

**Mitchell Woods Public School  
School Council  
Meeting Notes**

|                                   |                  |
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| <b>Meeting Date &amp; Time:</b>   | January 11, 2021 |
| <b>Meeting Participants:</b>      |                  |
| Amanda Dawson (Chair)             |                  |
| Mair Gault (Principal)            |                  |
| Sara Orrell                       |                  |
| Stephanie Sambells                |                  |
| Stacey Murphy                     |                  |
| Ton Ngoc Ba                       |                  |
| Bryan VanDerZwet Stafford         |                  |
| Maureen Battaglia                 |                  |
| Indu Arora (West Willove Village) |                  |
|                                   |                  |

| No. | Agenda Item                  | Summary Notes   | Actions |
|-----|------------------------------|---|---------|
| 1   | Welcome                      | Chair welcomed all to the meeting.  | None    |
| 2   | Approval of Agenda & Minutes | An agenda was circulated at the meeting.<br>The corrected notes for the Dec 14th, 2020 meeting were accepted as circulated and will be posted on the website.<br>Approved as is.  |         |
| 3   | West Willow Village NG       | <b>West Willow Village Neighbourhood Report</b> – MWPS, January 2021<br><br>Just like the schools the Neighbourhood Group has revisited and updated our supports and service delivery. We have revised our processes to add more safety measures.<br><br>Staff and volunteers are completing COVID-19 Refresher training and using this next week for some additional at-home on-line training<br><br><b>Neighbourhood Food Support</b> |         |

