

School Council  
Meeting Minutes  
December 12th, 2022

**Opening:**

The meeting was called to order at 6:39 pm by Karen Kennedy.

**Present:**

Marianne Millsap – Principal  
Ashley Hopkins– Vice Principal  
Karen Kennedy-Co-Chair  
Carly Ferris-Co-Chair  
Amber Gallagher-Vice Chair  
Annalea Kidd  
Melissa Irwin-Secretary  
Alana Conter  
Jenna Hartlen

Lourdes Mehlhorn-Treasurer  
Jennifer Robertson-Teacher Rep  
Adelle Barr-Klouman  
Jeanette French-Community Rep  
Afaf Jisri  
Karen Sauder

**Welcome:**

Karen welcomed everyone, introduced herself, and asked if everyone in attendance would introduce themselves.

Karen quickly spoke about the meeting process. She stated that the council and the administration compile an agenda the week before each meeting through email. Parents are welcome to email the council about items and topics they would like to bring forward, and the council can decide to add those to the agenda, or there is a time at the end of each meeting for questions.

Meetings are generally kept under two hours. We strive to keep things on track by efficiently going through each item on the agenda. If a topic requires further discussion, it can be discussed further outside the meeting, or a subcommittee can be formed for more in-depth topics. Parents can find previous agendas and minutes on the school website.

<https://www.ugdsb.ca/primrose/school-council/>

The previous meeting minutes are passed at each meeting. Marianne will upload the minutes to the website shortly after each meeting.

The November 9th Meeting Minutes were passed.

## **Principal's Report**

Marianne introduced Jeanette French as our new Community Rep for School Council. Jeanette is the owner of Lennox Farm and has many great connections in the community. There has yet to be a Non-Teaching Rep, but Marianne will put it out in an email.

The slide broke earlier in the school year and needs repair. We are waiting on a quote for parts for the slide on the playground.

The school is hosting a "Celebration of the Arts" on December 19th, 20th, and 21st from 12:00 PM till 1:00 PM. Parents are welcome to attend. Admission is free, but we ask for a donation to the Food Bank to reach our school-wide goal of 5000 items.

Q: How do you know your child is participating?

A: Teachers will be asked to send a message to their student's guardians. Most classes will participate somehow through choir, ukulele club, artwork, etc.

Marianne has contacted the OPP to make them aware of the event, and no one will be ticketed for parking on the road. The gym is limited to a capacity of 220 (fire code) at a time. There will be chairs along with room for standing if necessary.

There was a small discussion on registering for this event. Staff and Administration discussed it extensively. Due to the logistics of running the event, it was determined easiest to have three dates to provide ample opportunity for parents to come and see their child perform etc.

Marianne extended a huge thank you to Sherie Anderson and her JEDI team, who worked hard on the food drive and the train in the lobby.

She also sent out a thank you to the Agueci family and Lennox farm for their contributions to the Breakfast Program.

## **Teacher's Report-Jennifer Robertson**

Jennifer received some emails from teachers who wanted to share what's going on in their classrooms.

Mrs. Williamson shared that the intermediate boys and girls volleyball tournaments were a success, and she is proud of all the players who participated. Badminton team tryouts will begin in January for grades seven and eight.

Her grade sevens and eights completed a super food assignment and topped it off with an appetizer afternoon with the foods they chose. It was a fun afternoon; even some teachers who forgot lunches could fill their bellies!

Mrs. Williamson's class is also working on a tin boat competition.

The grade eights will travel to the Highschool (CDDHS) to watch a concert and be able to view the instrumental course selection available. This past Tuesday evening, there was an open house at the high school where parents and students could tour the school and see the classrooms in action. It was a great turnout, and nice to see some previous pumas participating in the tours and demonstrations!

Grade ones are working on data management. They have been engaged and having lots of fun. They also focus on the Science of Reading Program in language, reading, and writing.

Mr. Parsons's class is working on coding in the learning commons, and every student is engaged and working hard.

The Matilda Concert field trip was a great success. Some students sent "fan mail" to the cast, and the cast loved it so much that they sent a thank you card in response and even answered some of the students' questions!

Karen Kennedy extended a huge thank you to the student helpers for Pizza Day from Mrs. Williamson, Mr. Benotto, and Mr. Hawkins' classes.

The French Festival (FETE) Program has been booked for March 21st and 22nd. The program is available to grades 4,5 and 6 at \$5 per student and is being funded with help from a grant and School Council.

### **Treasurer's Report**

Lourdes gave an update on the financials and listed the following revenue:

Spirit Wear - \$129

Bottle Return - \$96

Pizza - \$1450

UGLF - \$6980

Poinsettias - \$1680

Coffee - \$883.40

BBQ - \$20

Dominos Pizza - \$305 (cheque to come)

There was a small discussion around payment for the Family Transition Place program for next year and when it needs to be paid. The cost is \$4600, and payment must be made by April.

## **Eco-Schools Report- Annalea**

Annalea has applied for a \$3500 grant to receive ten native trees from “Trees Canada” to add to the playground. She hopes to start a “tree huggers” group made up of students who will care for the trees. She also hopes to have students vote for the trees they would like to have in the yard.

## **Other Business**

Melissa discussed the bylaws regarding voting members and how to become a voting member. The bylaws could be updated to define who becomes a voting member and under what circumstances. A few parent members currently qualify as voting members. Further discussion will take place outside the meeting.

## **Q&A**

Jennifer Robertson spoke about the “tune-up on tidying” throughout the school. Classes are working hard to keep their classrooms tidier by shutting off lights, picking up and leaving their rooms as mess-free as possible. Each week “The Golden Broom” is awarded to the class/classes who did an exceptional job at keeping their classroom clean!

Annalea is working hard at bringing back the salad bar for students in January. She asked Marianne to clarify how she could present this to Council so it could be voted on and implemented.

Marianne mentioned that she would need something in writing to be brought to Council. She will look into guidelines for a proposal template to present ideas to Council.

Annalea also spoke about a seed fundraiser. The seeds will come from West Coast Seeds and Hawthorne Seeds. Orders for seeds would go directly through each company’s website, and a bulk order would be delivered to the school to be sorted and distributed.

The school would profit from 40% of the total order. Both companies have donated to the school’s vegetable garden. West Coast Seeds will provide their top 100 seeds to order from, and Hawthorne Seeds will provide their entire line for purchase. A flyer will come out soon to advertise the fundraiser, and all seeds will be delivered before March Break.

Adjournment:

The meeting adjourned at 8:01 PM.

Minutes Submitted By: Melissa Irwin

Minutes Approved By: Executive & Admin.

Next Meeting Date: **Tuesday, January 24th at 6:30 PM** in the Learning Commons (Library) and online (link provided before the meeting)