



## SPENCER AVENUE SCHOOL COUNCIL

### Meeting Minutes

**Date:** Tuesday, January 14<sup>th</sup> 2020  
**Time:** 6:30 PM  
**Location:** Spencer Ave. Library

#### Parent Attendees

Cari Mistry	Laura Russell	Jennifer Hunt	Charlotte Rivoire
Narius Mistry	Ashley Stager	Miranda O'Connor	Jackie Irwin
Bonnie Gerrits	Sabrina O'Keefe	Laurie Wren	Shelly Sullivan

#### Staff Attendees

Dianna Secord

#### Regrets

Lisa Laidlaw

#### 1. Introductions

Cari started the meeting at 6.35pm

Minutes accepted by Cari, second by Jackie.

#### 2. Principal's and or Staff Report - Dianna Secord

- Playground - Still pending board approval. Quotes for playground have been sent to the board and vendor has been selected. Operations will have to give approval before construction starts.

#### 3. Treasurer's Report - Narius Mistry

- See financials attached.
- Pita pit has been paid up for missing 2018 and 2019 invoices.
- Income reported is term two lunches and expenses reported are term one lunches.
- Holiday fair made about \$1700 profit, which is less than last year. This year we had less vendor tables, and we had custodial service costs which we did not have last year.



## SPENCER AVENUE SCHOOL COUNCIL

### New business

- Laurie Wren - Parent Involvement Committee (PIC) seeks parent input as to events or speakers that we would like to see for county-wide Pro Grant usage.
- Ashley - Holiday Fair Debrief. Council thanked Ashley for steering the holiday fair. Suggestion to start earlier and select a chair before the end of the school year.
- Laura - Next Movie Night is scheduled for January 30th, movie is Abominable. \$50 budget was approved.

### Reports/Updates

- Jackie - Family Fun Night. \$2000 total budget was approved. Budget ask for an additional hour of ZooTek time. Suggested to do our own BBQ instead of Fire it up, Bonnie will help with bbq.
- Bonnie - Spirit wear update. Spirit wear was delayed before Christmas. Expected to be ready within a week. Apologies for the delay.

### Adjourn - 7.40pm

Minutes Recorded By: Miranda O'Connor



**SPENCER AVENUE SCHOOL COUNCIL FINANCIAL STATEMENT – NOV/DEC 2019**

**Opening Balance Nov 1, 2019** **\$76,208.82**

<b>Account</b>	<b>Notes</b>
<b>Playground</b>	
Playground 2019	\$16,684.61
Playground 2018	\$25,332.26
Playground 2017	\$10,139.42
Playground 2016	\$7,110.58
<b>Total Playground</b>	<b>(\$59,291.87)</b>

**Available Opening Balance Nov 1, 2019\*** **\$16,916.95**  
\* Includes Cash Float on Hand \$70.00

<b>Lunches – Nov/Dec 2019</b>	<b>Income</b>	<b>Expense</b>	<b>Total</b>
Booster Juice	\$3,200.00	\$2,526.00	\$674.00
Cookies	\$1602.00	\$277.80	\$1,374.20
Pasta Day 1 - Rotini	\$0.00	\$699.54	(\$699.54)
Pasta Day 2 – Mac and Cheese	\$0.00	\$1,237.47	(\$1,237.47)
Pasta Day	\$2,775.00	\$0.00	\$2,775.00
Pita Pit	\$1,497.00	\$3,357.98*	(\$1,860.98)
Pizza	\$6,510.25	\$3,501.00	\$3,009.25
Quesada	\$1,504.20	\$1441.96	\$62.24
<b>Total</b>	<b>\$21,562.50</b>	<b>\$16,460.96</b>	<b>\$5,101.54</b>

*\*Payout for 2018/2019 school year*

<b>General – Nov/Dec 2019</b>	<b>Income</b>	<b>Expense</b>	<b>Total</b>
	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



