

L'Ecole King George Public School Council
Meeting Minutes- 4 December 2018

In Attendance: Leslie Fisher (secretary), Natasha Templeton, Jen Duggan, Kaelan Forbes, Julie McCann Sara Sarkar, Katie Ewald, Miranda McCausland, Karen Arnold, Marcela Mendez, Michelle Sommerville, Julia Cathro-Oliver, Robert Cathro-Oliver, Lindsay Trembley (VP), Randy Dewey (Principal).

1. Approval of November meeting minutes and December agenda.

2. Principal's Update: Randy Dewey

- Remembrance Day service held on November 9th saw the whole school take part. Everyone was very attentive and solemn through the service.
- Fresh from the farm arrive and was distributed. Our students made around \$2500 to offsetting the cost of school trips.
- Many Junior and Intermediate classes took part in the Caribou Tests- they are math tests held all over the world. One of our /grade 8 students came in 1st in our school 5th in the board, 607th in the country and 679th in the world (out of 10000). We had a grade 6 student who came in 2nd in our board and 277th in the world out of 10,167 and our top grade 3 student came in 22nd in our board and in the top 2000 in the world.
- Grade 8 students visit the tech programs offered at Ross and some also went to visit College Heights.
- Intermediate volleyball team to have their tournament December 5th and Jr teams December 10th.
- Patrollers have been invited to join the police at the Sleeman Centre on Dec 15th at 2pm for a Storm game.
- Holiday Concert is December 19th from 6:30-7:30. The classes taking part are KA, 2A, 2B, 2/3C 3/4A, 3/4 B, 5B, 7A, 7B. We will also have the preparatory band, senior band and glee club taking part. Because of the limited number of people that can be in the gym, we divide the classes into the holiday and spring concerts.
- Eco club has started for grade 1-3, day 3, 1st recess. Students can still join and attend meetings when they want. They are not required to attend all meetings.
- Kindergarten Registration is Jan. 8 to the 18th, 2019. There will be an information night held at the school Wednesday December 12th @ 7pm.
- The school will be holding a food drive in February this year. For the last couple of years we have noticed that people seem to be reluctant to support another ask for the school in December so we have decided not to have one during the holiday season and hold one instead during a time where the food bank may see a decline in giving post-holiday season.
- There has been a colourful banner in entrance of the school that was the work of many hands as an activity for anti-bullying week and also a demonstration showing our acceptance of each other.
- Our volleyball teams will also be wearing colourful laces on their shoes when they head out to their upcoming tournaments in a statement that our players are accepting of everyone in sport. We are hoping that it will get noticed and start some dialogue.
- Every family should have received a notice that Grade 7 students from Guelph Lake will not be coming to King George next year or in the future. The Trustees accepted the recommendation and that means our population at King George will not grow as fast and we should not have to worry about getting more portables for another year or two.

- Security system in our school: Over the holidays a new security system will be installed in our school which will require visitors to buzz in at the south doors. Office staff will unlock the doors for them to enter. Our board reviewed policy 104 (access to school premises) and because of the inability to see who enters the school here at King George as well as the many instances where we have had people go directly up the stairs without checking in at the office, they have made the decision to install this system at King George. It is quite common in many other school boards and will likely become the norm in ours over the next few years. Other entry points into the school will be opened by using a FOB system. While this will be a small inconvenience for staff and parents it is a small price to pay to help ensure the safety of all in our school community.
- Questions raised:
 - How does that affect weekend activities/ after school programs?
 - We don't fully understand how it will work but likely the doors will be unlocked outside of school hours.
 - There will be timers for recess?
 - Will this change the schools elections use? That is unknown at this point.
 - More information to come.

3. Treasurers Report- See attached report

- Message from Corrine:

“Happy Holidays to all the KG Council community. As it is known, I am filling the treasurer roll for KG in a limited capacity, as I no longer have a student attending the KG Community. I am here to thank you! Since taking over the position last fall, 14 months ago, the school, teachers, and Parents and I have been hard at work to make sure we were doing right by students, parents & the school alike. It is with great appreciation I would like to thank ALL those who have reached out to me. To get to know and understand the policies and procedures, ask questions, and really get to know what is required and necessary to run things smoothly.

The volunteers for School Council have taken on a great deal and done considerable work and the school has received a great deal from these volunteers. Your school is incredibly lucky to have you all. Continue to ask questions, call, email and message.”

4. Request to Review School Policy Surrounding Student Safety: Lindsey Tremblay

- How do we address hands on behaviour at school?

