

L'Ecole King George Public School Council
Meeting Minutes- 14 May 2019

In Attendance: Natasha Templeton (co-chair/secretary), Jen Duggan, Karen Arnold (co-treasurer), Jennifer Donahue (co-treasurer), Julie Turner (teacher rep), Amie Melnychuk, Michelle Sommerville, Sara Sarkar, Sarah Westmacott, Caitlin Bovee, Julie McCann, Casey McMorrow, Jodie Brown-Bedford, Cathy Kim Lindsay Trembley (VP), Randy Dewey (Principal).

1. Approval of April meeting minutes and May agenda.

2. Principal's Update: Randy Dewey

- We have tried to jam every extracurricular & school event into the month of May.
- The month of May has seen the students participate in the following:
 - Emergency Preparedness Day
 - Empowerment Day
 - Eco Stars
 - Spring Concert
 - Toonie Tuesday
 - Genius Hour
 - Badminton Tournament at Mitchell Woods
 - Track & Field
 - Gauss Contest
 - Hoops for Heart
 - Jump Rope for Heart
 - Bands & Bellacapellas to Wonderland
 - EQAO Testing
 - Bike to School Week
 - Water Festival in Waterloo

- June is also busy as we welcome future Victory & Edward Johnson students to tour our school
- We have also invited new parents from those schools to join us on Wednesday June 12th from 6:00-7:00pm so we can share a bit about King George and give them a tour.
- The police will be giving a bike presentation for our students on June 3rd. It had been postponed to that date by the police presenters.
- The grade 6's are headed to Mansfield from June 17th to 19th, 2019.
- The grade 8's are headed to Montreal June 18th -21st, 2019.
- The Grade 7's head to Wonderland on June 21st, 2019.
- We will be holding our annual book fair during the week of June 3rd. It will finish on the evening of Family Fun Night, June 6th, 2019.
- We will be hosting the JK Orientation on June 7th, which is also a PD Day.
- This year we have decided to thank our volunteers with an after school get-together on Monday June 24th. It will be a time when our volunteers can come to the library for a bit of a social & also pick out a book that they would like to donate in their name to the library.
- Report Cards will go home on June 25th, 2019.
- Grade 8 graduation will be held at J.F. Ross at E.L. Fox Auditorium on June 26th, 2019 starting at 6:30pm.

- The last day of school is Thursday June 27th, 2019. We will hold a final assembly that day where we will give out a few awards to junior students.

3. Treasurers Report- Jenn Donahue & Karen Arnold (See attached reports)

- Lots of activity in the month of April
- Payment was transferred over for the 2nd Roseneath Theatre performance.
- Additional transfers from March have gone out.
- G&G fundraising accrued in April from the Craft Market will appear in next month's report.
- Milk & pizza term II complete and the profits will be transferred.
- Milk & pizza term III is in progress with total reflected in the end of year financial report.
- Composter for the Eco-club was purchased at the end of March.
- Art money was spent to purchase the new cork boards installed on the hallway walls.
- The balance of money for the AV cables has been spent.

4. Funding Allocations (2019/2020 School Year)

A. Teacher Startup

- 33 classes in total next year
- \$150 per staff member
- \$4950 in funding approved

B. School Council General Fund

- \$1500 in the account to remain
- Approved to carry this over to next year

C. Scientists in the Classroom

- Question posed: Could this funding be offloaded to parents via a school cash online payment and move council funds for an alternate use?
- Comments:
 - i. Science is important so this is a good program to continue.
 - ii. Council paying ensures accessibility for every student.
 - iii. The program runs late in the year and parents are pretty financially tapped out by this time.
 - iv. Council would have to plan further in advance if we wanted to determine an alternate program etc., to direct these funds towards. For discussion early on next year.
 - v. It is nice that school council supports a large portion of the program costs.
 - vi. Because the cost is covered teachers tend not to forget to book the program and with outside providers coming in it lessens the planning required to make it happen on a class by class basis.
- \$1900 was given this year.
- Approved. Additional money will be given once the HST Rebate amount has been confirmed by Mr. Dewey.