**SPENCER AVENUE SCHOOL COUNCIL**

<b>Fundraising – Nov/Dec 2019</b>	<b>Income</b>	<b>Expense</b>	<b>Total</b>
Holiday Fair – Vendor Payments	\$225.00	\$0.00	\$225.00
Holiday Fair – Bake Sale	\$720.25	\$0.00	\$720.25
Holiday Fair – Wristbands	\$545.00	\$0.00	\$545.00
Holiday Fair – Tickets	\$577.00	\$0.00	\$577.00
Holiday Fair – Expenses	\$0.00	\$132.76	(\$132.76)
Holiday Fair – Cookies	\$0.00	\$228.89	(\$228.98)
Holiday Fair – Elf	\$0.00	\$100.00	(\$100.00)
Holiday Fair – Custodial Expense	\$0.00	\$306.72	(\$306.72)
Movie Night – Cash	\$461.80	\$0.00	\$461.80
Movie Night - Popcorn	\$0.00	\$97.46	(\$97.46)
Movie Night – Pizza	\$172.00	\$218.00	(\$46.00)
Movie Night – Expenses	\$0.00	\$215.38	(\$215.38)
Spirit Wear	\$1,273.00	\$0.00	\$1,273.00
Family Transition Place	\$0.00	\$1,700.00	(\$1,700.00)
<b>Total</b>	<b>\$3974.05</b>	<b>\$2,999.21</b>	<b>\$974.84</b>

**Available Balance Dec 31, 2019** **\$22,993.33**

<b>Expenses - Forecasted</b>	<b>Income</b>	<b>Expense</b>	<b>Total</b>
Booster Juice		\$2,526.00	(\$1,400.00)
Cookies		\$600.00	(\$600.00)
Pasta Day		\$2,300.00	(\$2,300.00)
Pita Pit		\$1,200.00	(\$1,200.00)
Pizza		\$3,250.00	(\$3,250.00)
Quesada		\$1,100.00	(\$1,100.00)
<b>Total</b>		<b>\$9,850.00</b>	<b>(\$9,850.00)</b>

**Estimated Balance** **\$13,143.33**



**SPENCER AVENUE SCHOOL COUNCIL**

**2019 - 2020 Fundraising Tally**

	Credit Total	Debit Total	Total
<b>Fundraising</b>	\$5,054.84	\$3,499.21	\$1,555.63
<b>Holiday Fair</b>	<b>\$3,012.25</b>	<b>\$1,268.37</b>	<b>\$1,743.88</b>
Bake Sale	\$845.25	\$125.00	\$720.25
Cookies		\$228.89	(\$228.89)
Expenses		\$132.76	(\$132.76)
Float	\$250.00	\$250.00	\$0.00
Holiday Fair Wristbands	\$545.00		\$545.00
Noelle the Elf		\$100.00	(\$100.00)
Tickets	\$702.00	\$125.00	\$577.00
UGDSB Custodial		\$306.72	(\$306.72)
Vendor Table Fee	\$670.00		\$670.00
<b>Movie Night</b>	<b>\$633.80</b>	<b>\$530.84</b>	<b>\$102.96</b>
Expenses		\$215.38	(\$215.38)
Movie Night Sales	\$461.80		\$461.80
Pizza	\$172.00	\$218.00	(\$46.00)
Popcorn		\$97.46	(\$97.46)
<b>FundScrip</b>	<b>\$135.79</b>		<b>\$135.79</b>
FundScrip	\$135.79		\$135.79
<b>Spirit Wear</b>	<b>\$1,273.00</b>		<b>\$1,273.00</b>
Spirit Wear	\$1,273.00		\$1,273.00
<b>Commitments</b>		<b>\$1,700.00</b>	<b>(\$1,700.00)</b>
Family Transition Place		\$1,700.00	(\$1,700.00)



**SPENCER AVENUE SCHOOL COUNCIL**

<b>General</b>	\$50.00	\$393.85	(\$343.85)
<b>General</b>	<b>\$50.00</b>	<b>\$393.85</b>	<b>(\$343.85)</b>
Meet the Teacher	\$50.00	\$92.82	(\$42.82)
Volunteer Shirts		\$301.03	(\$301.03)

