

PCPS School Council Meeting
June 6, 2019
Learning Commons

In attendance

Lisa Lankhof, Samantha Stevenson, Tara Dean-Whitt, Jenny Petryna-Brownrigg, Tricia Hebert, Melanie Horton, Stephanie Kusi Boah, Jennifer Bell, Brendan McDermott, Melissa Milley, Alisha Lee, Paola Argentino (Principal), Patricia Josephson (Vice-Principal), Carol Waffler (teacher representative), Alex van der Wijst (teacher representative).

1. Welcome and introductions

Meeting was called to order at 7:11pm by Co-Chair Lisa Lankhof, no introductions required.

2. Review and acceptance of agenda

Motion to accept agenda: Samantha

Seconded: Tara

Motion carried.

3.(a) Review and approval of March meeting minutes

Motion to accept minutes: Jennifer B

Seconded: Alisha

Motion carried.

3.(b) Review and approval of May meeting minutes

Motion to accept minutes: Tara

Seconded: Melissa

Motion carried.

4. Treasury update

- JK orientation budget was approved at \$200. We had \$100 left from the PIC grant, only \$50 used from approved budget - \$100 back in bank.

- Every class used Scientist in the School, we awaiting invoices from three classes.

- Artspllosion food sales earned us \$267.25.

Motion to donate \$267.25 to the school for art: Tricia

Seconded: Brendan

Motion carried.

- Tara recommended that we designate \$1000 as start up capital for next year's council.

Motion to designate \$1000 for the start of next year: Jenny

Seconded: Alisha

Motion carried.

- Financial reports attached. Please note, reports do not include profits from Dance-a thon snacks and extra sales of pizza slices.

5. Items to discuss

(a) Party Rockers – June 7th

Cancelled – not enough volunteers. Dance is still running, just not a fundraiser for us.

(b)Dance-a-thon debrief

- Very successful overall, Mrs. Fisher was very fun to work with and the teacher support was great. The prizes, 80's theme and freezies went over well. Thank you to all the volunteers who helped; Alisha (glow bracelets), Melanie & Lisa (behind the scenes), Tara, Brendan and Phil Lankhof (counted the money) and Trish, Stephanie, Melanie and Melissa (parent volunteers).
- Ideas for next year include the envelope and paper going to each child.
- Budget was \$800, we spent \$646.75. Profit was \$6120.35, not including snacks, to be split in half with the school. Ukuleles have already been paid for, so the money will go towards iPads.
 - Motion to round the school's half of the proceeds to \$3,500: Lisa
 - Seconded: Tara
 - Motion carried.

(c) Lunches Made Easy

- Menu ideas were passed around to think about for next year.

(d) Simply Pasta – possible trial

- Jason Soper offered to do a trial, think about for next year.

(e) Board policy review

- Policy 203, Video Surveillance, is under review and has a survey to be completed, the deadline is June 28th at 4:00pm

(g) Ideas for possible fundraisers in 2019/2020

- Mom's Pantry again, around October, in order to get items for Christmas.
- We need to work on future dates as Spencer has two events at the same time that we do. They are our sister school and will have many families with children at both.
- Samantha suggested the chocolate fundraiser as it has been very successful in the past.
- Jennifer suggested Vesey's Bulbs – Tara did not like the product and found the fundraiser very labour intensive.

6. Teacher report

- What's Happening at Parkinson sheet, provided by Mr. V, provided.
- Mrs. Periera to create a proposal for us for next year.

7. Admin report

- Parent Night will be September 26th from 6:00pm-8:00pm. Lunches Made Easy to provide food again and a volunteer or two might be needed.
- Paola and Patricia are both returning next year.
- EQAO scribes worked out, the kids worked hard and there were no technological glitches.
- Grade 8 and SK photos have been taken
- last staff meeting/learning was very good; grief and death, how to talk to kids
- Pride Flag raising and assembly – June 17th, 41 or 72 Elementary Schools will be flying the flag
- Olphea - we won Silver – out of 240
- Pavement painting – Mr. Gammage and Mrs. Hoesktra's classes to research games and/or create new games and teach them to the younger kids.
- School wear – Mrs. Martin is heading it up, hopefully early fall.
- Thank you to council for another successful year.
- Thank you from Mr. Boston for our assistance with the Blue Jays trip, it was a much easier year having the bus parking passes.