D. School Council Insurance

- Cost was \$155.00 for the 2018/2019 School Year.
- Required for School Council Organized Events (Family Fun Night, Skate Night etc.)
- Approved. Final amount to be confirmed in September when information is sent out by the board.

E. School yard Beautification

- \$255.06 remains in the account from last year
- Those involved would like to use for spring planting and fall mums
- Approved

F. Tea 'n' Tears

- Caitlin Bovee will oversee this year's event.
- Event will happen on Thursday, September 6th and Friday, September 7th, 2019
- \$200 given last year. Amount to be reduced to \$100.
- Approved.

G. KG Skate Night @ the Sleeman Centre

- Jodi has submitted the ice rental request to the City of Guelph. Still awaiting response.
- Last year's event was slightly less expensive since we only had 1.5hrs of ice time.
- Propose we carry the higher amount in the event we get a 2hr slot.
- \$800
- Approved

H. Graduation 2020

- This year's grade 8 total 60+ but next year's class will be 90+
- Previously funded \$1100 towards graduation.
- Propose an increase since next year's class is so much larger.
- \$1400
- Approved
- Can be revisited once the 2019 total costs are confirmed.

I. Bibliobus

- Council gave \$346.12 as a result of the PRO Grant coming through.
- This is a priority item
- Would be nice to have two carts. One for each floor.
- To be reviewed in September once we know what the school budget will cover.

J. Sports

- No requests thus far.
- May need to upgrade badminton racquets. M. George can make that request in September.
- Basketballs being used for other things. If additional need to be purchase that can be reviewed in September.

K. Music

- No update from Mme. Petrenko outside of a need for additional space because the music room getting more full.
- Music event is at an impasse because we don't want to use the same space as last year.
- Need to find a new location to hold the night time event if we want to go that way or alternatively move it to a coffee house and change the feel of the event.
- The option of having a fund-raising concert featuring the kids in spring 2020 spring is under consideration. Kids need time to practice and be prepared for the event so it couldn't be held earlier in the year.
- School cash online really bolstered the amount of money that came in for the fundraiser.
- Julie to speak to Mme. Petrenko to determine the best option.
- Would be the 5th year of the event so it might be nice to do it at least one more time.
- 10C third floor space discussed as an option.

- Scholarship money going towards music and registrations fees for the various events.
- \$663 remains in the music account.
- Mme. Petrenko may be looking to purchase another instrument with the remaining money.
- Around 140 people attended Music for Music. Bar proceeds were nice but not essential. Just need a more music friendly venue.
- Need to look at the school calendar to determine the best time to host an event.
- More discussion to be had. No additional funding provided at this time.

L. Art Supplies:

- Acorn fundraiser to continue contributing to the purchase of supplies. Teachers generating a list of items using the \$1554.60 currently in the account.
- Question:
 - i. Would it be better to split the money up and use half to fund alternate things?
 - ii. Intermediate art didn't start until the 2nd term so the money sat until that time.
 - iii. Teachers were using school budget and forgetting that the money was sitting in the council fund. They need to be reminded.
 - iv. Council will revisit this item in September.

M. Play Bags

- Intermediates didn't get very much as not many requests submitted by the teachers.
- Most recent order didn't go through as planned.
- Caitlin wasn't sure whether the money was there to spend.
- Caitlin is trying to get the classes more involved by telling her what they had and what they want. Six teachers got on board to assist this year.
- She is looking to maybe get the athletic council involved to help with inflating balls etc. on a monthly basis
- Play bags are required because gym equipment is not to be used during recess.
- They are well used. You can't cross the tarmac without getting hit by a ball.
- Need more sand toys & soccer balls.
- \$1000 requested.
- Approved

N. Greening & Grounds Committee

- Has \$23,300 in total to put towards the new playground structure.
- Looking at a fall build.
- Jen has approached 14 companies and three have said they will price it but need until June to provide the quotes.
- Could dip into wreaths & poinsettia sales if additional money is needed.
- No more fundraising currently planned.
- New playground going in at Ottawa Crescent. Check who's installing to see if they would like to quote the work.

