

## Community Involvement Activity Notification and Completion

Students are able to start accumulating community involvement hours in the summer before they enter grade 9.

*~ ~ It is strongly recommended this form be submitted no later than June 1 of a student's graduating year ~ ~*

Activity	Number of hours	Completion Date <small>(DD/MM/YY)</small>	Location	Supervisor's Name <small>(please print)</small>	Supervisor's Phone Number	Supervisor's Signature	Principal/ Designate's Signature <small>(*if required)</small>

\* If the activity is NOT on the "Eligible List" you must obtain your Principal's signature BEFORE starting the activity.

I \_\_\_\_\_ hereby confirm that I have completed the above activities, totaling at least 40 hours of community service, as set out according to the information in this booklet.  
Student's Name– Please Print

\_\_\_\_\_ Date \_\_\_\_\_ Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_  
Principal's Signature

The legal authority for the collection of this information is in the Ontario Secondary Schools, Grades 9 to 12 Program and Diploma Requirements (S6.1.4). Users of this information will be teachers, principal and corresponding support staff. The purpose is to record and provide confirmation of community involvement hours accumulated. Once completed, the original form will be securely stored and retained in the student's Ontario Student Record (OSR) in accordance with the UGDSB Procedures for the OSR Guideline and securely destroyed once it has met its required retention as outlined in the board's Records Management Manuel and Policy 316.

For queries regarding the collection of this information , contact the School Principal.