



SPENCER AVENUE SCHOOL COUNCIL

Meeting Minutes

Date: Thursday, Dec. 1st 2016
Time: 6:30 PM
Location: Spencer Ave. Library

Parent Attendees

Cari Mistry
Laurie Taylor

Lorrie Wren
Lisa Laidlaw

Carol DiRamio
Jackie Irwin

Bonnie Gerrits
Tricia Barrett

Staff Attendees

Dianna Secord
Jamie Wouters

Guest Attendees

N/A

- Approval of November 2016 minutes
 - Motion to accept draft minutes: Lorrie Wren; seconded by: Jackie Irwin. Motion passed by council unanimously.
- Movie Night – Bonnie Gerrits
 - Movie night went well; we made approx. \$400.
 - We have lots of snacks left over to use next time or for other events. We will be looking at new accounting methods to take into account left over supplies used in other events so that event profit is more accurate.
 - Laura Russell could not be here tonight, but she can announce the next movie night date next meeting.
- Spirit Wear – Laura Russell
 - Laura Russell is absent, so this will be talked about next meeting.
- Hat Fundraiser – Cari Mistry
 - Laura will be asking if we can switch leftover pink hats for red hats; if yes, we can almost sell out of hats (we will have 1 left over).
 - Toques sold out, plus a few more.
 - Projected funds raised approx. \$300.
- Treasurer’s Report – Lorrie Wren
 - We had a lot of expenses for Movie Night so it looks like we didn’t make money, but we will use the extra popcorn, drinks, candy, etc. in other fundraisers, so we will need to transfer some funds in the accounting.
 - This month we paid for the Buddy Bench and council insurance.
 - Mabel’s Labels gave us a cheque for \$69.00 in funds raised.
 - Lorrie will assemble a summary sheet of expenses/credits and send it as an email later in Dec.
 - Our account balance is \$15,012.00 (not including the approx. \$7000 transferred to our outdoor equipment fund).
- Christmas Fair – Cari Mistry
 - We have 19 confirmed vendors and 1 spot available.
 - Street signs were ordered (qty 10) and are being placed around the neighbourhood.
 - Posters have been made.
 - Jannah has about 20 bakers lined up



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- Bonnie has about 6 carnival games and some intermediate student volunteers to run them.
 - Mrs. Trumble will run free Christmas karaoke in the library with some student helpers.
 - Bonnie is waiting to hear back from RBC about fund matching. Lisa will follow up with RBC about this.
 - Jamie will check with the gr. 8's for volunteers to play Christmas music at the event.
 - Cari and Jen are waiting to hear back from poinsettia suppliers about availability.
 - Maybe next year we can set up a pre-sale poinsettia fundraiser to be picked up the same week as the fair, but not at the fair because that would take up too much space.
 - Perhaps we could have a few poinsettias to sell raffle tickets for because that would not take up much space or effort.
7. PIC Money Allocation – Cari Mistry
- So far we have spent PIC money on 1st day coffee and kindergarten literacy night snacks, totalling less than \$100; we have \$400 left.
 - Last year we used funds on a guest speaker and kindergarten welcome packages; Cari welcomes input on what we would like to spend this year's money on.
 - Everyone agrees that magnets with important school info on them would be a good thing to spend money on (such as contact info, school times, cash online link, etc.)
 - Lorrie volunteers to find out magnet prices and think up layout designs.
 - Everyone agrees that we should make kindergarten welcome packages again (last year they cost \$46)
8. Principal's Report – Dianna Secord
- Dianna thanks everyone for the awesome Movie Night. Holding it on the same night as parent/teacher interviews went well.
 - Dianna thanks everyone for the Buddy Bench funding. The bench is lovely, it had a great presentation and the students are using it.
 - Thank you to everyone for coming to Digital Saturday and supporting us. It was a fantastic morning and we received 5 Chrome Books for parent attendance.
 - The Primary Christmas Concert is Dec. 20th at 6pm. Parents are also welcome at 2pm for the same performance during school hours.
 - Cari asks if we could do a technology information night with the Chrome Books for parents because Digital Saturday was great, but going more in-depth in a quieter calmer environment and more hands-on would be great.
 - The Gifted parent info meeting was on Monday and went really well and had a great turnout.
 - The memorial bench is now in the library. It looks beautiful and the kids love it. A ceremony will be in the New Year.
9. Lunch Committee – Bonnie Gerrits
- Cookies will be available with pizza days in the New Year.
 - New lunch orders will be taken the first week back to school.
 - Bonnie to look into printing stickers about lunch sign-up to stick in student agendas.
 - Pasta days will replace Booster Juice days during the cold weather months.
 - Pasta days will be only 2 flavours each time to make ordering and serving easier.
 - There will be one extra pizza day in January because there are 5 weeks in January.
 - Cari comments that sub day this week did not go smoothly. The subs were very, very squished and some were missing. Bonnie to follow up with Subway about disappointing quality of the order.
10. Upcoming Projects – Cari Mistry
- Possible movie nights to suggest to Laura: Jan. 26th, Feb. 10th, or Feb. 24th.
 - Spring Fair needs to happen before or after EQAO testing. The date needs to be chosen at or by the February meeting. Having the fair in June may not be a good idea because funds should be spent or allocated the same school year that they are raised (and there is no July meeting in which to do that).
 - Cari to contact last year's Spring Fair volunteers to see if they are interested in running it this year.



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- Staff appreciation day/lunch: do we want to hold it the same week as Spring Fair? We need to make sure people who run this day are not the same ones running the fair because they are too close together.

11. New Business

- Cari proposes we forgo or delay the January meeting because the first week of January is school holidays. Also, could we move council meetings to the 2nd Thursday of the month from now on to make the Treasurer's Report preparation more realistic? Dianna to check with teacher reps about availability. Council unanimously approves January's meeting to be cancelled and February's meeting to be moved to the 2nd Thursday.
- To increase school newsletter readership there could be a contest of some sort included at the end of the letter with a small prize, like 'lunch with the Principal'.
- Cari registered council with Oliver's Labels. We get 20% back from all orders by Spencer parents.
- Perhaps we should look into FundScrip gift card fundraising either as a one-off event or an ongoing online fundraiser. Maybe a soft introduction in the spring and then a bigger push next Christmas? Laurie to ask her friend who works at FundScrip to come give us a presentation in the New Year. What about having an info booth about it at the spring fair?

Next Meeting

February 9th – 6:30 in the library

Adjourn

Minutes Recorded By: CD