

\_\_\_\_\_  
Name of School Council

### Interim Year End Financial Report

for the period  
July 1, 20\_\_\_\_ to May 31, 20\_\_\_\_  
Prepared as at May 31, 20\_\_\_\_

**Opening Book Balance as at July 1, 20\_\_\_\_** \_\_\_\_\_  
(**must** equal the closing book balance reported for June 30, 20\_\_\_\_ (last year)  
Year End Financial Report as confirmed by the Board)

**Plus Revenue: \*Ministry financial reporting component - see over**

Fundraising Activities to Support	*	
Field Trips	1	_____
Capital Assets	2	_____
External Charities	3	_____
Student Activities/Resources	4	_____
Other	5	_____
<b>Total Fundraising Revenue (must equal A below)</b>		_____
Donations	4	_____
Misc (ie interest, HST rebate)	5	_____
<b>Total Revenue</b>		_____

**Less Expenses: \*Ministry financial reporting component - see over**

Fundraising Activities/Projects Funded	*	
Field Trips	1	_____
Capital Assets	2	_____
External Charities	3	_____
Student Activities/Resources	4	_____
Other	5	_____
<b>Total Expenses (must equal B below)</b>		_____
Misc (ie bank charges, office supplies)	5	_____
<b>Total Expenses</b>		_____

**Closing Book Balance as at May 31, 20\_\_\_\_** \_\_\_\_\_

FUNDRAISING SUMMARY (list Revenue & Expense)/PROJECTS FUNDED (list expense)					
	Revenue	Expenses	Net Proceeds	Projects Funded (mandatory completion)	*
_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	
	<u>A</u>	<u>B</u>			

Attached: **Bank reconciliation for the month of May\_\_\_\_**  
**Copies of bank statements from July of previous year to May of current year**

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

Principal: \_\_\_\_\_ Date: \_\_\_\_\_

## **\* MINISTRY FINANCIAL REPORTING COMPONENT**

### **1 FIELD TRIPS**

Revenue from sale of a fundraising item  
Expense of the fundraising item (chocolate bars)

### **2 CAPITAL ASSETS**

Revenue and expenses from a fundraiser with the specific purpose of supporting a capital item (playground, school sign)

### **3 FUNDRAISING FOR EXTERNAL CHARITIES**

Registered with the Canada Revenue Agency  
posted on website [cra-arc.gc.ca](http://cra-arc.gc.ca) (Terry Fox)

### **4 STUDENT ACTIVITIES AND RESOURCES**

Classroom resources, events, extra-curricular, graduation, clubs, team uniforms, locks, agendas, yearbooks etc

### **5 OTHER**

Bank fees, interest, general fundraising etc