

October 16, 2018 École Paisley Road School – School Council Minutes

PRPS Library

6:30pm

Date: October 16th, 2018

Meeting Called by: Lisa Laverick-Worth

Note Taker: Annica Napier

Attendees: Lisa Laverick-Worth, Randal Wagner, Dana Greenlaw, Natalie Leeming, Stacy Roberts-Munn, Leigh Thompson, Bianca Jamieson, Izabella Payette, Kathlyn Thompson, Adam Vaughan, Kim Matheson, Laura Vanderveldt, Karie Bilger, Annica Napier, Sue Brown

Regrets: Shashana Hare, Leah Sadler, Rachel Cooper, Andria Bitton

Agenda Topics

Topic 1: Welcome, Greetings, and Introductions

- Lisa welcomed everyone and led introductions for new members.

Topic 2: Review and approval of September 2018 Minutes.

- Hard copy minutes were not presented but had been previously emailed and posted to the website. Motion to approve by Annica, all in favour.

Topic 3: Election of Executive Positions

- Laura Vanderveldt acclaimed to be Treasurer
- Annica Napier acclaimed to be Secretary
- Lisa Laverick-Worth acclaimed to be Chair
- No other members were interested in running for the positions
- All were in favour of the acclamations

Topic 4: Principal's Report

- **We have hired a contractor for the Greening committee** after receiving three quotes – settling on Jon from Square Foot Landscapes. He is local to the neighbourhood and seems to be a great fit. Hoping to have him get things in the ground by November! There is also a possibility to get him involved with general maintenance over the summer.
- There is a time capsule that will be opened (after 25 years) on November 8th. It will be an opportunity to reflect on what we could put in the capsule for the next 25 years.
- **Jay-walking**...we've been in discussion with our local police officers to look for strategies to deter parents from jay-walking across the street, especially with their children. It is a safety issue and there may be a bit more of a police presence during the morning and afternoon hours to enforce the law.
- **3580 lates last year!!** That means students were interrupted 3580 times in the last year. Randal is planning to put something into the next newsletter to encourage parents to get kids to school ON TIME – for the kids' education and the flow of the classroom.
- Really smooth start to the year.
- **Randal asked for some funding** towards iPods for kindergarten teachers to assist with ease of recording students' progress. They are helpful in taking pictures of what kids are

working on or things they are learning. Any help towards the cost of the iPods (\$1500) would be appreciated. Perhaps funds as a part of the “School Improvement Plan”?

Topic 5: Treasurer’s Report

- Laura and Kim presented that our primary objective is: We need to decide what we would like to fundraise for, and what the fundraisers we have planned will fundraise towards.
- **In June we allocated remaining funds (\$4100) to: \$2800 allocated to classroom fund, \$1000 to family fun night, \$300 to top up emergency fund.**
- Kim proposed to remove Music Program since we did a lot of fundraising last year, and have funds remaining.
- **Field Trips category will remain at \$4500, with most of the money being used to fund in-school field trip experiences: Chef a l’École and Scientists in the school.**
 - o Izabella mentioned having some contacts with some people who may be interested in doing science workshops in school for free
 - o **Pizza Sales will be allocated towards Field Trips (\$4500).**
- Forrest of Reading is a program run provincially. Our librarian registers our school and kids have opportunity to read books that have been vetted and recognized (younger students have teachers read to them, older grades read themselves). At the end of the program there is a ballot box where children get to vote on their favourite book. Afterwards, our library gets to keep the books.
 - o **Kim suggested that Forest of Reading (budgeted \$1500) be supported by the Movie Night Fundraisers with any extra needed from Pizza**
- **Holiday Craft Sale will support Library (budgeted \$1500)**
 - o Discussion around ensuring books for older French grades be provided as well.
- Arts Programming – some of the money being used to pay for the woman who leads Zumba.
- Playground Maintenance fund is in good shape, but should think about having a fund to maintain the new Greening project.
- Dance-A-Thon...last year it was allocated towards Music Program, but that fund is in good shape. **It was suggested that funds (budgeted \$3500) would be allocated towards technology fund** as older grades are in need of updated technology, especially as the school grows.
- Decision to talk about some type of seed program/Veseys to fund School Improvement Plan? We can discuss this more in the New Year when we see where our finances are.
- **We need to allocate \$1000 towards Kindie Yard, also from extra Pizza money**
- **Greening will be bumped up by \$1000 (to bring up to \$10000), also from extra Pizza Money**
- Council fund will be \$750
- **Total of \$13 750 allocated**
- **All in favour of this budget**
- Council is no longer having a separate council account; it is now through a line on the school’s account. Gayle and Randal will be the only ones to write cheques now. Cheques will be written as needed on the 1st and 15th of the month, so if you need to be reimbursed, there is a form to be filled out and put into the treasurer’s mailbox. Forms can be found in the Treasurer’s mailbox in the orange folder.

Topic 6: Fundraising

- Pizza Update:
 - o 100 fewer orders this round
 - o Some barriers to using cash online – hoping to overcome this by having Gayle walk parents who need assistance through this process.
 - o Want to ensure that populations who may struggle with this get the support they need.
 - o New supplier – Pizzaville
 - o Maybe next year – make the first session really short (4-6 weeks?) so that parents who missed the date can get the assistance they need.
- Movie Nights
 - o It is agreed that Coco will be the movie for the first movie night, geared towards older grades. And a new movie will be chosen for the second Movie Night geared towards the younger grades, something approved on the UG2GO site.

Topic 7: Pro-Grant Update

- Leah was unable to attend this evening but has things underway for the Conversation Café happening next Tuesday.
- Erin will be coming in to do Yoga for the Kids
- Volunteers and Ambassadors are set-up

Topic 8: Kindie Team Update

- Some field trips planned for later in the year...details at a later date!

Topic 9: In other news...

Topic 10: Next meeting date: November 20th, 2018

Meeting Adjourned 8:00pm. Next meeting date Tuesday November 20th

(2017-2018 Meeting dates: November 20th, NO DECEMBER MEETING, January 15th, February 19th, NO MARCH MEETING, April 16th, May 21st, June TBD)