



JOHN F. ROSS COLLEGIATE VOCATIONAL INSTITUTE

21 Meyer Drive
Guelph, Ontario
N1E 4H1

Tel: (519) 822-7090
Fax: (519) 822-6366

Dear Potential Ross Grad,

Commencement for the graduating class of 2019, will be held on Thursday, June 27th at 7:00pm at the Sleeman Centre (50 Woolwich St, Guelph, ON N1H 3T9) in downtown Guelph.

In order to participate in the ceremony, students must have completed their Ontario Secondary School Diploma. This includes the completion of all compulsory and elective credits for a total of at least 30 credits. Students must also have completed and submitted verification of at least 40 hours of community service, and completed either the Ontario Secondary School Literacy test, or the Ontario Secondary School Literacy course.

For those of you who have completed all of these components, we invite you and your guests to celebrate on June 27th.

Here are some things you need to know:

- You should arrive no later than **6:00 pm** and enter through **Gate 1**.
- There is plenty of room for guests in the arena seating. **Guests should enter through Gates 2 or 6. Be sure to leave your valuables with your guests so that you do not need to worry about them during the ceremony.**
- If you are bringing guests who require the use of the elevator, please have them enter through Gate 1 and use the elevator near that entrance.
- Information about parking can be found on the Sleeman Centre website at thesleemancentre.com. **Leave extra time for parking.** The City of Guelph will administer a \$5 event parking fee.
- Once through Gate 1, **you will proceed to a change room to pick up your gown.** Each room is marked with the size of the gown stored in that room. Look for your size and then enter that room.
- You will then go into the hall and find a card with your name on it. This is the grad line-up and you must stay in your spot. **Keep your card with you until you receive your diploma. Do not lose this card!**
- You will be lined up and seated in alphabetical order. **Do not change places in the lines or seats.** We need to keep you in alpha order when you graduate so your parents know when to take photos.

- To you receive your diploma, **you will stop on the first x marked on the carpet.** Your family may take a photograph of you at that time.
- If you are receiving an award, you also stop on the **second x marked on the carpet.** Your family may take a second photograph of you at that time.
- We need your gown back at the end of the evening but you need not return it immediately after the ceremony. If you wish to pose for photos in the gown in the arena before returning your gown, by all means feel free to do so.
- There is no cost for the evening.

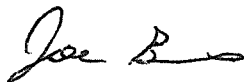
Following the programme, there will be a reception for you, your friends, and relatives behind the stage. You will also return your gown at that time and pick up your official diploma.

Please plan on attending as we truly look forward to congratulating you on your achievements!

If you have not met the components for graduation and commencement this June, please contact the Guidance department to ensure you have a plan for successful completion of your OSSD at a later date.

Please feel free to contact me (Vice-Principal Joe Burns) at 519-822-7090 ext. 337 with any questions or concerns.

Sincerely,

A handwritten signature in black ink that reads "Joe Burns". The signature is written in a cursive style with a horizontal line at the end.

Joe Burns, Vice-Principal