

**Paisley Road School Council Meeting Minutes -  
Nov 21, 2023 in Paisley Road Public School Library**

Date: Nov 21, 2023

Meeting Called by: Logan Kennedy                      Note Taker: Annica Napier

Attendees: Greg Routenburg, Laura Vanderveldt, Stacy Roberts-Munn, Logan Kennedy, Annica Napier, Stacy Ashmeade, Aaron Sennitt, Heather Mayo,

**Agenda Topics**

Topic 1: Welcome and Greetings

Topic 2: Review and Acceptance of October's Minutes

- Heather made a motion to approve. Seconded by Stacy. All in favour.

Topic 3: Principal's Report (Kirk Runciman)

1. Parent/Teacher Interview Night will be held on Thursday, November 23rd and during the PA Day on November 24th . Once again, interviews will be arranged through the Parent/Teacher Interview Booking System. An email was sent to parents last week, directing them to the Interview Booking System.
2. Paisley Road Public School recognized Remembrance Day through an assembly on November 10 th . This full-school assembly was also attended by approximately twenty parents.
3. On November 21st, Mr. Martin and Mrs. Richer, Ms. White and Mr. Roberts took their students on a field trip to the Guelph Public Library. During their visit the students were given a tour of the library and provided with their own library cards.
4. On October 26 th the Kindergarten team created a pumpkin patch on the soccer field for their students to enjoy prior to Halloween. The students had a great time and were each given a pumpkin to take home to carve.
5. There will be a public information session at Central PS regarding a boundary review that could impact Paisley Road Public School enrollment during the 2025/26 school year and beyond. Information regarding this process, and potential options, was emailed to parents on October 20th .
6. The Grade11 Drama class from GCVI entertained our Primary students with a play on November 13th .
7. The school choir sang the American and Canadian national anthems at the Guelph Storm game on Friday, November 10 th . By all accounts the Choir did a great job singing both anthems. A special thank you to Madame Gareau for all of her work with the Choir this year!

8. Madame Gareau, Ms. Richer, Mr. Woolfrey and Mr. Johnson prepared an assembly and whole school art project using the picture book *Red: A Crayon's Story / L'histoire d'un crayon*.

The staff members' goals for the assembly and follow-up assignment were as follows;

To build community by celebrating, highlighting and including our individuality, uniqueness and unseen commonalities. Foster inclusion, self-acceptance and acceptance of all. Be who you are, accept others for who they are. Create an individual "crayon" in class resulting in a school-wide art installation.

9. As I noted in an email to families on October 30<sup>th</sup>, I will be retiring from the UGDSB on December 31, 2023. I want to thank School Council for their collaboration, dedication, thoughtfulness, energy and creativity while helping to support the staff and students at Paisley Road PS during my time as principal. You are a great team and have been a real pleasure with whom to work. Thank you!

Follow Up Discussion:

- *A question was asked about the low EQAO scores:*
  - Working hard on improving literacy and math. We have support from the Board and support for purchasing more resources. New math screener is available and we are working with the Grade 3 math teachers. The school also has an early literacy teacher (ERT) who has been working with the students; they will be leaving at the end of December.
    - *How do we address gaps in the cohort that these results are from?* It is front of mind! This is happening in the classroom with the teacher, with special education resources teacher, small group instruction, etc.
  - Refer to Literacy Plan found on bulletin board outside the Office for more information.
  - One of the contributing factors to low EQAO scores are student lateness and absences; when you add up the number of instructional hours missed, the impact is significant.
- School Council Bulletin Board will be up soon, there is a Work Order in for this.
- Lost and Found: it has been organized and displayed in the Hall near the office and families are invited to claim any items. After Parent-Teacher interviews they will be donated!
- Kirk followed up about Curriculum Nights for families with the Program Department and it's just not feasible at this time due to time constraints and other factors, but could be revisited in the future.

Topic 4: Teacher's Report (Aaron Sennitt)

- There is buzz about the Craft Sale happening - teachers and students are excited!

- There are a bunch of intramurals up and running (volleyball, floor hockey, etc)
- Logan has visited with the new teachers and let them know about the teacher fund.
- Some preliminary information from Mme Gareau around expanding one of the Nutrition Programs - potential to offer more fresh foods. Waiting to hear more information.

#### Topic 5: Treasurer's Report (Laura Vanderveldt)

- Not a lot to report, some teachers have started using the Classroom fund
- Tried to estimate what our Pizza revenue will be.
  - We're paying almost double what we used to be paying for pizza, and therefore generating less revenue (\$1000 this term compared to \$2000-3000 in previous terms)
  - We had budgeted that we would bring in 10K from pizza over the year (this won't be the case if the trend continues)
  - Not sure what wiggle room we have in slice costs.
  - Do we go back to Ersin at Pizza la Villa? Explore other options? We are going to attempt to switch before the end of this cycle to make sure that kids are happy with the pizza and will order again. **We acknowledge that Pizza hasn't been a smooth operation thus far, and have listened to feedback and want to remedy the situation ASAP.**

#### Topic 6: Winter Clothing Drive (Laura Vanderveldt)

- Supply is not as plentiful as it was last year. Planning to do a robo-call to tell families they can bring in donations until Thursday morning.
- Request from Nancy (YMCA) - can we donate any leftovers to Onward Willow Centre? Yes!
- An Email have gone out asking for volunteers to help supervise the Clothing Swap (just sit there and make sure the donation jar stays there too!), also posted on the Facebook page.

#### Topic 7: Winter Craft Sale (Heather Mayo)

- Flyers have gone home with students.
- There is a craft inspo page on the School Council page.
- Volunteer Sign-Up will be put on the School Council website, it can also be found through the QR code on the flyer.
  - We will need volunteers the day-of, also need volunteers ahead of time to help make gift bags out of wrapping paper.
- Teachers will be posting information on the Google Classrooms as well.

- Heather has offered to help any teachers who want to do some crafting with their students.
- Tables have been ordered
- Giving a bit longer to shop this year. It will be spaced out so that it is one Kindie Class per block (with the exception of one) and will have Learning Buddies paired up to help.

Topic 8: Pizza Day Update Continued (Stacy Roberts-Munn)

- Wondering about payment options for future Pizza cycles. Can they buy a slice for other kids?
- On School Cash Online, give the following line item:
  - “Would like to donate a slice for a child for the cycle”
  - “Would like to receive a donated slice of pizza”
  - It won’t always work out perfectly, but we could absorb the loss if necessary as we trial this for the year.
- Do we need to communicate more that if people need assistance with School Cash online, to reach out to School Council for assistance (as opposed to emailing Gayle)
  - We need to make it clear that the main option for payment is School Cash Online \*BUT\* if there is a legitimate reason that this does not work, Council will find another option.
- Stacy will talk to Gayle about options.

No meeting in December. Next Meeting **TUESDAY** January 16th 6:30pm-7:30pm in-person in school library.

Link to join remotely: will be sent out before the meeting