



---

## **School Boards Threat/Risk Assessment Notification**

---

Dear Parents/Guardians:

The Upper Grand District School Board is committed to providing safe learning environments for all students, staff school visitors and community members. When a student behaves inappropriately, principals use progressive discipline to help a student take responsibility for their actions, change their behaviour, and learn from their mistakes.

When students' behaviour pose a potential threat to safety or serious harm, the Community Violence Threat Risk Assessment Protocol (VTRA) helps principals take further steps to protect students' well-being. The protocol helps schools respond quickly to threatening incidents such as: possession of a weapon or replica weapon, bomb threat or plan, verbal, written or electronic (internet, text) threats to kill or injure oneself or others, fire setting or other threats of violence. The protocol outlines how a school responds immediately to threatening behaviour. In consultation with a VTRA Advisory representative, principals may first bring together a School Threat Risk Assessment Team which includes the principal/vice principal, Social Worker, Child and Youth Counselor, and/or Psychology staff as well as school resource police officers. If the situation is serious, the principal will also consult the superintendent responsible for the school and representatives of community agencies who work with us to keep our schools safe, such as local police and children's mental health organizations. Parents and guardians will be notified if their child will be discussed through the Community Threat Assessment Protocol. If parents/guardians cannot be reached, or if they choose not to provide consent, but a concern for safety still exists due to threatening behaviour, the threat assessment may still proceed. Personal information shared throughout this process will respect and balance each individual's right to privacy with the need to ensure the safety of all.

As always, student safety is our first priority. If you have any questions regarding the Upper Grand District School Board Community Violence Threat Risk Assessment Protocol, please contact the Superintendent of Education for your school at 519-822-4420.

Sincerely,

Martha Rogers  
Director of Education &  
Secretary-Treasurer

### **Upper Grand District School Board**

---

• Mark Bailey; Chair  
• Marty Fairbairn; Vice-Chair

• R.J. (Bob) Borden  
• Kathryn Cooper

• Linda Busutil  
• David Gohn

• Susan Moziar  
• Bruce Schieck

• Lynn Topping  
• Jennifer Waterston