**Primrose Elementary Meeting Minutes**

Thursday, February 21, 2019 – Primrose Learning Commons

**Attendees:** Kimberly Dempsey-Jones, Lori Shilvock, Jo Thomson, Lisa Thompson, Sandra Wellman, Jen Robertson, Christine Wallace, Leoni Petrasthuk, Jennifer Payne, Adelle Bar-Klauman, ; Regrets: Karen Kennedy, Mandy Little, Colleen Kee, Heidi Fuller.

**Welcome and Introductions**

Meeting started at 4:05pm. Review of and corrections made to previous meeting minutes.

**Principal’s Report**

Despite all of the snow days, report cards went out on time. There are no interviews scheduled with these report cards, but parents are welcome to check in with their child’s teacher at any time. A survey will be going out from the board to staff, parents and guardians in order to learn more about the demographic of the students and families within the board. The survey will be online and more information will come out in regards to this soon.

**Division Report – Sandra Wellman & Jen Robertson**

The kids are loving pasta day. Primrose Singers are practicing and getting ready for the upcoming festivals in which they are participating. They have reached out to another school in order to share a bus to reduce costs. A primary choir has started with a great turnout so far. Mr. Bennotto is working with the Skills Canada participants; they are currently working on cardboard boats for upcoming races. A photography club has been started. Basketball tryouts have begun, as well as intramurals. The Card Club is still up and running with Mr. Hawkins. Ms. Anderson was able to purchase some fun chairs for the library and has created a lounge style area. The kids are enjoying this space, and it is utilized often already. The ski days are going well; thank you to all staff and parent volunteers. The local theater company is putting on Singing in the Rain, and approximately half of the cast are students from Primrose. Speeches have gone very well. Students were invited to perform their speech in front of an audience. The audience gave tips and feedback before the students then presented to guest judges from the community. Congratulations to all students who have moved forward with their speeches.

**Treasurer’s Report**

Unfortunately, Colleen was not able to make it to the meeting. Jo was able to give a brief overview of the account as it stands currently. The account currently sits at approximately $30,000.00. There are items that money has been committed to, but has yet to be paid out. With these items taken into account, as well as a hold back for BWS and pizza, the account sits around $16,000.00. Some additional areas that money will/may be needed include technology, busing for choir and track team. It was noted that profit from popcorn sales would be used towards busing. The buses priced for the choir to travel to Guelph cost approximately $320 per bus. Two buses will be required. A bus for track and field may also be necessary. We will need more information as to how many buses will be required. Also, find out if parents will be going, able to transport their children and/or carpool with other children. Forms will need to be filled out in the office if this is to happen.

It has been brought to council’s attention that MAPS and Island Lake are in the process of putting in paths on their yards. As we are also looking to work on our green space, would it be possible to share information, have joint meetings in regards to improving green space and sharing ideas. A post on the Joint Council Facebook page could bring schools together that are interested in this. Possibly a meeting with Anna from the Board Office could be set up with multiple schools in attendance.

**MOTION** put forward to bump the Greening Fund account from $4,700 to $10,000 from the main account in order to start to have an idea of what money there is to put towards this initiative. All agreed while knowing if anything were to change and funds were needed elsewhere, this money could be moved around. **Motion passed with all in agreeance.**

**Other Business**

Breakfast program donations can be made through CashOnline in order to help reach the goal of raising $3000.00 this year. Council was wondering if it is possible for it to stay up as an item, even after a donation has been made. Food & Friends is in the process of running a summer and weekend program in order for kids to have the nourishment they need year round. Donations can be made through the Food & Friends website with the donation being allotted to Primrose as it does ask where you would like the donation to be sent.

Lisa gave an update on how pasta days are going. There was a hiccup on day one, but Simply Pasta has assured that it will not happen again. Otherwise, all has been running smoothly, and students are enjoying these hot lunches. Pasta will be going up again on CashOnline for March orders. A parent volunteer may be necessary at the end of lunches in order to check classrooms to make sure containers and bags get returned to Simply Pasta. The actual amount raised has not be calculated yet, but there were approximately 80 students who have participated so far. If this continues to go well, looking at Lunches Made Easy for another hot lunch day would be an idea.

Leoni, Epicure Consultant, came in to present a fundraising opportunity with Epicure. Other local school have had success raising money with this fundraiser. 40% of what is raised comes back to the school. There are 3 options to choose from, two cost $20 and one costs $25. An envelope with order form on it would go home, orders written on envelope, money brought back to the school. A volunteer coordinator on our end would work with Leoni in getting all order forms in and organized. She will place the order, organize and work with the coordinator to get things out to the kids. Thought was to maybe make this happen in time for Mother’s Day as the items come nicely boxed/packaged. Epicure is completely gluten and nut free, has a Never Ever list that includes many ingredients and chemicals that are not found in their items. A note was also made to have some kind of incentive for the class that sells the most. This would be about a 4 week process, with approximately 2 weeks for the actual fundraiser. Contact information was left with some information pamphlets and order form samples. Would CashOnline be an option?

Heidi was unable to make the meeting, but Jennifer spoke in regards to salad bar and Farm to School. New forks were purchased for salad bar. Focus will be on keeping track of provided bowls and utensils. There is a Farm to School conference happening with some parents from our school participating. Jennifer will be presenting at the conference, as well as running a discussion table. She will bring back pictures and information about her experience to the next council meeting. Thank you for this Jennifer! Suggestion made about possibly trying to offer pasta and salad bar simultaneously.

Meeting Adjourned.

\***Next meeting set for Tuesday, March 26, 2019 at 4:00pm**\*