8. Subcommittee Updates and Discussion

(a) Food Committee – food days

- Thank you to Stephanie KB (hot lunches), Melanie & Melissa (Pita's and smoothies), Tricia & Stephanie L (Pizza Days) and Tara (finances). Both Stephanie's leaving us, we will require someone to head up the hot lunches.
- The price per pizza is going up to \$9.00 (from \$8.25), but will remain at \$9.00 for a few years at least.
Motion to increase slice price by \$0.25 and to start on cash online right away: Tara
Seconded: Tricia
Motion carried.

(b) Outdoor Revitalization Committee

- we are on the Evergreen cancellation list
- Paola has received the partnership information, she will forward it to Jennifer.
- it will cost approximately \$30,000 for the second phase (first was the tarmac paving) and could potentially start next summer.
- Once we have a concrete plan, we will display it in the foyer with a fundraising thermometer.
- Paola said we can put a large bulletin board in the foyer, we would need to cover the cost of the board.
Motion to pay for bulletin board: Lisa
Seconded: Jenny
Motion carried.

9. New business

(a) Money raised from Artspllosion BBQ

- already discussed

(b) Elections for September – nominations forms, positions etc.

- Executive positions to be decided at September meeting; Treasurer, Secretary and either a Chair, Co-Chairs, or a Chair and a Vice-Chair.

(c) Council Facebook page – possible rules for next school year

- To be discussed early next year and rules to be set-up. Negative comments about the school, its teachers and/or staff etc. will not be tolerated, member will be removed.

10. Follow up on outstanding action items

- No action items

11. Identify agenda items for September meeting

- Next meeting is September 12th at 7:00 pm

12. Adjournment

- Meeting adjourned at 9:14 pm.

Parkinson School Council Monthly Financial Statement

June 2019

WORKING BALANCE

Opening Cashnet Balance:	Lunchbox Orders	\$	17,823.80
	General Account	\$	1,400.26

DEPOSITS:

CashOnline	Pizza Round 6	\$	2,142.00
CashOnline	Hot Lunch final round	\$	(4.90)
CashOnline	Smoothie Round 3	\$	399.00
CashOnline	Artspllosion	\$	208.50

TOTAL: \$2,744.60

EXPENSES:

chq 678	Scientist in the School 6 invoices	\$	1,230.00
chq 681	Lisa Lankhof expenses	\$	4.24
chq 676	The Pizza Mill - May 8, 14	\$	635.25
chq 677	The Pizza Mill - May 21, 28	\$	635.25

TOTAL: \$ 2,504.74

main total \$19,463.92

FUTURE OBLIGATIONS:

Scientist in the School \$205x3	820.00
Science Night overage from PIC grant	-150.00
Artspllosion Food Invoice	72.75
Pizza Invoices - June	1,204.50
Hot Lunch Invoice	4,408.25
Pita Pit Pita Invoice	1,941.00
Pita Pit Smoothie Invoice	1,410.00
JK Orientation	150.00
Grade 8 Graduation	2,000.00
Staff Appreciation	300.00

TOTAL: \$ 12,156.50

STATIC OBLIGATIONS:

Balance of Available Funds \$ 7,307.42

Playground Equipment Reserve \$ 5,000.00

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June 2019

FUNDRAISING ACCOUNT

Opening Cashnet Balance: Fundraising General \$ 17,579.07

DEPOSITS:

Bank	Dance-a-thon	\$ 5,904.95
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TOTAL:		\$5,904.95

EXPENSES:

chq 679	Jamie Ferris DJ Dance-a-thon	\$ 300.00
chq 680	Alisha Lee Dance-a-thon expenses	\$ 59.98
chq 681	Lisa Lankhof Dance-a-thon expenses	\$ 334.89
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TOTAL:		\$ 694.87

\$22,789.15

FUTURE OBLIGATIONS:

Playground Painting	\$ 5,000.00
Chq 667 will be voided	\$ (17.63)
Mel Horton - prizes	\$ 135.60
Mel Horton - Staples	\$ 38.18
Mel Horton - Amazon	\$ 37.99
Bank deposit dance-a-thon money	\$ (862.15)
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TOTAL:	\$ 4,331.99

Balance of Available Funds \$ 18,457.16