Behaviour Intervention: When we support behaviour at our school, our goal is to give students the tools to prevent the behaviour from occurring again. We always strive to promote a safe and collegial atmosphere where our students enjoy coming to school and are successful.
- Our school-based approach stems from:
 - Human rights code of Ontario
 - Education Act and Regulations
 - Ministry: Policy/Program Memoranda - Equity and Inclusive Education, Provincial Code of Conduct, bullying prevention and intervention, progressive discipline.
 - Board: Safe Schools Policy 503
 - School: School code of conduct, intervention/supports

- ✓ What guides our approach?
 - ✓ PPM 145 (ministry): Progressive discipline -when we address behavior, we must consider the particular student and circumstances, the nature and severity of the behaviour and the overall impact on school climate.

- ✓ What do we do when hands-on behaviour occurs?
 - ✓ We use the model of progressive discipline: The degree of disciplinary action is in proportion to the severity of the behavior exhibited, the students previous discipline history and other relevant factors are also taken into account. Responses to behavior must be developmentally appropriate and take into consideration any special education needs that the student might exhibit or which we may be aware. Our goal is to use positive proactive practices to address student behavior and to give students the tools to prevent further occurrences. However there are circumstances where consequences may be necessary in order to maintain a safe and effective learning environment.

- ✓ What are the possible consequences?
 - ✓ verbal reminders
 - ✓ warnings
 - ✓ review of expectations and rules
 - ✓ support on the yard (check ends, walk with the teacher)
 - ✓ letter written to parent
 - ✓ phone call home
 - ✓ student contract
 - ✓ recess detention
 - ✓ loss of in school privileges
 - ✓ loss of field trip privileges
 - ✓ suspension from bus
 - ✓ suspension
 - ✓ expulsion

- ✓ Supports and interventions:
 - ✓ discussion with principle and VP
 - ✓ reflective worksheets paragraph
 - ✓ collaborative problem-solving
 - ✓ social stories
 - ✓ discussion with parents (next steps and solutions)
 - ✓ conference
 - ✓ restorative justice
 - ✓ CYC support
 - ✓ positive reward systems
 - ✓ case conference
 - ✓ suspension expulsion program

- When behaviour occurs that results in minor injury, or we feel is significant in nature, we inform the parents of both the aggressor and the victim. Again, this is based on each individual incident. Our goal is for students to learn from the incident, to be at school, to be safe and to feel supported. We welcome parents as part of this process as sometimes we don't get the full picture of what happened in our initial investigation. It is always helpful for parents to pass along any additional information that is shared at home, as it may help us to support the students. Many of our staff including Randy and I are trained in a behavior intervention model called "collaborative and proactive solutions", where we work along with the students and parents to find the cause of the challenging behaviours so that we can intervene appropriately and teach the necessary skills.
- Bullying vs conflict:
 - Bullying as defined in the education act: aggressive, typically repeated behavior that causes harm, fear or distress to another individual and must be a perceived power imbalance due to size sexual orientation, age, class, race, gender or gender identity, receipt of special education, or disability.
 - Conflict and bullying are not the same thing. Conflict exists when there is a disagreement amongst people. We continue to teach students effective ways to deal with conflict and encourage them to make choices that work best for them. Example: take turns, walk away, talk about it, tell them to stop, ignore and ask an adult for help. The majority of the behavior that we support in the office is conflict.
- A parent raised a concern about a specific issue that did not seem to follow the procedure of informing parents. They expressed concern that while the policy and procedure is clear it may not have been executed in this case.
- They requested more clear communication from the school, thorough reporting and supports for both parties involved.
- There was ongoing discussion about this particular incident as well discussion around how to better support students and families. Randy and Lindsey assured parents that there will be additional follow-up for this student, but did not feel comfortable speaking about specific incidences in this public way.

5. Diversity and Inclusiveness Event Update: Sara Sarkar, Katie Ewald & Miranda ?

- The committee expressed concern around being asked for an event plan. Asking why an event plan was being requested.
- For any event being proposed by a committee, there is an expectation to share with parent council & staff the details of the event: what is going to happen, how it will work etc. It is a normal request as people just need to know what is being planned. It is also an opportunity to have a discussion around the planning of the event and offer suggestions.
- *See attached for event details: "Celebrate Diversity" family evening at KG on Jan 31, 2019 to kick-off Black History Month, Guelph Pride and Chinese New Year."*
- Parent proposed an LGBTQ+info session at a future council meeting. Calling everyone to confront their own racism - How to be a better ally?
- Miranda has been in touch with an author who was offering free books to schools- the author Sofie Labelle has offered free books in English and French for our school as well as coming to the school to

read them with students. She is available the Week Feb 16-23. More detail is needed before going ahead. Miranda will follow up and communicate with Lindsey.

