



Thursday January 12th, 2023 @ 6:30pm – 7:30pm
PAT's Agenda/Minutes

1. Welcome & introductions/attendance - Meghann

In person: Principal Laura Cozzarin, Teacher Val Checkley, Chair Meghann Dykstra, Fundraising Lead Michelle Vallance, Jen Vandepas

Virtual: Courtney Beamish, Sarah Saunders and Leah Barber

Absent: Secretary Sam Beamish

2. Land Acknowledgement – Laura

3. Principal's Report – Laura

Prior to the holidays-We hope everyone enjoyed the Winter Concert. Thanks to School Council for organizing a Silent Auction which raised over \$1800 Upcoming event days: January 20 New Years Party at Noon in gym January 26 Family Literacy Day-Favourite Story book activities (Stay tuned) January 27 PA Day. This day is provided to staff to write Report Cards. Report Cards go home February 16th. Kindergarten Registration-Please reach out to families to register their child for Kindergarten. Our staffing process has already begun, and it is important to have Kindergarten numbers by the end of the formal registration dates. Starting in February, Pizza will be moved to the first nutrition break on Wednesdays and Pizza will be provided by Eatalian Pizza in Mount Forest. Floor Hockey is starting-Tournament is Feb 15th Mrs. Amy Kress will be returning to the Gr ½ class Feb 6

4. Treasurer's Report – Michelle

December: Silent Auction Total: \$1852.00 (money moved into playground account)

November: Poinsettia Total: \$494 (money moved into general account)

Fundraising Balance: \$0

General Balance: \$118.67

Playground Balance: \$7,190.55

Playground Maintenance: \$248.09

Resources/Activities: \$149.45

5. Old Business

- Food days (?)

Hoping to have volunteers in place to start this up by potentially February. Volunteers need a Vulnerable Sector Check completed before helping out. What food will be made and how much we will charge is TBD. The intent is to also provide a free meal to all students from PATS by the end of the current school year.

- Talking to developer (James Coffey) about playground

We will be contacting him to talk about our playground initiatives to see if we can align his development greenspace/park needs with our school playground needs. The hope is to have conversations to gain partial funding to have a community space accessible from the subdivision to the school playground. Lisa Huber will drop off the fundraiser letter.

- FCC AgriSpirit Fund – Applications open April, but if approved, (unsure if we qualify) the project is to be completed within 2 years. Should we look further into applying or hold off another year?

With the stipulation of the timeline, we are collectively unsure if we can tangibly fundraise the complete cost in under 2 years time, therefore, we will pause looking further into this application until next year.

6. Fund Raising

- Silent auction – what did we learn...moving forward?

The auction was profitable and did very well amongst those who were able to attend the Winter Concert and place bids. There are no issues with doing something similar again, from the Boards perspective and the Townships. There are a couple lingering items from the auction that are residing in Lauras office that will need to find their proper homes!

- Bottle Drive? Did we find out more about this?

So far, what Courtney has been able to find out is that the Beer Store is more than happy to help us out on a bottle drive, providing bins and containers for collections. After talking with 2 different people on 2 different occasions, we still don't have a straight answer on if we can set up a spot outside the store as other community fundraisers have done, or if it will only be a PATS collect and drop off option. Still seems like a viable option moving forward.

- January fundraising/Dates - upcoming ideas for future months

We will start the ball rolling on the Rheo Thompson chocolate fundraiser for January. The intent will be to have an order in and delivered before Valentines Day. We would like to have our meat fundraiser info and forms out to parents before Easter (April 9th) and delivered before the May 2-4 weekend (by May 19th). Another idea Michelle is going to look into is seed packets for spring planting.

7. New Business

- Christmas craft sale – in the past, we rented tables out on a weekend. Moving forward, what are the rules around that? And is it something anyone is interested in taking on if so? (Also Harvest Moon etc.)

Moving forward, yes, we are still allowed to have access to the school by booking it through Community use of schools (info on the UGDSB site) for \$35+ HST (\$39.55). No access to tables/chairs or the kitchen during those times. Additionally, a minimum of \$2,000,000 liability insurance must be purchased. If a craft sale was to happen, we would charge an entrance fee as well as a price per table from each vendor. This was always a great community event that got a lot of feet in the door. Will look again in the fall if someone is willing to take this on. Portions of the Harvest Moon could also be done in the future. However, any food either auctioned off or sold/served/consumed there MUST be made in a commercial kitchen. No home cooking.

- Agenda and meeting minutes posted on the school website. Something that needs to be done?

Answer is yes, each month, the agenda must be approved and posted online prior to the meeting and the meeting minutes to be submitted and posted after the meeting. Moving forward, I (Meghann) will continue to reach out before the meeting to see if anyone has anything to add. The agenda will continue to be sent to Laura ahead of time for approval and then emailed out to everyone before the meeting. The Secretary (Sam) will take notes during the meeting and send the meeting minutes for approval before they are posted to the school website.

- UGDSB rules about who is allowed in the building -> refresher to new and ongoing rules – Laura

Any parent volunteer or employee who is at the school, cannot bring in any younger children who are not currently enrolled students at UGDSB. This includes handing out fundraiser items as well as our future lunch making days. The exception is a parent coming to pick up their kids, who have a younger kid in tow. As for the vulnerable sector check, they do not require someone to have it if they are simply helping with fundraiser distribution. Though, it is easier to get it done and have available for all future applications.

- PATS storage cupboard update

I (Meghann) spent 2.5 hours purging the PATS cupboard that is located on the right of the stage. Laura previously had also spent the same portion of time going through it and purging old food items. Now everything is organized by item. We should make sure to always check the cupboard before making any purchases for future events. I may go back and to a rough inventory of each bin, so we have quick access to know what is there. Any documents that were in there, we approved for shredding and have been ordered to do so. There were 3 large bags/boxes of donation items that no one was interested in. Also, we should be mindful to not store any food items in there again!

- Protocol about purchases that need to be made. A budget and approval to happen at PATS meetings to move forward – Laura

When we decide we are going to make any purchases for PATS use within the school, we need to discuss it in meetings, budget it and all approve the budget. If we aren't in a meeting, an email must go out to each person on PATS as well as Laura and Lisa so we have a solid paper trail for auditing purposes.

- School clothing, are we able to order again? - Michelle

Laura will talk with Lisa Gallant about school clothing again. It wasn't a huge order last time, but if there seems to be enough interest in it, we can look into ordering again.

- Class/school trips (Ex: skating) -Michelle

While other schools are going on skating trips, it is not an equitable option for our school. The bus cost alone is much higher in previous years, so we need to also take that into consideration, as we will not be doing as many trips. The staff at their meeting this week discussed some options we can do, and more information will come out if/when it happens.

- School sleds – what happened to the sleds kids had at recesses? Is there a reason they aren't being used?

We still have sleds at the school; however, we do not have the capacity to use them during recess. It requires an adult to monitor both the top and the bottom of the hill at all times, with appropriate pilons set up. As we only have 1 teacher and 1 supervisor out there, it is not feasible to do. Students are more than happy to still slide down the hill (when there's snow ha ha) while sitting.

8. Next PATS meeting-

- Thursday February 9th, 2023 @ 6:30pm

We will continue to do the hybrid meetings with Google Meet as well as in person for our upcoming meeting. If there is significant weather, the meeting will move to Google Meet. There will be no meeting in March, as it is a short month with the March Break. Any communication needed to make decisions during that time can be made via email.

Meeting adjourned

Thank you!!