

L'Ecole King George Public School Council
Meeting Minutes- 10 October 2018

In Attendance: Leslie Fisher, Natasha Templeton, Katie Ewald, Sara Sarkar, Aura Carcueva, Cathy Kim, Miranda McCausland, Jen Duggan, John Porter, Maureen Oesch (secretary), Natalie Lane, Casey McMorrow, Karen Arnold, Adrienne Miller, Lindsay Trembley (VP), Randy Dewey (Principal).

1. Welcome Natasha and Leslie
2. Approval of September Minutes and October Agenda.

3. Principal's Update: Randy Dewey

- Lots of activities happening within the school including School Council and Me to We.
- Cross country is finished for this year
- Juniors and Intermediate's now practicing for football
- Terry Fox Run was successful. The school raised \$951.
- Glee Club and Bands are now having regular practices
- Fresh from the Farm campaign has finished. Tonight is last night to purchase via school cash online. Product will arrive sometime in November. We did about 1/3 of the sales compared to the past few years.
- Food Drive in February. Hoping by running just a single food drive that families will contribute generously at a time of year when the food bank shelves are getting depleted. In the past few years we've not done very well with having several drives throughout the year so this year we've opted for a more focused effort.
- Reminder of allergies - Halloween candy needs to be kept at home. The school had a close call last year so we are trying to be proactive with posters announcements.
- High School Information Nights for Parents & Grade 8 Students. Ross is November 28th and the GCVI IB Program Info night is November 22nd. Details can be found in the KG Newsletter and Website.
- Screening of Screen Agers at E.L. Fox on October 24th. Put on by Victory PS and open to anyone.
- EQAO
 - Results are pretty good. Work still needs to be done in Math for Junior & Primary levels. Grade 3 Results (students at/or above grade level) are: reading 84, writing 76 & math 47. Grade 6 results are: reading 100, writing 98 and math 50. All scores above board & province except Grade 3 math. Staff is reviewing to determine areas where are students are struggling.
 - Questions asked about the usefulness of the scores when students are penalized for not writing. Ideas about what the data can be used to inform and who it helps. Interactive website at the EQAO, that is great, just not for schools with large populations.
- NOON HOUR SUPERVISOR IS STILL REQUIRED - 12:45 -1:45 daily - Monday to Friday.

4. Treasurer's Report:

- Corinne - coming in twice a month - she is the Treasurer for now. Still need one to take over or assist her with her in school duties.
- Still waiting for final confirmation of required top up of Scientists in the classroom funding. Randy to confirm value of HST rebate first.
- Had to reissue two cheques that the UGDSB lost last year in the amount of \$387.60 & \$7.75
- Skate night costs have been adjusted from \$800 to \$520.00
- Council Insurance Payment \$151.20 has been accounted for. New policy begins November 1st.
- Costs of D&I performances recorded including the use of the \$500 in PIC funding. Balance to be paid on the day of the performances in November & April.

5. Pizza Update: Casey McMorrow

- Profit for pizza is up from last year's total with a profit of \$3570.00, for Term 1.
- More helpers this year in terms of students which has been very welcome.
- It's been tricky with the pizza delivery at noon and two separate times for the students to eat. Warming bags are helping keep the second round stay warm.
- Parent volunteers are spending about 10 extra minutes organizing the classroom deliveries.
- Milk starting next week. Access to refill the vending machine discussed with regards to refilling in the evening or on a weekend if helpful.

6. Diversity and Inclusiveness Sub Committee Update: Sara Sarkar, Katie Ewald, Aura Carcueva & Miranda McCausland

- First meeting held September 17th, 2018
- Reiterated Mission and Vision Statements - minutes were circulated via the FB Parent Page and by email to those on the Council Chair email list.
- November 6th (Grade 5-8) and April 2nd (JK - Grade 4), dates for the Roseneath Theatre group. Parents are welcome at the discretion of the Administration. Please speak to Randy or Lindsay.
- Link to information package from Roseneath to be made available via the school website. Hot Pink Labels to be placed in agenda's referring parents to that information.
- Looking to Host a Celebrate Diversity (Cultural Night) Event - Pride occurs February 1st to 10th so committee is looking to host event around that time. Tentative Date of Thursday January 31st, 2019. Forward any ideas for the event to the committee.
- Looking at hosting a Fundraiser in the new year. Details still to be determined.
- Looking at hosting a workshop regarding exploring privilege with a Speaker on Unconscious bias. To provide parents with tools to speak to their children. Confront your own sexism, racism, homophobia, etc. Utilize community groups and information and speakers.
- Looking to host storytelling events and source books that are diverse for the classroom, especially in JK and SK - developmental time of noticing differences. Having parent involvement in the classroom. Also have a parent book club with diversity at the center.

