



École Edward Johnson PS

Welcome EJPS to the 2023-24 school year!

Chers parents, bonjour et bienvenue! Welcome back to a new school year. The Edward Johnson school community is an incredibly positive and supportive one and I am excited to continue partnering with you to ensure your children achieve their full potential. We look forward to welcoming all of our new and returning students and staff back to school on Tuesday, September 5th! I know there are many questions about the first day of school and what is needed so I hope to answer them below.

School Hours

School starts at 8:30 AM and ends at 2:50 PM.

Below is a breakdown of our school hours to help you plan around drop off, pick up, and any appointments for your children.

8:15 AM	YARD SUPERVISION BEGINS
8:30 AM	PERIOD 1
9:20 AM	PERIOD 2
10:10 AM	Recess/Nutrition Break 1
10:30 AM	Recess/Nutrition Break 1
10:50 AM	PERIOD 3
11:40 AM	PERIOD 4
12:30 PM	Recess/Nutrition Break 2
12:50 PM	Recess/Nutrition Break 2
1:10 PM	PERIOD 5
2:00 PM	PERIOD 6
2:50 PM	Dismissal
3:05 PM	YARD SUPERVISION ENDS

No Kindergarten Staggered Entry

We will NOT be having a “staggered entry” for students this year. This means that all students will come to school on Tuesday, September 5th. Please ensure you inform your child’s teacher how your child will be coming home (bus, walk, pick- up)

What to Bring to School-School Supplies

As stated in the Education Act, all schools will provide students with the necessary supplies required for fulsome learning. We appreciate any contributions parents make when shopping for school supplies for their own children. Please keep in mind that teachers will share supply guidelines and suggestions in their first week back communication. For now, our recommendation would be to stick to the basics should you wish to send your child with any extra supplies or enhancements. Please label all items. If support is needed for items such as a backpack, lunch bag, etc. please contact the school.

How Will I Know What Class My Child is In?

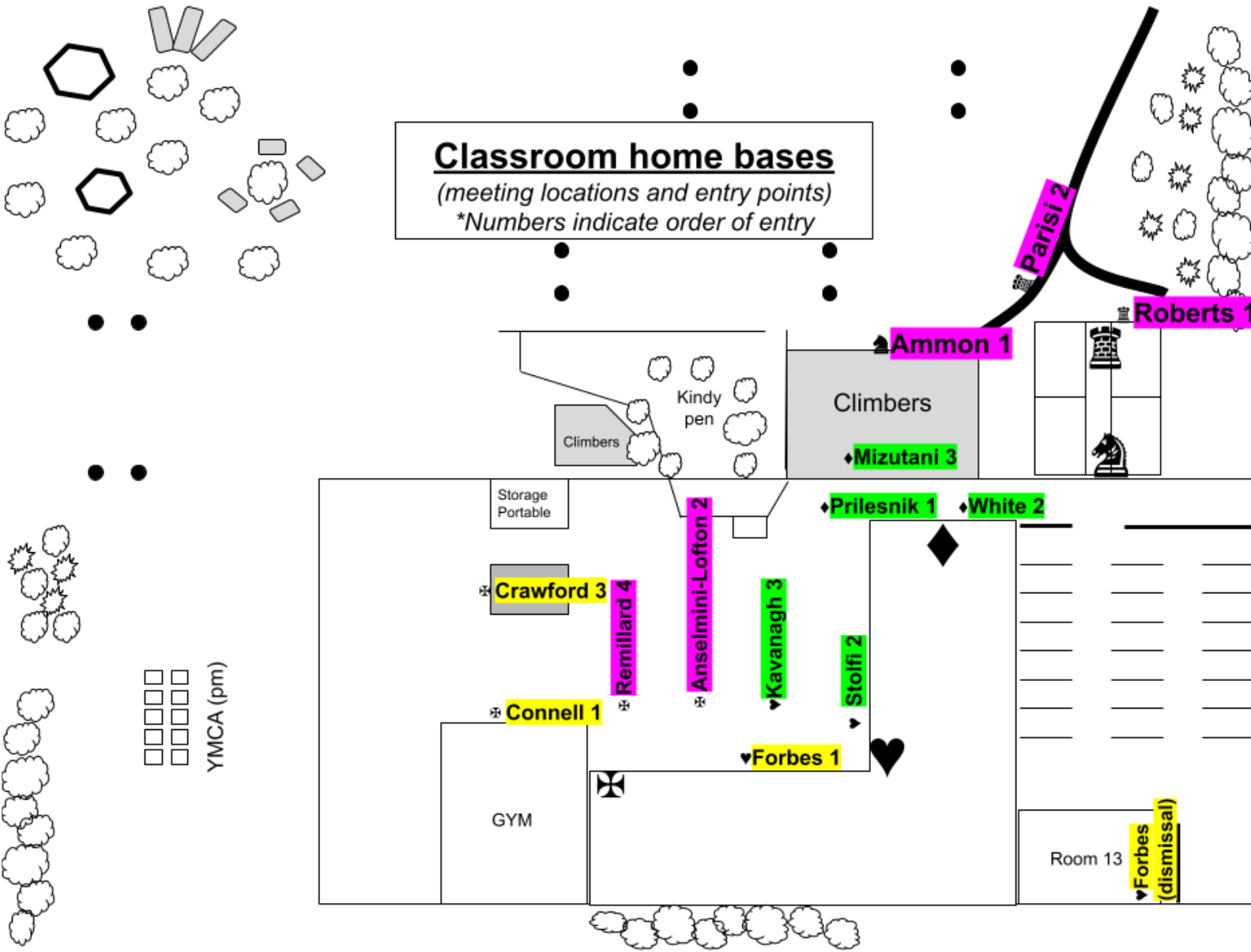
On Monday, September 4th all parents will receive an email notification after 1PM informing them of who their child’s teacher will be. Please refer to the EJ Homeroom Classes list and the Classroom Home Bases map on the next page and feel free to bring your child on the tarmac to the home base area of their class. School staff will be standing behind a labeled chair and will have their class list available to verify that your child is in their class. Once you arrive on the school property, there will be multiple staff wearing vests with class lists who can tell you where to find your child’s teacher. Staff will be available to usher bus students to their designated home bases.

