

ROCKWOOD CENTENNIAL PUBLIC SCHOOL
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O. Cutz, Principal

M. Rice, Office Co-ordinator



Wednesday, January 8th 2020

Dear Parents/Guardians,

Thank you for your support in advance and know that we appreciate the trust you have given us in creating the safest and most effective learning environment possible for your child. As you may recall from reading the December Principal's Message, the office together with the grades 6 to 8 teachers have been working on addressing some recurring safety and behavioural concerns we have noticed growing since September. In response, we created a "Responsibility Ticket" system in late November to act as a deterrent for the following concerns: ***play fighting/throwing snowballs, running in the halls, jumping in the halls, throwing food/eating in wrong rooms and being disrespectful to supply teachers.***

So far, since implementing this system we have noticed that the hallways and the school yard have been much more peaceful and that we've had far fewer incidents. The student body is more calm now as a whole and students are reassured that the school environment will be more pleasant being that the boundaries are clear and that they are being enforced as well. This is also being reflected in improved academic achievement. Our younger students are now following a better example set by our grades 6 to 8 students as a result of a fair and consistent system that sets clear and focussed boundaries. Moreover, as a result of the ongoing improvements we will ensure to celebrate and congratulate our students' excellent demonstration of responsibility at our monthly assemblies and by holding fun themed days at the end of each month.

We have made some adjustments to the system to ensure fairness and to allow students chances to make changes if necessary. For example for the first ticket, students will now be given a "caution" and have a brief conversation with the principal. An automated phone call will be sent on the Friday of the week of the occurrence as confirmation that your child let you know about the ticket. The second ticket would result in missing a recess in the responsibility room as well as an automated call home. All students will have the opportunity to start with a clean slate after our winter (Jan 6) and spring (March 23) breaks. See the chart on the back of this sheet to better understand the process of progressive discipline.

Please do not hesitate to contact with any concerns or questions.

Sincerely,

Olivier Cutz

(Principal)

RCPS Responsibility Ticket Progression Response Chart (Grades 6-8)

School climate issues to resolve around transition times, recess, nutrition breaks and supply teachers.

1. Play fighting/ snowballs 2. Running in the halls 3. Jumping and hitting the ceiling, door frames, etc
 4. Not being where you are supposed to be 5. Throwing food/objects at lunch 6. Disrespect to supply teachers

Level	Consequence	Student support	Method of parent communication
Responsibility ticket 1 "Caution"	Follow up chat with Principal	Collaborative conversation with student at the time of telling them they have a ticket	Automated call home on Fridays from office
Responsibility ticket 2	Responsibility room	Collaborative conversation with student at the time of telling them they have a ticket	Automated call home on Fridays from office
Responsibility ticket 3	Responsibility room & After school detention	Collaborative conversation with student at the time of telling them they have a ticket & Principal to have a collaborative conversation after school	Principal to call parents
Responsibility ticket 4	½ Day working in the office	Collaborative conversation with student at the time of telling them they have a ticket & Principal to have collaborative conversation *Supports as per meeting	1st meeting with parents and teacher/s, student and principal
Responsibility ticket 5	Full Day working in the office	Collaborative conversation with student at the time of telling them they have a ticket & Principal to have collaborative conversation *Supports as per meetings	2nd meeting with parents, student and principal
Responsibility ticket 6	Longer term restrictions and exclusions related to the infraction/s (e.g. alternate lunch and/or recess, escort)	Collaborative conversation with student at the time of telling them they have a ticket & Principal and student meeting *Supports as per meetings	Principal to call parents to discuss next steps

- Some parents may not be able to pick up for an after school detention. In that case, an alternative consequence will be determined and agreed upon by the school and parents.
- Students who purposely miss time in the responsibility room or an after school detention will be bumped to the next level of responsibility ticket. .