

## JEAN LITTLE BACK TO SCHOOL PLAN Tuesday September 5th, 2023



School Hours: 8:45 a.m. - 3:05 p.m.

Office Hours: 8:00 a.m. - 4:00 p.m.

Back to school is approaching quickly and once again we have a plan and routines in place to start off the school year.

**Please review the following routines with your child/children.**

### **All Students (K to 8) Will Start On Tuesday September 5th**

All students, including JK students, will start on Tuesday September 5th 2023.

**An email will be sent by Wednesday August 30th** indicating what class your child will be in. We will be using the parent email on file and **please be aware that classes can change due to increased enrollment.**

Do not worry if you do not receive an email as we will be able to point you in the right direction on the first day. Please refer to First Day Procedures.



School Starts At 8:45am

Period 1 & 2 - 8:45am to 10:25am  
Nutrition Break 1- 10:25am to 11:05am  
Period 3 & 4 - 11:05am to 12:45pm  
Nutrition Break 2 - 12:45pm to 1:25pm  
Period 5 & 6 - 1:25pm to 3:05pm  
End Of School - 3:05pm

#### **Nutrition Breaks**

Kindergarten (New This Year), Intermediates go outside for the first 20 mins then come in and eat for 20  
Primary and Junior eat for the for 20 mins then go outside for 20

### **FIRST DAY PROCEDURES**



Teachers will be outside by the entry door that aligns with your child's grade holding up their name and grade.

Teachers in vests will have class lists. They will let you know what class your child is in if you are not sure.

Parents/Guardians bring their child to their assigned class line.

If your child has a **Plan of Care** or medical needs please call the office at 519-837-9582 to discuss

### WHAT TO BRING TO SCHOOL

Please keep your child's personal items to a minimum! To support a safe and comfortable environment, students are asked to bring the following items clearly labelled with the student's name:

- Knapsack or tote bag for personal belongings
- Personal water bottle
- Seasonal outdoor wear
- Only those items that are necessary for the day (e.g., pencil case, calculator, pens, pencils)
- Students may bring their own devices
- **Phones are not recommended for school use.** Teachers will review expectations



Note: Lockers will be available for Intermediate students, they will need to provide their own locks

### RECESS



- Half of the school will be outside at a time (Kindergarten & Intermediate first, Primary/Junior second)
- Outdoor play equipment will be allowed. This will be reviewed with students

## END OF DAY PROCEDURES

- Students in grade 1-3 will wait in their line for parent/guardian pick-up.
- **Cars are not allowed in the front drive thru bus loading zone or in the school parking lot**
- Please respect the city by-laws signs and as well our school street patrols

**At entry and dismissal times, parents are to remain outside the school.**

## DESIGNATED ENTRY DOOR/CLASS LOCATION

To facilitate speedy entry in the morning, each grade/class will be assigned an entry/exit door. This will be the main door that students will use for entering the building, for accessing outdoor activities (and recess) and departing at the end of the school day.

**Door A – Primary Door**

**Door B – Primary, Junior & Intermediate Door (black top)**

**Door C – Intermediate Door (back of school)**

**Kindergarten Pen - All Kindergarten Classes**

**Portable Lines**



(See Map Below)

