



SPENCER AVENUE SCHOOL COUNCIL

Meeting Minutes

Date: Tuesday, Oct 8th 2020
 Time: 6:30 PM
 Location: Virtual meeting

Parent Attendees

Cari Mistry	Bonnie Gerrits	Tara Dean-Whitt	Kristine Way
Narius Mistry	Lorrie Wren	Miranda O'Connor	Gillian Prieur
Mike Steer			

Staff Attendees

Dianna Secord

1. Introductions

Cari started the meeting at 6.34pm
Minutes accepted by Cari, second by Narius.

2. Principal's and or Staff Report – Dianna Secord

- The school year has been off to a good start under Covid-19 guidelines. Staff and students have done very well and Diana thanked the parents for their support. There will be more parents surveys after progress reports to determine if families want to switch between in-person and online. Less than fifteen percent of student population has been online.
- All correspondence regarding Covid-19 is posted on school website. Public Health information is also posted there and should be checked regularly.
- The school has new staff with French Immersion and we are lucky to have 'Loon' on staff from outdoor education on planning. Students know 'Loon' from the Earth Keepers program.
- Maker space and gym is closed unfortunately at this time. We have no extra curricular activities running now. Teachers are making an effort to take classes outdoors as much as possible. This year will look very different from previous years, as regularly scheduled events, lunches and council initiatives/ commitments are not currently permitted.
- All exterior doors are locked now and Mrs. Turp is the greeter in the morning and staffs the door till 9am.
- School population is now around 390 students.

3. Treasurer's Report – Narius Mistry

- See financials attached.



- 2019-2020 we raised approximately \$9000 but Pita pit has still not invoiced for this year. We were inline with previous years but missed some fundraising. We currently have around \$8000 in the bank.
- Gillian reported the \$500 from PIC has been allocated and will be sent to schools for this year. Council is not clear on how they will actually receive the money. Gillian and Lorrie can connect to figure out how to receive the money. Tara has experience with other councils and may be able to assist. Gillian encourages other parents to join ProGrant virtual meetings
- Council discussed allocation of funds raised during the 2019/20 school year. The approved allocation is 60% playground 40% to school needs (of the \$8000). Narius suggested keeping some money for pita pit, insurance, and \$150 in reserves, with the remaining \$7400 to be split 60/40.
- Cari reported that council always commits to fund insurance, Family Transition Place, Kindergarten and Grade 8 graduation. Cari asked if council should keep back more money to pay for those items as we can not raise funds this year. Bonnie confirmed spirit wear is the only fundraiser available at the time. Money for FTP that has already been paid for this year has being transferred to next year.
- Council considers if we need to change the allocation 60/40 or if the school will have different needs for funding. Council decided not to allocate any money at the moment.
- Council insurance for events was still not paid for 2019-2020. Narius suggest keeping back some money just incase. Gillian had information about not having to pay for last years insurance or this year just yet. Insurance to be revisited when more information is available.

4. Council Elections

- Dianna introduced council roles.
- Mike nominated Cari for Chair.
- Dianna nominated Bonnie Co-Chair.
- Dianna nominated Miranda for Secretary.
- Miranda nominated Narius for Treasurer.

All positions were accepted. Diana thanked the council for their continuing work.

Dianna proposes mid January, early March, end of May for future meetings, possibly on a Thursday evening.

Reports/Updates

- Tara Dean-Whitt communicated that the Family Transition Place programme that was offered at school is being run at a different location. Parents can sign their child up for the class on their website and child can attend social distanced.
- Miranda asked about the playground and Dianna hopes it can still be finished before the end of the school year.

Meeting adjourned 7.55pm - Minutes Recorded By: Miranda O'Connor



Spencer Avenue School Council Financial Statement – 2019/2020

<u>Account</u>	<u>Notes</u>			
Playground				
Playground 2019				\$16,684.61
Playground 2018				\$25,332.26
Playground 2017				\$10,139.42
Playground 2016				\$7,110.58
Total Playground				(\$59,291.87)
Opening Balance Sept 1, 2020*				\$68,685.57
* Includes Cash Float on Hand				\$70.00
<u>Account</u>				<u>Total</u>
Lunch				\$8,104.00
Pro Grant				\$16.56
Fundraising				\$1,203.14
Total				\$9,323.70
Available Balance Sept 30, 2020				\$9,323.70

Estimated Outstanding Expenses 2020

<u>Account</u>	<u>Notes</u>			
Lunch	Pita Pit			\$1,330.00
Total				\$1,330.00
Available Balance Sept 30, 2020				\$7,993.70