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|  |  | <p>The Food Support on-line orders and delivery will start up again next Tuesday and safe deliveries on Wednesday.</p> <p>We are very grateful for the cheese that was shared with the Neighbourhood Group from the MWPS Food &amp; Friends program. We always appreciate your consideration and are happy to close the circle on neighbourhood food waste.</p> <p><b>CVITP Taxes</b></p> <p>We have signed a MOU with Immigrant Services who have asked us to take the lead in 2020 taxes in the community. There is no funding to/from either agency.</p> <p>We are recruiting volunteers and completing all of the oversight to take the lead on this support.</p> <p>We expect that this will be a challenging year due to the CERB and all of the income support impacts.</p> <p><b>Emails and Website</b></p> <p>From December 23 – December 30<sup>th</sup> we lost our host server and were not able to receive or send emails. So we apologize if you sent us an email and we did not reply!</p> <p>Our website is still down and being reconstructed as we lost most of the information on the site.</p> <p><b>Organizational Strategic Plan</b></p> <p>With the receipt of our Charitable Status the Neighbourhood Board is launching a Strategic Planning Process in the spring. We will be reaching out to individuals, families and groups, like school council for some input, feedback and big ideas. In the past we would use our annual events, Fall Fair, Winterfest and our program feedback forms to collect ideas, priorities and so we are not sure what this will look like, but are excited about this next chapter in our agency's development.</p> |  |
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| 4                            | Staff Report       | <p>Update from Maureen;</p> <ul style="list-style-type: none"> <li>● Prepared for 1 week of virtual learning. The staff were optimistic that we would be back today. Most would rather be in school and staff are making the most of the situation.</li> <li>● 230 minutes of synchronous learning each day. It's a lot more work for teachers to be online. It's a steep learning curve.</li> <li>● Primary will likely change their schedules if we are on this for much longer. There is a lot of pressure on parents.</li> <li>● Lots of interactive sites; small and large group, resource teachers have been very involved providing support. "Office hours" have been offered by many teachers to provide additional support.</li> <li>● This week grade 9 information nights - February 14th is the deadline to pick HS courses. It's taking place virtually. <ul style="list-style-type: none"> <li>○ College Heights, January 13th, 6:30-7:30PM for details visit: <a href="https://www.ugdsb.ca/college-heights/2021/01/11/grade-8-virtual-information-night-chss/">https://www.ugdsb.ca/college-heights/2021/01/11/grade-8-virtual-information-night-chss/</a></li> <li>○ GCVI, January 14th, 6:30PM for details visit: <a href="https://www.ugdsb.ca/gcvi/2021/01/08/gcvi-grade-8-parent-night-january-14-at-630-pm/">https://www.ugdsb.ca/gcvi/2021/01/08/gcvi-grade-8-parent-night-january-14-at-630-pm/</a></li> </ul> </li> <li>● Teachers are beginning to start Report Card writing.</li> <li>● Overall staff are supporting each other</li> </ul> |                              |           |               |          |                              |         |  |
| 5                            | Treasurer's Report | <p><b><u>Balance (as of January 6, 2021):</u></b> \$5,475.64</p> <p><b><u>Account Activity for 2020/2021 School Year</u></b></p> <p><b>Expenses:</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Playground Equipment (Balls)</td> <td style="text-align: right;">\$1686.74</td> </tr> <tr> <td>Magic Carpets</td> <td style="text-align: right;">\$338.32</td> </tr> <tr> <td>Mental Health Webinar Fliers</td> <td style="text-align: right;">\$81.36</td> </tr> </table>   | Playground Equipment (Balls) | \$1686.74 | Magic Carpets | \$338.32 | Mental Health Webinar Fliers | \$81.36 |  |
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| Magic Carpets                | \$338.32           |   |                              |           |               |          |                              |         |  |
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|   |                    | <p><b>Honorarium for Mental Health Webinar</b> <span style="float: right;"><b>\$563.87</b></span></p> <p>Income:</p> <p>Lunchbox Orders <span style="float: right;">\$255.98</span></p> <p><b><u>Potential Upcoming Activity</u></b></p> <p><b>Expenses:</b></p> <p><b>Grade 8 Graduation Gift</b> <span style="float: right;"><b>\$500.00</b></span></p> <p><b>Additional Playground Equipment in January</b> <span style="float: right;"><b>\$394.00</b></span></p> <p>Income:</p> <p>Grant from UGDSB for Parent Involvement/Care <span style="float: right;">\$500.00</span></p> <p>FundScrip Fundraiser <span style="float: right;">Approx. \$433.00 as</span><br/>of Dec 2020</p> <p>Mabels Labels Fundraiser <span style="float: right;">Unknown</span></p> <p>Norwex Fundraiser <span style="float: right;">Unknown</span></p> |  |
| 6 | Principal's Report | <p>Update from Mair Gault:</p> <ul style="list-style-type: none"> <li>● The challenge is we don't know when we will be back in school, in person.</li> <li>● Remote learning "counts" towards grades.</li> <li>● The multiple roles that both parents and teachers are tasked with makes things difficult.</li> <li>● There are no more chromebooks available to students. This makes it challenging for families that have limited devices and multiple kids.</li> <li>● A number of staff are completing a book study: Conscious Discipline by Becky Bailey.</li> <li>● for more information visit:<br/><a href="https://consciousdiscipline.com/about/becky-bailey/">https://consciousdiscipline.com/about/becky-bailey/</a></li> </ul>   |  |

