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| **Meeting Date & Time:** | Monday, October 1, 2018 | |
| **Meeting Participants:** | | |
| Jane Brown (Chair) | | Mair Gault (Principal) |
| Stephanie Sambells | | Sara Dick |
| Emily Nascimben | | Joan Moynihan |
| Monica Chamberlain | | Bryan VanDerZuet Stafford (regrets) |
| Kate Borthwick (Secretary) | | Lori Kush (regrets) |
| Cassie Broadhead (Staff) | | Cynthia Hayes (regrets) |
| Harshika Arora | | Jared Carroll |
| Stacey Murphy | | Keilani Carroll (regrets) |

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| **No.** | **Agenda Item** | **Summary Notes** | **Actions** |
| 1 | Welcome | Jane welcomed participants to the meeting at 6:15 p.m. |  |
| 2 | Approval of Agenda & Minutes | Notes were approved with 1 correction. | Kate to Mair for posting on the web-site. |
| 3 | West Willow Village NG | Monical gave a report on behalf of the WWV NG   * Working with Toasty Toes to collect warm socks that will be added to the holiday hampers that we distribute - See attached flyer. * Amanda and Linda are working on a letter to the school teachers to introduce the NG as there are a lot of new staff, there will be a brochure and instructions on how to connect to supports like Adopt A Family, food and clothing * In January 2019 the NG is working with Guelph Police and launching a Kicks Soccer Program that will take youth to a free soccer program at the dome once a week * The NG is working on a pilot project with the Salvation Army to test providing a vegetarian option for families during the holiday hamper time   \*\*\* Thank you to MWPS thank you for promoting the fall fair on their sign! |  |
| 4 | Staff Report | Cassie Broadhead gave a report on behalf of the Staff.   * Intermediate Football tournament took place last week. * Staff are reviewing the approach to Body Breaks and they have identified a need for supplies or equipment for the Self Regulation Station. Emily offered to be a resource to the Staff to help plan the Self Regulation Station. Staff are submitting a request for School Council for resources. Specific items and amount of funding is to be determined. * Link to an example of one type of body break station -   <https://www.facebook.com/holly.b.clay/videos/10215315484634319/> |  |
| 5 | Principal’s Report | Mair gave a report.   1. On Friday we had our first **PA day**. We spent the morning discussing the document “Fundamentals of Mathematics” and conceptual understanding and teaching of subtraction. We will also further investigate our use of Number Talks in the classroom. The afternoon was dedicated to Health and Safety Training.   To kick off our meeting we watched the following video to inspire the concept of “CONTRIBUTING” – the third line of our motto. (We will watch it in our School Council meeting also).  [What makes you happy - contributing](https://www.youtube.com/watch?v=zcruIov45bI)   1. We are recognizing **Orange Shirt Day** (one of our School Climate goals) on October 3 with an assembly with our grade 4 and up students. We will also be reading various age-appropriate books with our primary students in the classrooms.   It grew out of Phyllis' story of having her shiny new orange shirt taken away on her first day of school at the Mission, and it has become an opportunity to keep the discussion on all aspects of residential schools happening annually.  The date was chosen because it is the time of year in which children were taken from their homes to residential schools, and because it is an opportunity to set the stage for anti-racism and anti-bullying policies for the coming school year. It also gives teachers time to plan events that will include children, as we want to ensure that we are passing the story and learning on to the next generations.  Orange Shirt Day is also an opportunity for First Nations, local governments, schools and communities to come together in the spirit of reconciliation and hope for generations of children to come.  The assembly agenda:  1. Land Acknowledgement read by grade 5s  2. Introduction by grade 5s  3. Quick trivia giveaway by grade 5s  4. Video  <https://www.youtube.com/watch?v=za2VzjkwtFc>  *The video is Gord Downie's "The Stranger".*  5. Song by Grade 4/5, 5 and 5/6   1. **Guelph Storm Season Tickets** – way to distribute equitably and easily? 2. **Great return on school survey … results coming soon!**       Mair met with a local physician and had a discussion about screen time and was invited to attend the Balance Tech Management Committee. A resource from this work is a placemats with information and resources related to Screen Time and these will be available during the Open House. |  |
| 6 | Treasurer’s Report | Jared gave the following report:   * Balance of $201 * Back-to-School Evening (Sept 27) expenses were $1,042 as of Sept 27 (Kirtida Kitchen; Sam’s Grill; Neil Verspagen) |  |
| 7 | Elections for Chair, Secretary & Treasurer | Jane asked for nominations. No new nominations were put forward.  Secretary - Kate will continue in the role.  Treasurer - Jared/Keilani will continue in the role.  Chair - Jane will continue in the role. | Emily offered to help out with note taking if needed. |