SPENCER AVENUE SCHOOL COUNCIL

2019 - 2020 Fundraising Tally

	Credit Total	Debit Total	Total
Fundraising	\$5,401.84	\$4,438.55	\$963.29
Holiday Fair	\$3,012.25	\$1,268.37	\$1,743.88
Bake Sale	\$845.25	\$125.00	\$720.25
Cookies		\$228.89	(\$228.89)
Expenses		\$132.76	(\$132.76)
Float	\$250.00	\$250.00	\$0.00
Holiday Fair Wristbands	\$545.00		\$545.00
Noelle the Elf		\$100.00	(\$100.00)
Tickets	\$702.00	\$125.00	\$577.00
UGDSB Custodial		\$306.72	(\$306.72)
Vendor Table Fee	\$670.00		\$670.00
Movie Night	\$920.80	\$690.29	\$230.51
Expenses		\$260.37	(\$260.37)
Movie Night Sales	\$678.80		\$678.80
Pizza	\$242.00	\$310.00	(\$68.00)
Popcorn		\$119.92	(\$119.92)
FundScrip	\$135.79		\$135.79
FundScrip	\$135.79		\$135.79
Spirit Wear	\$1,333.00	\$779.89	\$553.11
Spirit Wear	\$1,333.00	\$779.89	\$553.11
Commitments		\$1,700.00	(\$1,700.00)
Family Transition Place		\$1,700.00	(\$1,700.00)
Lunch	\$31,509.65	\$23,902.21	\$7,607.44
Lunch Term 1	\$17,873.40	\$15,101.14	\$2,772.26
Booster Juice	\$3,200.00	\$2,526.00	\$674.00



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Cash Lunch Orders	\$325.25		\$325.25
Cookies	\$1,890.00	\$423.06	\$1,466.94
Pasta Day 1	\$1,000.00	\$830.57	\$169.43
Pasta Day 2	\$1,645.00	\$1,542.57	\$102.43
Pita Pit	\$1,668.00	\$1,478.00	\$190.00
Pita Pit Legacy Costs		\$3,357.98	(\$3,357.98)
Pizza	\$6,723.00	\$3,501.00	\$3,222.00
Quesada	\$1,422.15	\$1,441.96	(\$19.81)
Lunch Term 2	\$13,636.25	\$8,801.07	\$4,835.18
Booster Juice	\$2,648.00	\$2,004.00	\$644.00
Cookies	\$1,401.75	\$650.86	\$750.89
Pasta Day	\$2,450.00	\$2,123.01	\$326.99
Pita Pit	\$1,497.00		\$1,497.00
Pizza	\$4,593.25	\$3,042.00	\$1,551.25
Pizza Slices	\$40.25		\$40.25
Quesada	\$1,006.00	\$981.20	\$24.80



Spencer Avenue School Fundraising Summary Statement – 2018/2019

Account	Income	Expense	Total
Lunches			
Booster Juice	\$8,008.00	\$6,096.00	\$1,912.00
Cookies	\$4,352.00	\$1,694.82	\$2,657.18
Pasta	\$8,580.50	\$7,053.75	\$1,526.75
Pita Pit	\$5,772.50	\$1,733.49	\$4,039.01
Pizza	\$17,400.00	\$9,264.75	\$8,135.25
Quesada	\$6,151.85	\$5,676.98	\$474.87
Total Lunches	\$50,264.85	\$31,519.79	\$18,745.06

Fundraising			
FundScrip	\$3,715.00	\$3,715.00	\$0.00
Spirit Wear	\$2,157.00	\$2,032.38	\$124.62
Mabel's Labels	\$104.61		\$104.61
Movie Nights (3)	\$1,479.00	\$1,174.04	\$304.96
Cookie Dough	\$1,837.00	\$100.11	\$1,736.89
Total Fundraising	\$9,292.61	\$7,021.53	\$2,271.08

Commitments			
Family Transition Place		\$1,150.00	(\$1,150.00)
Council Insurance		\$151.20	(\$151.20)
Grade 8 Grad		\$500.00	(\$500.00)
Kindergarten Grad		\$100.00	(\$100.00)
Jump Rope for Heart Freezies		\$51.14	(\$51.14)
Teacher Appreciation		\$153.16	(\$153.16)
Total Fundraising	\$0.00	\$2,105.50	(\$2,105.50)



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Christmas Fair				
Vendors	\$920.00			\$920.00
Bake Sale	\$717.50			\$717.50
Activities	\$636.00			\$636.00
Raffle	\$808.00			\$808.00
Approved Expenses		\$234.11		(\$234.11)
SC		\$200.00		(\$200.00)
Total Christmas Fair	\$3,081.50	\$434.11		\$2,647.39

Family Fun Night				
Art Sale	\$208.00			\$208.00
BBQ/Food Sales	\$1,354.50	\$1,130.00		\$224.50
Beaver Tails	\$75.00			\$75.00
Kona Ice	\$75.00			\$75.00
Silent Auction	\$4,481.60	\$271.20		\$4,210.40
Tickets	\$540.00			\$540.00
Wrist Bands	\$1,510.00			\$1,510.00
Zoo Tek		\$593.25		(\$593.25)
Total Family Fun Night	\$8,244.10	\$1,994.45		\$6,249.65