



# SCHOOL BANKING – FUNDS RECEIVED FORM

Date: \_\_\_\_\_ Homeroom/Department: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Source and Purpose of Funds: (e.g. Car Wash for Grade 8 Trip):  
 \_\_\_\_\_

<b>CHEQUES</b>		
# of Cheques (e.g. 10)	Amount on Cheque(s) (e.g. \$15.00)	Total in Each Bundle (e.g. \$150.00)
Cheque Total		

<b>BILLS</b>	
Quantity	Amount
Total Bills	

<b>ROLLED COIN</b>	
# of Rolls	Total
Total Rolled	

<b>LOOSE COIN</b>	
Quantity	Amount
Total Coin	

<b>COIN ROLL VALUE</b>	
\$0.01x50=\$0.50	
\$0.05x40=\$2.00	
\$0.10x50=\$5.00	
\$0.25x40=\$10.00	
\$1.00x25=\$25.00	
\$2.00x25=\$50.00	

<b>TOTAL DEPOSIT</b>
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- Tips to assist you with completion of this form:**
- Group cheques by amounts, lowest denominations to highest.  
 (e.g. 15 cheques x \$3.00 each = \$45.00  
 22 cheques x \$100.00 each = \$2200.00)
  - It is not necessary to list the names on cheques
  - Money should be sorted into piles, facing the same way
  - Coins shall be rolled when there is enough to make a full roll
  - If you do not have enough coin for a full roll, sort coins into envelopes for each denomination