

# Safe Arrival and Departure Procedures at Sir Isaac Brock P.S.

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Dear Parents and Guardians,

Student safety is very important to us at Sir Isaac Brock P.S. In consultation with our School Safety Police Officer, we have developed an arrival and departure plan to support our students arriving and departing the school in a safe way. If you could please familiarize yourself with this plan as well as ensure your children are aware of how we would like them to enter/exit the school yard safely, that would be greatly appreciated. Being on time is a very important life skill. **School starts at 8:40.** We ask that parents are patient, give themselves lots of time to get to school before 8:40. Supervision on the yard starts at 8:25. We remind parents that staff and students on duty in the morning and afterschool have student safety as a priority. They are doing the best they can to ensure everyone safely arrives and is picked up. Please take a moment to thank them for all that they are doing to keep everyone safe. It takes the whole community to support student safety and we thank you for your cooperation.

- **Students can “Power themselves to school”:**

This method is what we at SIB are encouraging as it promotes a healthy lifestyle, connects students to their community and supports the ongoing work we do with supporting our environment. We would ask that no students walk through the traffic flow of the Kiss and Drive area at any time during arrival and departure of students. Please use sidewalks and cross streets with the crossing guards.

- **Kiss and Drive (Drop off/Pick-Up)**

**DROP-OFF**

At SIB we have a *Kiss and Drive* program. When students are being driven or picked up from school, parents drive through the *Kiss and Drive Drop Off Zone* (marked with pylons) to drop off their children. Children are asked to exit the car on the passenger side so that they are not entering traffic flow. Each morning, one of our staff members is on duty from **8:25-8:40 AM** to open your child's door, help them get out of the car, and supervise them as they walk to the tarmac at the back of the school. This way, parents do not need to get out of their car to support their children. Once children are safely out of the car, parents are free to exit the area by following the arrows on the pavement. The parking lot will not be available for parking during the arrival and dismissal program at the school to prevent students from walking through the parking lot while cars are travelling. At 8:40 staff must be in the school to start the day. If your child arrives after 8:40 you will need to ensure they get into the school safely and check in at the office to receive a late slip before heading to class.

**PICK UP**

If you are picking up your child in Kiss and Drive please pull into the school along the KISS AND DRIVE pathway and stay in your car. A staff member is on duty and will ask students to wait by the school recycling centre and watch for your car. When your child can see your car, they will tell our staff member who will allow them to walk along the grass to your car. During the winter months your child may need to wait till your car comes to the front of the line before they get in if the teacher doesn't feel it is safe. Once you have your child, please exit the area following the arrows on the road. This will allow for the cars behind to move forward and advance.

**Attention Kindergarten Parents:**

If you have a student in kindergarten and you have older students in the school, please have one of your child's older siblings come to pick them up and then together they can go to the Kiss and Drive Pick-up area together. If you would prefer to park your car and pick up your children, please park on the city streets surrounding the school. Parking your car in the parking lot will not be available during our arrival dismissal program to ensure student safety.

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## PLEASE NOTE: SCHOOL PARKING LOT

The school parking lot will be closed to cars during our arrival and dismissal program. If you want to park your car you will need to park on city streets and walk onto our school property to pick-up your children. The purpose of this program is to ensure that all our students are safe when arriving and departing our school yard.

**We encourage parents of older students to drop off and pick up their children in a pre-arranged spot close to the school (e.g. Howden Cres. or Clough Cres.) in order to assist with the amount of traffic in our Kiss n' Drive.**

If you have any questions regarding this process, please do not hesitate to contact the office.

Thank you for your ongoing support,

*N. Skerritt & K. Soule*

Natasha Skerritt, Principal & Kathy Soule, Vice Principal