| 8 | Open House - Sept 27 | Sarah gave a report.  The event went smoothly and great participation by local community services. Considerations for future:   * Have a ticket table where only tickets for the food are distributed. * The tuck shop counter is a good space for the juice and apple sauce distribution. * Suggestion for vendors is welcome. |  |
| 9 | Parents Reaching Out (PRO) Grant | Amanda gave a report about the plans for the PRO Grant 2018-2019 event planned for Saturday, October 13.  Planning Team: Amanda Dawson, Stephanie Sambells, Kate Borthwick, Jane Brown-Copeland  What is PRO Grant?:   * Parent Reaching Out Grant made available to all school councils. * Can ask for up to $1000/year * “...for projects aimed at engaging parents in support of student achievement, human rights and equity and well-being.” * For the past two years we’ve had a free pancake breakfast on a Saturday day morning in October after Thanksgiving * Offered child care during the speakers portion of the program * Before and after the program families can look at the displays set up around the gym that highlight the different clubs, activities and services available to their students in the school and in our community * The program speakers have been in support of our school motto * At Mitchell Woods we are BEING: respectful, resilient, and positive members of our community * At Mitchell Woods we are BELONGING: everyone is welcome and accepted * Have attracted 150-160 people each year   Date: Saturday, October 13th  9:00 – 10:00 Breakfast  10:00 – 11:00 Program  11:00 – 11:30 Displays  11:30-noon Clean-up  Where we’re at:   * Speaker from Guelph CHC has been confirmed (Karen Johnson) - Topic: Circle of Security Programs <http://guelphchc.ca/circle-of-security/> * Forms went home today. Special thanks to Lavender and Harshika for translating the material for us. | Amanda to send out an email after tonight’s meeting to ask for volunteers in specific areas.  Amanda to provide information for the Newsletter and “robocalls.” |
| 10 | Fundraising | QSP (Stacey)   * Forms were distributed last week to youngest and only child. * Due October 9th, cookie dough pick-up is Nov 20th.   Fresh From the Farm (Monica)   * Order forms were distributed to teachers on Tues Sept 25 th . * There was a Fruit and Vegetable Display at the Open House Sept 27th. Extra Order forms were available at the display. * There are Extra Order forms in the Office. * Order Forms are Due Wed Oct 10 th (after Thanksgiving). * There will be a display for Mitchell Woods 101 on October 13 th . * Delivery to the School will be between Nov5 and Dec5. We will be notified 10days before and Monica will then be asking for volunteers to sort the Vegetables (approx. 1-2hours during the school day) and work the Pick-up shifts between 3pm and 7pm. * Monica to talk to Mair about the Assembly location (front lobby, or gym), after final order is submitted and we know how much produce we will be handling. Last year the front lobby worked well.   Gift Cards (Jane)   * Forms will be distributed Nov 1 and due on Nov 21. * The plan will be for cards will be distributed by December 7. | Emily agreed to lead the Gift Card fundraiser in future years. |
| 11 | TD Sponsored Book Week | Item deferred to next meeting. |  |
| 12 | Other Business | Check out the new Facebook Group - West End Neighbourhood Group  **Lunch Box**  **What is it?**   * An online service where parents can order a lunch for their children from local vendors * An opportunity for school councils to raise some money. * Reduces volunteer hours since we don’t have to deal with forms, money, or delivery of the meals. It’s all handled on-line (there is an option for families who don’t have access to the internet) and the meals come organized by class with the child’s name right on the meal.   **Where we’re at:**   * First deliveries are this week: Milk started today, Subway on Wednesday, Pizza on Thursday - 3 teams of students have been trained to deliver the food so will rotate through once every 3 weeks. * Special thanks to the teachers for being willing to release students a little early * from class to help. * Posted a YouTube video showing how to register and order for a student. Posted to the website, tweeted out and sent home on a handout <https://youtu.be/LdUJF2FT-Nw> * Melissa came to the open house and said she was encouraged by the number of parents who knew about the program already. * Pizza left overs are going to be donated to the homeless drop in shelter on Gordon.   What’s coming:   * o Plan to send home a monthly menu and reminder to register * o Still looking for someone to take this over. Willing to work with that person to show * them the ropes. * o Most of the work is at the beginning of the year in choosing the menu, getting the * advertising out to parents and recruiting student volunteers. * o Rest of the year is the odd decision about how to handle mistakes that may have * happened and continued advertising about once a month. |  |
| 13 | Adjourn | Meeting adjourned at 7:40 p.m. |  |