6. Greening and Grounds Update : Jen Duggan

- Wreath fundraiser was the best year yet. The addition of poinsettias was a good choice. \$1300 was raised toward the play structure. Big Thank you to Aimee Bartlett and her crew of volunteers for organizing this.
- Holiday market that happened in conjunction with wreath pick up was a great success. Grade 7 and 8 students did really well and made some beautiful products.
 - They would like to consider moving to half the gym next year and maybe the wreaths could use the other half of the Gym.
- Playground fund is approximately \$11 146.45 (un-verified at the time of the meeting)
- Valentines Dance-a-thon is tentatively scheduled Feb 15th, 2019
 - The fundraising goal is \$10,000.
 - The goal is to collect some great prizes that will excite and engage the older and younger students to gather pledges for the event. There are two parents actively searching out prizes and Jen McLeod will receive prize donations at the school.
 - Examples of things collected: Passes for Elora zip line & VIP box at Guelph Griffons game
 - Letter and pledge form to go home pre- break
 - There is a team of three parents working on decor for the event
 - A parent volunteer will DJ the event.

7. Music for Music update: Julie McCann

- The event was a great success. A big thank you to Julie McCann and her team of volunteers for organizing.
- \$2490 in funds raised for the music program.
- The venue was a bit of a challenge so we will do a little research on a new venue for next year. If you have any ideas please forward them on to Julie

- Comment: The marketing Julie did for the event was great. She really was able to express the need and the impact the money raised would have. The community would love to know how the money is used in a future update. Great way to engage with the school and community!

8. Educational session for Parents/Caregivers on Grief and Bereavement: Natasha

- Registered Psychologist has offered an Educational session on grief and bereavement support for children in early February.
- This timing isn't great with all the other events happening at the school.
- Perhaps this may not be a Parent council event but in partnership with the neighbourhood group to expand the reach. More information to come.

9. Family Fun night: Natasha

- To be discussed in next meeting as meeting was running late.
- Family fun is night is meant to be Community building event not a fundraiser, normally funds raised cover the expenses of the event.
- D and I committee thinking about taking it on

10. Snack program: Sarah Westmacott

- We raised a total of \$2400 for the snack program this fall from our fabulous and generous program supporting parents. This enables us to continue to meet our current demand of serving 500-600 snack items to our students each week. We will be participating in the Children's Foundation Live Free Campaign again this year which is March 1st. More to come on that.

11. Dates to Remember:

- December 16th – Last Day to Order Term II Pizza & Milk
- December 19th – Holiday Concert 6:30-7:30pm
- January 31st – Celebrate Diversity Night
- February 15th (tentative date) – G&G Valentines Dance-A-Thon

Next Parent Council Meeting January 15th, 2019 @ 6:30pm in the Library

King George School Council Treasurer's Report
NOVEMBER ACTIVITY

Date: **November-30-18**

Month Activity to date:

Transfer balances held at the School

\$	602.86	Start Up Supplies
\$	1,900.00	Scientists in the school
\$	-	Intermediate Science
\$	-	Green Screen
\$	217.20	AV Cables
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\$	2,502.86	Money From School Council Account

Holiday Wreath Fundraiser

\$5,719.00 Holiday Wreath Deposits

\$4,382.27 Invoice

\$40.00 receipts

\$1,296.73 Funds raised to G & G

Arts Fundraising

\$3,160.00 Acorn Fundraising (Further deposits in December)

\$2,061.12 Invoices

\$1,098.88 Funds raised for Arts Closet

Music for Music

\$985.00 Deposits

Term 1 Sept - Dec

\$9,282.50 Deposits

\$4,376.00 Invoices to date

**King George School Council Treasurer's Report
NOVEMBER ACTIVITY**

Account Balance: As of: November-30-18

\$ 2,321.73	SC - Fundraising Account		
\$ 8,885.00	SC - General		
\$ 7,712.92	SC - Greening and Grounds	UGLF	\$2,133.53
\$ 2,699.28	SC - Milk Program		
\$ 10,315.25	SC - Pizza Program		
\$ 1,250.00	SC - Playground Equipment Maintenance	(10% of equipment cost)	
\$ 33,184.18	Check Balance		

\$ 8,885.00 SC - General Account

\$ 4,762.04 ALLOCATED ACCOUNT BALANCES

\$ 1,500.00	Council Funds		
\$ 881.94	Eco Club		
\$ 25.50	Music	UGLF	\$925
\$ 2,254.60	Art Supplies		
\$ 100.00	Diversity and Inclusion		

\$ 3,224.05 ALLOCATED FUNDS Not Yet Funded

November minutes	\$ 1,100.00	Indoor Skating Event 2019	\$800
		Graduation 2019	\$1,100
		Insurance	
		School Yard Maintenance	
		Meet and Greet	
		Funding of Bibliobus	
		Maker Space Kits	
	\$ 500.00	Literacy Night	
	\$ 150.00	Music for Music	
	\$ 774.05	D&I Performance April	
	\$ 700.00	Scientists in the School (2018-2019)	
		Teacher Start Up fund (2019-2020)	\$150
		Scientists in the School (2019-2020)	\$200
		Intermediate Science (2019-2020)	\$1,200
	Graduation (2019-2020)	\$1,100	

\$ 898.91 Funds Yet to be Allocated

D&I Committee

Summary of meeting – December 10, 2018

The meeting was held at the Two Rivers Neighbourhood Group office.