- Posters and plexi-glass wall mounted holders - not getting posters shipped from US costs too much. Looking at creating our own posters with our own KG Students. To be mounted on the walls in the current wall mounted holders.
- Lindsey noted -getting some pieces/advice from the Equity and Inclusion Committee at the Board level - to ensure that the posters in the halls reflect the population of the school.

Discussion:

- Council to consider Start Up fund for the Sub Committees - \$100??? too cover photocopies/sticky labels etc. To be discussed further.

7. Greening and Grounds Committee Update: Jen Duggan

- Evergreen Wreaths - Amy shifting to school cash online and looking to change suppliers with more options
- This will once again be a fundraiser for greening & grounds.
- Library - as a possible location for the student holiday market and wreath pickup. Organizers would have to vacuum library after.
 - Discussion determined library not the best location. New security cameras in the front entrance should limit any thefts. Also suggested to have volunteer wreath sitters from start to finish of pickup time.
 - For the student Holiday Craft Market – students invited to take a 1/2 table to sell hand crafted items to help them offset the cost of end of the year school trips.
 - Need to firm up supplier and then get wreath delivery date from them. Typically this happens the first week of December. More to come.
- Valentines Dance-a-thon Fundraiser for G&G - Tentative Date February 14th, 2019. Considering sale of candy grams. More details to come.
- Playground Costing- steel cord climbing rope (as per play scape design) is coming in at 2-3x more than original costing of approximately \$3000. Need to fundraise for this specifically so liability is not a concern/struggle/hassle.
- Need to focus on ensuring that the structure is as accessible as possible and work towards it as well.
- G&G Postcard Mailer - Return was just shy of costs for cards that went to two postal codes around the school.
- Future Card Mail outs could be sent to youngest family member only or look to incorporate donation information into the dance a thon flyer to save money.
- Crafter Market is under considering. Casey willing to organize if she has a partner to work with.

8. 4th Annual Music for Music Concert: Natasha Templeton

- Come out to listen to two bands featuring KG parent and to raise money for music program at the school. November 23rd, 2018 @ 7:30pm, Opus Lounge.
- Julie McCann needs some money for sound equipment rental. Group consensus to provide \$150 for this event from pizza money.

- School cash online donation opportunity - if not coming that night you can still make a donation to support the music program.
- 50/50 Raffle needs a permit from the City of Guelph and we have to pay 3% of the proceeds (anticipated) at the time the permit is picked up. First school must apply for eligibility to host such raffles at a one-time cost of \$25. Once approved, application for specific event to be submitted to the city. This permitting applies to all raffles except silent auctions.
- We have decided not to run a 50/50 draw because of the permit requirements.

9. Kindie Pen/Playground Update: Natasha Templeton

- Correspondence with the school board revealed that in 2012 a letter of understanding was signed by the principal at that time that made the school/parent council responsible for parts of the kindie pen (slide, garden, alligator, sand pit etc).
- Mulch was installed to address the mud issue. This is a temporary repair and parent council has been asked to cover \$1200 of the \$4400. Group consensus to pay the \$1200 as requested by Randy.
- Board is working with a Landscape Architect to finalize plans for retaining the slope. They will include some options such as tires & logs to retain the slope. They will also top up the sand in the tire and sandbox at no cost to the school/parent council. Work could be completed summer 2019 pending costs/approvals.
- If the kindie pen renovations can be kept under \$5000 the board is not required to get three quotes.
- Water backup at Storm sewer: should not have been passed site planning process. Needed to be addressed during construction. This has been an ongoing issue for quite a few years. There has consistently been water back up issues as well as mulch run off.
- Maintenance Contingency: The Board recommends that there be a contingency of 10% of the project costs. It is a very important part of the ongoing legacy of the school council. We are currently carrying \$1250 for the play structures in the back school yard. The kindie pen costs totaled \$17K so council needs to look at increasing our maintenance contingency by an additional \$1700. Further discussions to be had on how and when this is completed.
- We will use the current maintenance fund for the mulch and we need to be certain to at least replenish this fund by the end of the year.
- Miranda proposed re-naming the contingency fund the 'Playground Legacy Fund.'

10. Parent Council Event/Meeting Calendar: Natasha & Leslie

- Need to ensure we don't book too many events in the same month particularly at the end of the year. Also need to ensure we have a good mix of fundraising and community building events.
- Events need approval from Principal/Council before proceeding.
- Parent Council Meetings for the Remainder of the year:
 - Tuesday, November 6th, 2018
 - Tuesday, December 4th, 2018,
 - Wednesday, January 9th, 2019
 - Tuesday, February 12th, 2019

- Wednesday, March 6th, 2019
- Tuesday, April 9th, 2019
- Tuesday, May 14th, 2019
- Tuesday, June 11th, 2019

11. Parking Lot Items:

- Consider voting for the Grow Project Guelph. Click on link for more info and to place your vote in support of this local project trying to win a grant.