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| 7 | Fundraising | <p><b>Fundscrip - Report written by Katie M. shared by Amanda</b></p> <p><b>1. The Numbers (As of Jan 11)</b></p> <ul style="list-style-type: none"> <li>○ Christmas Campaign: \$480.97 Raised</li> <li>○ Cheque will be requested for these funds- awaiting response to my confirmation of address email.</li> </ul> <p><b>2. Completed Action Items:</b></p> <ul style="list-style-type: none"> <li>○ Handout and Online Shopping Planner to be sent home: December 3, 2020 - <b>Completed. Question: FEEDBACK REQUEST - Was the online shopping planner helpful? Yes.</b></li> <li>○ Robo Call reminder of Fundraiser and December 8 deadline to order to ensure people receive their gift cards in time for holiday gifting as well as limited time offer of free shipping for the purchase of 4 cards with a total purchase value of \$200 - 500: December 4, 2020 - <b>Completed</b></li> <li>○ Group Broadcast reminder to everyone registered on FundScrip of the December 8 deadline to order to ensure they receive their gift cards in time for holiday gifting as well as limited time offer of free shipping for the purchase of 4 cards with a total purchase value of \$200 - 500: December 4, 2020 - <b>Completed.</b></li> </ul> <p><b>3. Next steps?</b></p> <ul style="list-style-type: none"> <li>○ Any value to tying fundscrip into school holiday events? If yes, what are these events and the schedule? The hope is that we</li> </ul> |  |
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|   |                      | <p>are back and in February there is friendship week - random act of kindness.</p> <p><b>Mabel's Labels: Sheila &amp; Layla shared report</b><br/>We have opened an account with Mabel's Labels by doing this we will be receiving 20% of money spent for the school. This would also help immensely with the "Lost and Found" if everything that the children carry to school is labeled.</p> <p>We have received enough free flyers to go out to the children's homes and I would suggest that this be done near the end of the first week that they are back in school – what are your thoughts? There is no cost to the school and the funds will be sent directly to the school every time the total reaches \$50.</p> <p>There is also an option of having a digital flyer which can be used on the website and I will be arranging to send this to Sarah.</p> <p>Layla is organizing the school logo to be added to the labels – to be discussed.</p> <p>I would also like to add that there is a new set of labels for household use for the kitchen/bathroom etc.<br/>Should we put the poster with the other one on the school website?</p> <p>Launch on hold until school reopens.</p> |  |
| 8 | Playground Equipment | <p>Stacey &amp; Sara O. shared report</p> <p>The following were purchased after the December 14, 2020 meeting and delivered to the school:</p> <p>Crazy Carpets 20 x \$4.00 = \$80.00<br/>Snow Brick Makers 6 x 4.99 = \$29.94</p>  |  |

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|    |   | <p>Snow Shovel 18" 5 x \$18.99 =\$94.95<br/> Sand Shovel 10 x \$4.00 =\$40.00<br/> Flat Paint Brushes 10 x \$7.99 =\$79.90</p> <p>Total expense - \$376.00</p> <p>Tennis balls were donated. There will be more in the future. The balls were donated by Courtside Tennis Club.<br/> ToysRUs also donated a number of games for our classes</p>  |   |
| 9  | <ul style="list-style-type: none"> <li>● Dance-athon</li> </ul> | <ul style="list-style-type: none"> <li>● This year the focus needs to be on FUN Raising, instead of Fundraising.</li> <li>● We don't know yet how/what this looks like. Maybe a synced dance taught by the music teacher.</li> <li>● Ideas are welcome. This is an exciting day for the kids and it's important that we continue it even if it's modified.</li> <li>● The Olaf puzzles from ToysRUs can be used as prizes.</li> <li>● If we are back in school, it would be great to do the dance-a-thon outside in their zones. They can see each other.</li> <li>● If we are outside, it could also be a winter carnival-type style "fun" day.</li> <li>● Student council would help with set-up. <ul style="list-style-type: none"> <li>○ Teachers could be given everything they need. They are in their zone. There could be music. Student council could put together a small treat and then the students could come inside for a movie. We could also incorporate a random act of kindness to create some joy for the kids.</li> </ul> </li> </ul> <p>Stephanie, Amanda, Sheila and Maureen will be part of the committee to lead this project.</p> | <p>Stephanie will follow up with Kelly Stronach.</p> <p>Sheila, Amanda, Stephanie, Maureen &amp; maybe Kelly will meet next week to discuss details of how the day will go.</p> |
| 10 | Use of Social Media   | <p>The reason we don't have a social media page (specifically Facebook) is that it can turn toxic very quickly. It becomes a place where parents complain. It takes a lot of work to moderate the page.</p> <p>We would prefer to have ppl contact Amanda or the school directly because it requires more thought process and helps give pause to the feedback that they are about to give.</p>  |   |

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|    |              | We currently have a lot of avenues for parents to reach out; twitter (Kai Fanjoy), sign in front of the school, the flyers that go home, the robocalls, the website, the google classroom, the school newsletter and the morning announcement. We already have a lot of avenues for advertising and getting information out.<br>Overall council doesn't see the benefits of having a facebook page for the council. |  |
| 11 | Next Meeting | February 8th 7:30pm   |  |
| 12 |              |   |  |
| 13 |              |   |  |