CELEBRATE DIVERSITY event January 31, 2019 from 6-8:30pm in the school gym.

Communication plan: We discussed and planned for messaging/a communication plan for the event modeled after the Music for Music event, ie: lots of formats and repetition! Miranda and Sara will work on a flyer we can use for all the formats, as well as timeline for sending out through flyer, email and facebook.

Food: We discussed securing food in the same method as our Diversity Talk last year: donations from local businesses as well as parents. Aura will work on food donations and call on us as necessary for food pickups. Milka will handle drinks and popcorn.

Program: We are still securing a member of our LGBTQ community to read a childrens book on Diversity called "Lovely" for the event.

The order of the performances will be finalized in January at the next meeting. We decided to end with a short dance – 30 minutes- potentially after the Afro-tribal dance troupe.

Plan is to have a Craft Area for kids to make shakers, masks, drums, buttonmakers – Aura and Miranda to organize.

Safe Schools Policy

Discussion on playground safety and incidents reporting and on what we can do to help our kids feel safer. Parent Council can help by requesting information to understand the problem and the current capacity and policies for dealing with playground incidents. Questions include:

1. How widespread are violent playground incidents ? Are the incidents tracked?
2. We would like to request an update on the School Climate Survey and the Safe Schools Committee.
3. We would also like to understand the ratios teachers:children on the playground.
4. What is the policy for reporting incidents on the playground?
5. How are supervising teachers supported? What support is offered by the UGDSB?

The next meeting is: Tuesday January 8 at 6:30pm at the Two Rivers Neighbourhood Office, 131 Ontario St. (Tytler School)

All welcome! Volunteers appreciated for the planning of and during the event! 😊

Event Plan

École King George P.S. Celebrate Diversity Evening

Date and Time:	31 January, 2019 6-8pm
Location:	École King George P.S. Gym
Subject:	A family celebration of food, dance and performance recognizing diversity at KG
Participants:	<ul style="list-style-type: none"> ✓ MC: TBD ✓ DJ: TBD ✓ Bryan Webb, Parent - Sound Technician ✓ 2Rivers Indigenous Drumming Circle ✓ The Guelph Black Heritage Society ✓ Afro-Tribal Dance Troupe ✓ LGBTQ Parent ✓ KG children ✓ Samantha Blostein, Zumba Dance Teacher
On-site KG	<ul style="list-style-type: none"> ✓ Randy Dewey, Principal ✓ Lindsey Tremblay, Vice-Principal
Project:	This event is the first celebration of diversity at KG and aims to showcase voices that aren't usually heard towards building a more inclusive and accepting environment at KG.
Fundraising:	Selling food - funds for future KG Parent Council D&I events Accept donations of school supplies – for schools in Sierra Leone
Expected audience	Parents and children of King George PS Approx. 100 guests are expected.
Context/Overview	
<p>The timing of Jan/Feb provides the opportunity to commemorate Black History Month, Chinese New Year and Guelph Pride.</p> <p>4:30-6:00pm – Set up of tables at periphery, sound system, food</p> <p>6:00 – 6:15pm – Food</p> <p>6:15-6:20pm – Welcome and Land acknowledgement</p> <p>6:20-6:40 – 2Rivers Indigenous Drumming Circle</p> <p>6:40-6:50 – Guelph Black Heritage Society Children's book reading</p> <p>6:50 – 7:20 – Afro-Tribal Dance and mini-workshop</p>	

7:20-7:30 - LGBTQ parent or child book reading

7:30-7:45 – KG Fashion Show

7:45 – 8pm – Family dance

Key Messages

- You belong here, no matter what you look like or who you are

Stakeholders

Everyone at KG

Communication Plan

- KGWuzup call-out November 2018 – complete
- KGWuzup flyer December 2018 – in preparation, deadline December 8, 2018
- KG Wuzup flyer January 2018 – in preparation, deadline January 12, 2019
- Facebook notice – blasts in December 2018 and January 2018
- Flyer sent home to parents by January 17, 2019
- Blurb for Parent Council to send out by January 17, 2019