<b>Lunch</b>	\$34,961.85	\$15,101.14	\$19,860.71
<b>Lunch Term 1</b>	<b>\$17,873.40</b>	<b>\$14,833.13</b>	<b>\$3,040.27</b>
Booster Juice	\$3,200.00	\$2,526.00	\$674.00
Cash Lunch Orders	\$325.25		\$325.25
Cookies	\$1,890.00	\$423.06	\$1,466.94
Pasta Day 1	\$1,000.00	\$830.57	\$169.43
Pasta Day 2	\$1,645.00	\$1,542.57	\$102.43
Pita Pit	\$1,668.00	\$1,478.00	\$190.00
Pita Pit Legacy Costs		\$3,357.98	(\$3,357.98)
Pizza	\$6,723.00	\$3,501.00	\$3,222.00
Quesada	\$1,422.15	\$1,173.95	\$248.20

<b>Lunch Term 2</b>	<b>\$17,088.45</b>	<b>\$268.01</b>	<b>\$16,820.44</b>
Booster Juice	\$3,200.00		\$3,200.00
Cookies	\$1,602.00		\$1,602.00
Pasta Day	\$2,775.00		\$2,775.00
Pita Pit	\$1,497.00		\$1,497.00
Pizza	\$6,500.25		\$6,500.25
Pizza Slices	\$10.00		\$10.00
Quesada	\$1,504.20	\$268.01	\$1,236.19



**SPENCER AVENUE SCHOOL COUNCIL**

**SPENCER AVENUE SCHOOL FUNDRAISING SUMMARY STATEMENT – 2018/2019**

<b>Account</b>	<b>Income</b>	<b>Expense</b>	<b>Total</b>
<b>Lunches</b>			
Booster Juice	\$8,008.00	\$6,096.00	\$1,912.00
Cookies	\$4,352.00	\$1,694.82	\$2,657.18
Pasta	\$8,580.50	\$7,053.75	\$1,526.75
Pita Pit	\$5,772.50	\$1,733.49	\$4,039.01
Pizza	\$17,400.00	\$9,264.75	\$8,135.25
Quesada	\$6,151.85	\$5,676.98	\$474.87
<b>Total Lunches</b>	<b>\$50,264.85</b>	<b>\$31,519.79</b>	<b>\$18,745.06</b>
<b>Fundraising</b>			
FundScrip	\$3,715.00	\$3,715.00	\$0.00
Spirit Wear	\$2,157.00	\$2,032.38	\$124.62
Mabel's Labels	\$104.61		\$104.61
Movie Nights (3)	\$1,479.00	\$1,174.04	\$304.96
Cookie Dough	\$1,837.00	\$100.11	\$1,736.89
<b>Total Fundraising</b>	<b>\$9,292.61</b>	<b>\$7,021.53</b>	<b>\$2,271.08</b>
<b>Commitments</b>			
Family Transition Place		\$1,150.00	(\$1,150.00)
Council Insurance		\$151.20	(\$151.20)
Grade 8 Grad		\$500.00	(\$500.00)
Kindergarten Grad		\$100.00	(\$100.00)
Jump Rope for Heart Freezies		\$51.14	(\$51.14)
Teacher Appreciation		\$153.16	(\$153.16)
<b>Total Fundraising</b>	<b>\$0.00</b>	<b>\$2,105.50</b>	<b>(\$2,105.50)</b>
<b>Christmas Fair</b>			
Vendors	\$920.00		\$920.00
Bake Sale	\$717.50		\$717.50



**SPENCER AVENUE SCHOOL COUNCIL**

Activities	\$636.00		\$636.00
Raffle	\$808.00		\$808.00
Approved Expenses		\$234.11	(\$234.11)
SC		\$200.00	(\$200.00)
<b>Total Christmas Fair</b>	<b>\$3,081.50</b>	<b>\$434.11</b>	<b>\$2,647.39</b>
<b>Family Fun Night</b>			
Art Sale	\$208.00		\$208.00
BBQ/Food Sales	\$1,354.50	\$1,130.00	\$224.50
Beaver Tails	\$75.00		\$75.00
Kona Ice	\$75.00		\$75.00
Silent Auction	\$4,481.60	\$271.20	\$4,210.40
Tickets	\$540.00		\$540.00
Wrist Bands	\$1,510.00		\$1,510.00
Zoo Tek		\$593.25	(\$593.25)
<b>Total Family Fun Night</b>	<b>\$8,244.10</b>	<b>\$1,994.45</b>	<b>\$6,249.65</b>
	<b>\$70,883.06</b>	<b>\$43,075.38</b>	<b>\$27,807.68</b>