Currently, our class lists and staffing allocation are tentative. We will adhere to this tentative organization for the first two weeks of school until it is reviewed and confirmed by the Board Staffing Committee at which time class changes could potentially occur based on actual student enrollments. These changes would need to be in place by September 18th and we would be communicating those changes in the 2nd week of school to those affected. Additionally, I wanted to comment that in the past, the school has received a number of class placement requests. This can make class building very difficult and sometimes hinder the process significantly. As a result, **we will not be taking any class placement requests for September 2023.** If your child has some exceptional circumstances that require consideration when doing class placements, please email me directly at olivier.cutz@ugdsb.on.ca. Please know that when placing your child in a class,

we consider their ability, personality, productive and supportive learning friendships, learning style, and behaviour. Class building is a lengthy process that is given a great deal of thought by the staff. Thank you for recognizing that we do our very best for each and every student.

EJ Homeroom Tentative Classes 2023-2024

Assignment	Name	Room #
KA	Samantha Crawford Norah Szabo ECE	9
KB	Kaelan Forbes Shandy Reill-Teasdale ECE	13
KC	Barb Connell Elizabeth Andrews ECE	7
1A	Meghan Wadleigh (LTO Andrea Kavanagh)	5
1B	Maria Stolfi	6
1/2C	Kathryn Prilesnik	4
2A	Samantha White	2
2/3B	Armelle Mizutani & Jessica Davis (LTO TBD)	1
3/4A	Alain Remillard	12
3/4C	Nancy Anselmini-Lofton	10
4/5B	Amanda Ammon	P1
5/6A	Jess Hill (LTO Stephanie Parisi)	P3
6B	Shannon Roberts (1.0)	P4



First Day Procedures

Morning Drop Off

- **Drop off time starts at 8:15 AM. The school climber is closed in the mornings before school.**
- Teachers will direct your child to the appropriate grade level/class signs
- If raining, students are advised to dress for the weather and bring an umbrella

Medications, Plans of Care:

- Please bring any Plans of Care (asthma, life threatening conditions, ect...) and or medication at the main office.
- If you require a Plan of Care please access this link:
<https://www.ugdsb.ca/board/policy/policy-518-students-with-life-threatening-medical-conditions/>

Designated Entry Doors:

To facilitate speedy and safe entry in the morning and to limit unnecessary travel through the building, each grade/class will be assigned specific entry/exit doors as shown in the map above. An assigned doorways schedule will be used for entering the building, for accessing outdoor activities (and recess) and departing at the end of the school day. On the first day teachers will inform students of their entry/exit door schedule and routines.

