioral issues last year – the extra 5 mins has been added to outside play time.

-Family Fun Night! Date is June 7, 2018 (day before the PA day) We need to try to get food donated so we can make more profit – Montanna's has been approached and seems receptive to participating. Contact person is Carla. Montannas will also do a fundraiser night at the restaurant (as will the Bullring on the U of G campus).

-Games to add to the FFN: sumo suits, water on head (no dunk tank), sponge at face

-learning foundation – School Board's donation fund – if have a corporation who will donate, money comes directly to us and company get a tax receipt.

November agenda: November 6, 2017

-fundscript update

-dance a thon disucssion

-fresh from far

-heath and wellness fair

-movie night

-ffn

-solicit JL families – what are your special talents? – how can you help in the school?

-December PIC meeting – move to December 4