O. Diversity & Inclusiveness Committee

- Would like to bring in a rock band that deal with equity issues in September (\$550) Gym would only accommodate Grade 1-8 students.
- Would like to host a Halloween Dance-a-thon October 31st, 2019. A direct cash donations ask. Simple prizes like lunch with admin staff for top earners.
- Requesting \$500 to purchase additional food for the Celebrate Diversity Night in February. It was done for no money this past February but they ran out of food early on.
- Requesting \$800 for a Roseneath Theatre performance in April.

- \$600 in the account is to be spent on poster holders/posters. Committee to touch base with Lindsey on options they have found.
- \$1800 in funding requested.
- Approved on the basis that the dance-a-thon event will generate a minimum of \$1800 to cover these costs. Any additional funds will be directed to other school initiatives still to be determined.
- Committee to bring information to next meeting on the proposed performances.
- Approved

P. Eco-Club

- Raised \$600 from honey sales.
- Looking to purchase another vermicomposter.
- No additional funding requested.

Q. Playground Legacy Fund (maintenance)

- Need to replace the \$1250 that was used to cover mulch installed in the Kindie Pen as this money is for maintenance on the big yard climbers.
- Need to confirm the total costs of the recent kindie pen renovations so we can start putting money aside for future maintenance of this area. Randy to inquire with the school board.

R. Math Night

- Run similarly to the literacy night
- KG Staff to run workshops to help parents understand how their children are learning math
- Funding could be used to buy resources that will be provided to parents and kept in the school for teacher/student use.
- Need a consistent set of tools for the primary division
- \$500 is the proposed cost
- Funding of this to be reviewed in September.

S. Health & Wellness Event

- An evening event for the entire school community
- Assist parents on how to handle mental health issues.
- Introduce executive functioning tools.
- Host workshops parents and children would do together.
- Look at sleep, nutrition & self-regulation.
- Workshops on meditation/mindfulness.
- Occupational therapist reviewing the gross motor skills needed for enhanced learning.
- Workshops to be delivered by community member.
- \$500-\$1000 in funding required. To be reviewed in September.

T. Outdoor Movie Night

- Proposed for September as a community event to kick off the new school year.
- Pricing to rent the equipment runs between \$700 & \$1200.
- We would sell food and drinks to cover this cost.
- Tentative date would be Thursday September 26th, as the Friday is a PD day.
- Approved in principal. To be reviewed at the next meeting.

5. Dates to Remember

- May 17th: Jump Rope for Heart
- May 17th: Bands & Bellacapella's to Wonderland
- May 23rd: Grade 1's to Wellington Museum
- May 23rd: Grade 6's to Bookshelf Screening
- May 23rd: K's to Mountsberg Conservation
- May 21-23: EQAO Grade 3
- May 27-29: EQAO Grade 6
- May 27-31: Bike to School Week
- May 28th: Grades 3 & 4 to Water Festival in Waterloo
- June 3rd – 6th: Scholastic Book Fair
- June 6th: Family Fun Night
- June 7th: PD Day
- June 11th: SC Meeting
- June 14th: Deadline to Return Library Books
- June 24th: Volunteer Appreciation Afternoon
- June 26th: Grade 8 Graduation
- June 27th: Last Day of School

