

**PCPS School Council Meeting**  
**November 4, 2018**

***In attendance***

Lisa Lankhof, Samantha Stevenson, Kim Zettle, Stephanie Lefebvre, Jennifer Cluley, Paola Argentino (Principal), Patricia Josephson (Vice-Principal), Carol Waffler (teacher representative), Dana Lunn, Jenn Harrison, Melissa Milley, Alex van der Wijst (teacher representative), Laura Dilba, Jennifer Bell, Tara Dean-Whitt, Stephanie Kusi Boah, Melanie Horton, Tricia Hebert.

***1. Welcome and introductions***

Meeting was called to order at 7:04pm by Co-Chair Sam Stevenson.

***2. Review and approval of agenda***

Sam distributed the agenda which had been presented via email and requested a time sensitive fundraising item be added.

Motion to accept agenda: Kim

Seconded: Laura

Motion carried.

***3. Review and approval of October minutes***

Motion to accept minutes: Jennifer C

Seconded: Tara

Motion carried.

***4. New business***

Déjà Vu Restaurant is offering a fundraising weekend. The owner is Jennifer Betz, a past council member. She will provide a template for us to hand out to families. Three dollars from every kids' meal will be donated back to the school. Must be decided by December 1.

Motion to have Déjà Vu Restaurant fundraiser: Jennifer B

Seconded: Jennifer C

Motion carried

**Action item:** Sam to advise Jennifer Betz that we want to participate.

***5. Treasurer's report***

Tara presented the Monthly Financial Statement (see attached)

Profit from the first six-week round is \$1500. If the number of orders remain roughly the same, we can expect a yearly profit of approximately \$7,100, which after our future obligation of Scientist in the School, would be \$3000.

Tara and Madeline are working to streamline the account names.

## ***6.Items to discuss***

### Party Rockers

Three more parent volunteers are still needed from 6:30-10:30 on Friday November 9.

### Breakfast with Santa

Motion to use the \$500 School Based funding: Tricia

Seconded: Tara

Motion carried.

Motion to have a \$1000 (plus \$500 fund) working budget: Tara

Seconded: Jennifer L

Motion carried.

**Action Item:** Melanie to lend a decorated Christmas tree by the 8<sup>th</sup> of November.

**Action Item:** Melanie to check with her contact at the Dollar Store for donation(s).

**Action Item:** Sam to speak with manager at Michael's regarding donation(s) for ornament making.

**Action Item:** Jennifer B and Jenn H to co-ordinate their lists for donations and Jenn B to post on the Facebook page.

### Bake Sale

Motion to hold annual Bake Sale on December 19: Jenny

Seconded: Stephanie L

Motion carried.

Will be held in the gymnasium from 2:00pm to 3:00pm, then opened up to the parents. Items will be sold for \$0.50. We will require, at best, 12 volunteers.

**Action Item:** Communication to go home to the community advertising the event and asking for nut-free baked good. It must be specified that we do not provide nut-free guarantees.

**Action Item:** Communication to the community looking for volunteers. Tricia, Kim and Stephanie L already committed.

### Pro-Grant

Pro-grant (Parents Reaching Out - \$1000) has been cancelled by the Ministry of Education.

### Dance-A-Thon

Motion to form a planning committee: Kim

Seconded: Jennifer C

Motion carried.

Jenn H and Melanie to co-chair.

### Fundraising funds

**Action Item:** council members to think of what they want our plan to be i.e. what to spend our fundraising dollars on. Past items include; JK orientation, grade 8 graduation, Westside bursary and staff appreciation.

**7. Food Committee report**

First week of pizza ordering had 36 pizza's, with four extras being ordered to cover any issues that arose, however there were no issues. Two extra pizzas were ordered for the second week and was still not needed, therefore it will one extra now.

The second round of pizza ordering opened this week. We can start thinking of other possible food days.

**8. By-Law Committee report**

Committee has not met yet.

**9. Fundraising Committee report**

Committee has not met, will meet this evening directly following council meeting. Sam would like to run the Fundscrip fundraiser this year, our account is already set up from last year. Parents will be encouraged to purchase gift cards and council will receive a percentage.

Motion to proceed with Fundscrip fundraiser: Jenny

Seconded: Tricia

Motion carried.

**10. Teacher(s) report**

Alex provided us with the past and upcoming dates of many activities, including the Rope Climbing (December 3-7). Paola asked council to contribute as in the past, there have been a number of students whose families could/did not pay and footing that bill was expensive.

Motion to contribute (amount to be decided next meeting): Tricia

Seconded: Jenny

Motion carried.

**11. Principal/Vice Principal's report**

October 26 was the district support visit. The following positive feedback was given; positive climate, the children and adults are very cohesive, instruction focused and engaged students and using wall space effectively. They thought, as was expected, that the math teachings needed to be improved.

Paola has recently spent \$4000 purchasing consumable materials/toys for each classroom. Next project is to make kits for the five kindergarten classrooms to take out side at recess. Paola would like us to contribute to this endeavor. This was discussed and tabled until the December meeting.

Next meeting will be held December 6 at 7:00pm

Meeting adjourned at 8:55.