Class Meeting location before school (after the first day initial drop off):

Each class will be assigned an area of the school grounds or a "Home base", where they will gather prior to the morning bell, at the end of recess and dismissal. See map above. Bus students will be ushered to their home bases in the morning upon arrival. Staff and student bus patrols will assist younger students to find their class' home bases safely.

Late Arrivals/Absences:

Absences: Parents will need to call or email the office in advance at tina.mcleod@ugdsb.on.ca.
Early Pickups & End of Day Changes: Please call the office with any alternate arrangements.
Late arrivals: **Call the office to be admitted- 519-763-7374. Doors will be locked for student safety and security.**

Notes in an agenda will no longer suffice.

Entering the Building in the Mornings:

Each teacher will meet their students at the designated homebase area at the bell as they enter their designated door to the building.

Recess Information:

For the first portion of the recess, half of the student population will be having a nutrition break/lunch while the remaining students are outdoors for their recess. Gr 1s, 2s, 1/2s, and 2/3's will eat first then have recess. FDKs and Gr 3/4s, 4/5s, 5/6s, and 6s will have recess first then eat to maximize space and optimize supervision. FDKs have recess in the enclosed Kindie Pen.

For the second portion, the students who were indoors will have their outdoor recess and the students who were outdoors will have their snack/lunch in their classrooms.

Lunch Procedures:

- Students will eat lunch in their classrooms.
- If a child is to be picked up for lunch please ensure that the teacher/office is notified in advance and that the office is phoned when you arrive at the front door.
- There will be opportunities for older students to volunteer as lunch monitors in our Primary classrooms. We will be communicating over the announcements to arrange a meeting for those students who might be interested.

End of Day Procedures:

Please ensure that if you are picking up that you are by the class meeting location promptly at the bell at 2:50 PM. Bus students will be ushered to their bus lines directly from their classroom via specific exit doors according to a flow schedule. Parents are responsible for supervising their children on the schoolyard or on the climbers after 3:05 PM.

Busing

Buses are the responsibility of the Wellington-Dufferin Student Transportation Services. At the school, we ensure a safe drop off at the school and departure home at the end of the day. We have dedicated staff that ensure students get on the right bus and on time. We work with the bus company and bus drivers to address any concerning student behaviour during the drive to and from school. Additionally, we work in cooperation with the Guelph Police and Transportation Services to build up and train student leaders in grade 6 to be bus patrollers. Mme Prilsenik will be meeting with potential bus patrollers on the first day of school and explain how things will get started for the year. The bus patroller students monitor safety and report potential issues to the bus driver or our staff. They help maintain a safe and comfortable drive on the bus each and every day through proactive leadership. If you have questions regarding routes and bus pick up and drop off times please visit the Wellington-Dufferin Student Transportation Services website for more information <https://stwdsts.ca/>.

Communication with the School

- We will be sending home our regular package of information on the first day of school. Please complete the forms, and return them to your child's teacher as soon as you can.
- Please download the messenger app and follow the link: <https://www.ugdsb.ca/parents/school-messenger-app/> to receive updates directly from the school to your email.
- If you haven't already please consider downloading the UG Connect App to receive notifications <https://launch.custo>
- mschoolapp.net/uppergrand/ from the Board
- You can call the office at **519-763-7374**

*** For additional information from the UGDSB, feel free to visit <https://www.ugdsb.ca/board/back-to-school-2022-23-general-information/>

Upcoming Dates

- Tuesday, September 12 > School Council in the Library 6:30 - 7:30 PM
- Monday, September 18th > PA Day (no school for students)

- Friday, September 22nd > Terry Fox Walk (time TBD)
- Wednesday, September 27th > Fall Fair 5-7PM
- Wednesday, September 27th > Meet the teacher open house 5-6:30PM
- Friday, September 30th > Orange Shirt Day

I LOOK FORWARD TO SEEING ALL OF OUR STUDENTS, STAFF AND PARENTS AND HAVING AN AMAZING SCHOOL YEAR! 😊



Olivier Cutz (Principal)

** This and all past EJPS Week at a Glance emails are also posted on our school website here: <https://www.ugdsb.ca/johnson/category/newsletter/>

Olivier Cutz (he/him), Principal
École Edward Johnson
397 Stevenson Street North
Guelph, Ontario N1E 5C1
519.763.7374 ext. 223
olivier.cutz@ugdsb.on.ca