6. Craft Market: Casey McMorrow

- Event went really well and was well attended.
- Food trucks didn't bring in as much as last year but a donation of pop from Zehrs made up the difference in the money.
- Silent auction did better than last year's raffle.
- The bake sale earned \$1554 - \$200 more than last year.
- The bike tune-up by Speed River made \$304.
- The direct donation jar brought in a bit less this year.
- Selling popcorn was a new addition this year and made \$142.00 (280 bags)
- We had a few more adult vendors than last year.
- Lots of kid vendors crammed on the stage this year. We maxed out at 26 companies. We didn't leave out anyone from KG who wanted to participate.
- The event earned \$800 more than last year totaling just over \$6500 after expenses.
- No plans at the moment for a future craft market but it's a possibility.
- Kids want to hold another Holiday Market next year. They want to hold it in gym so more participants can be included. Need to confirm with Randy whether this is an option.

7. Call for Snack Program On-Site Coordinator: Sarah Westmacott

- Number of snack items served: Approximately 22,000 this school year.
- Program cost: approximately \$8200 (\$3142 from parental donations & remainder of funding from the Children's Foundation of Guelph and Wellington Food & Friends program)
- Number of volunteers: 9 contributing approximately 280 volunteer hours
 - A. Food & Friends Student Nutrition Program On-Site Coordinator Duties & Responsibilities
 - i. Complete Food & Friends online monthly reporting to the Children's Foundation of Guelph & Wellington.

- ii. Ensure food is purchased (grocery shopping or ordering) and is within the Ministry of Children and Youth Nutritional Guidelines.
- iii. Develop & monitor budget.
- iv. Ensure classroom baskets are filled (currently twice weekly).
- v. Recruit, train and schedule volunteers.
- vi. Fundraising (currently twice yearly: A letter is sent out in the fall as well as the Live Free Campaign in March).
- vii. Renew grant yearly and complete year end procedures.
- viii. Attend two networking meetings yearly with the Children's Foundation of Guelph and Wellington.
- ix. Attend Safe Food Handling Training as provided through Food and Friends.
- x. Average 4 hours weekly.
- xi. If you might be interested in this position please let School Council know. Email us at kgcouncilchair@gmail.com

8. Impacts of Government Cutbacks at King George: Randy Dewey/Lindsey Trembley

- Less per student but overall funding unknown.
- We currently use an outdoor fund to pay/subsidize trips. Probably won't be getting that fund.
- Typically apply for funding via other grants but those may be gone as well.
- Funding for special education has been lowered. Every school for the past few years had been receiving a little more from the Liberal Government each year because the funding was renewed. That funding will not likely be renewed.
- No teachers being laid off at King George.
- BYOD - - If the government says no devices, it will still be left up to the teachers as is the current protocol.
- Do we need chrome books in the library? Board has made available chrome books for sign out from the library. As a school we are well stocked for technology. It will be business as usual when it comes to devices in the school. The old chrome book cart may require replacing. Council would need lead time to make the purchase of a new set/cart in the next year.
- School communication should be improving as the board has added a push notification function. It's currently being tested so stay tuned.
- Parents must subscribed directly to receive communication from the school. The school cannot collect email addresses and enter them into the system.
- Additions to the school website have to go through the webmaster. Council to get all our details updated before the next school year.

9. Family Fun Night: Natasha Templeton

- Planning is going well. We have booked a professional photo booth, the ice cream truck, face painters and entertainment.
- A number of parents have offered to cook/bake for the event.
- Donations for the raffle baskets are due on Friday May 24th. Donation signup has been slow for the two grade 8 classes. Request has been made to teachers to remind their students to tell their parents about the baskets.
- Still could use some volunteers to oversee the games areas.
- Sign up to volunteer the night of will be posted in the next couple of days.

- Plant donations can be collected as well. Contact April Wepler for more information.

10. September 2019 Council Meeting

- First meeting of the 2019/2020 School Year will be held on Wednesday, September 18th, 2019.
- To be included in information handed out at the kindie orientation and when the Victory/Edward Johnson parents come to tour the school.