<https://www.naturespath.com/en-ca/gardens-for-good/#grow-project-guelph>

- Acorn Fundraiser Coming - watch for the forms/FB announcement. Speak to Leslie King for more information
- Small Funds Committee Members- can approve purchases/funding up to \$250. Chair can approve up to \$50 on their own. Committee volunteers: Natasha Templeton, Leslie Fisher, Jen Duggan, Cathy Kim, Corinne Steel-Gillespie and Randy Dewey.

Our next PC Meeting will be held Tuesday November 6th @ 6:30pm in the library.

King George School Council Treasurer's Report
SEPTEMBER ACTIVITY

Date: **September-30-18**

Month Activity to date:

Transfer balances held at the School

\$	3,900.00	Start Up Supplies
\$	1,200.00	Scientists in the school
\$	-	Intermediate Science
\$	500.00	Green Screen
\$	217.20	AV Cables
\$	387.60	VOID LOST UGDSB CHQ - To be re-issued
<u>\$</u>	<u>6,204.80</u>	Money From School Council Account

Diversity and Inclusiveness Event (PIC Funding \$500)

\$	500.00	Deposits (\$500 in PIC funding)
\$	1,519.85	Invoices
<u>-\$</u>	<u>1,019.85</u>	Balance paid by Council in November and April

Pizza - Term 1

\$	8,853.00	Online Payments
\$	429.50	Cash and cheques
<u>\$</u>	<u>9,282.50</u>	Total deposit
\$	5,712.00	Approximate Invoices
\$	3,570.50	Approximate profits
<u>\$</u>	<u>3,000.00</u>	Transferred to General Funds in October

Pizza - Term 2

\$	2,634.00	Online Payments
\$	-	Cash and cheques
<u>\$</u>	<u>2,634.00</u>	Total deposit

Pizza - Term 3

\$	2,249.50	Online Payments
\$	-	Cash and cheques
<u>\$</u>	<u>2,249.50</u>	Total deposit

Milk - Term 1

\$	73.60	Online Payments
\$	-	Vending Machine
\$	-	Invoices
<u>\$</u>	<u>73.60</u>	

**King George School Council Treasurer's Report
SEPTEMBER ACTIVITY**

Account Balance: As of: September-30-18

\$ -	SC - Fundraising Account	
\$ 7,723.21	SC - General	
\$ 7,712.92	SC - Greening and Grounds	
\$ 73.60	SC - Milk Program	
\$ 13,736.50	SC - Pizza Program	
\$ 1,250.00	SC - Playground Equipment Maintenance (10% of equipment cost)	
\$ 30,496.23	Check Balance	

\$ 7,723.21 SC - General Account

\$ 3,663.16 ALLOCATED ACCOUNT BALANCES

\$ 1,500.00	Council Funds	
\$ 881.94	Eco Club	
\$ 25.50	Music	(\$925 in UGLF)
\$ 1,155.72	Art Supplies	
\$ 100.00	Diversity and Inclusion	

\$ 7,036.77 ALLOCATED FUNDS Not Yet Funded

May Minutes	\$ 520.00	Indoor Skating Event 2019	800
May Minutes	\$ 1,100.00	Graduation 2019 (amount is UP TO \$1100)	1100
		depends on funding provided by parents and students (\$880 last year from council)	
May Minutes	\$ 151.20	Insurance	
May Minutes	\$ 200.00	Meet and Greet	
		Funding of Bibliobus	
		Maker Space Kits	
Sept Minutes	\$ 745.80	D&I Performance November	
Sept Minutes	\$ 774.05	D&I Performance April	
Sept Minutes	?	Intermediate Science (2018-2019)	
Sept minutes	\$ 1,800.00	Scientists in the School (2018-2019)	<u>9@\$200</u>
Sept minutes	\$ 300.00	Teacher Start Up fund (2018-2019)	
Needs discussion and approval	\$ 187.97	2017-2018 Milk invoice unpaid	
Sept Minutes	\$ 1,250.00	Playground Equipment Maintenance fund	
	\$ 7.75	VOID LOST UGDSB CHQ - To be re-issued	
		Teacher Start Up fund (2019-2020)	\$150
		Scientists in the School (2019-2020)	\$200
		Intermediate Science (2019-2020)	\$1,200
		Graduation (2019-2020)	\$1,100
		Insurance (2019-2020)	\$155
		Meet and Greet	\$200
			4905
	<u>-\$ 2,976.72</u>	Funds Yet to be Allocated	