Next Parent Council Meeting Tuesday June 11th, 2019 @ 6:30pm in the Library

King George School Council Treasurer's Report
APRIL ACTIVITY

Date: **Wednesday, May 1, 2019**

Month Activity to date:

Transfer balances held at the School

\$	260.00	Scientists in the school
\$	760.00	Playbins
\$	1,020.00	Money From School Council Account

Craft Market: Greening & Grounds

\$	1,125.00	Deposits February - Craft Market
\$	490.00	Deposits March - Craft Market
\$	861.00	Deposits April - Craft Market
\$	2,476.00	Total Funds raised (as of EO April)

Milk - Term 2 (complete)

\$	3,144.00	Sales
-\$	2,358.00	Costs
\$	786.00	Term 2 profit

Pizza - Term 3 (in progress)

\$	6,688.00	School Cash Online Payments
\$	82.50	Cash and cheques
\$	6,770.50	Total deposit
-\$	4,000.00	Estimated invoices
\$	2,770.50	Approximate profits

NOTES from Co-Treasurers

- 1) Balances Held at School:** The remaining balance of \$322.50 for Star-up Supplies was transferred back to SC General. We transferred \$760 for the spring playbins. Profits (\$75) from popcorn sold at movie night will be added to Scientists in the School for the 2019-20 year. The funds previously held for AV cables were spent on music supplies.
- 2) Diversity & Inclusivity:** \$774.05 was paid to the Roseneath Theatre for the Head a Tete play.
- 3) Greening & Grounds:** Additional funds from the Craft Market was deposited in April (\$861.00). The remainder of funds raised will be reconciled in May report.
- 4) Milk:** Term 2 is complete - profits from term 2 milk was \$786.00. These profits will be transferred to SC General in May. Term is underway - final report will follow and we anticipate approx. \$700 in profit.
- 5) Pizza:** Term 2 is complete - profits from term 2 pizza was \$3159. We will transfer \$2659.00 to SC General in May for remaining Term 2 profits and anticipated Term 3 profits. Term 3 is underway - final report will follow.
- 6) Eco Club:** Composter purchased at the end of March (\$259.84) was reconciled in April - see balance below.
- 7) Art Supplies:** Funds transferred to school to pay for cork boards (\$700) - balance updated below.
- 8) Music:** Funds transferred to school to pay for music supplies (\$186.10) - balance updated below.

**King George School Council Treasurer's Report
APRIL ACTIVITY**

Account Balance: As of: **Wednesday, May 1, 2019**

\$ 1,020.00	Money for School Council (held for initiatives)	
\$ 2,476.00	SC - Fundraising Account	
\$ 9,350.11	SC - General	
\$ 10,991.65	SC - Greening and Grounds	UGLF \$6,117.53
\$ 4,744.94	SC - Milk Program	
\$ 9,136.00	SC - Pizza Program	
<u>\$ 1,250.00</u>	SC - Playground Equipment Maintenance	(10% of equipment cost)
<u>\$ 37,948.70</u>		

\$ 9,350.11 SC - General Account

\$ 4,847.40 ALLOCATED ACCOUNT BALANCES

\$ 1,500.00	Council Funds
\$ 529.75	Eco Club
\$ 663.05	Music
\$ 1,554.60	Art Supplies
\$ 600.00	Diversity and Inclusion

\$ 1,100.00 ALLOCATED FUNDS Not Yet Funded

\$ 1,100.00	Graduation 2019	
	Funding of Bibliobus	\$500 Pending Pro-Grant

PLACEHOLDER FUNDS FOR 2019-2020 YEAR

Insurance	\$155
School Yard Maintenance	\$500
Meet and Greet	\$200
Teacher Start Up fund	\$4,350
Scientists in the School	\$1,900
Intermediate Science	\$0
Graduation	\$1,100
Indoor Skating Event	\$800
Council Funds	\$1,500
Play bins	\$750

\$ 3,402.71 Funds Yet to be Allocated

To start 2019-2020 \$11,255