

VICTORY PUBLIC SCHOOL COUNCIL MEETING MINUTES

2023 - 2024 School Year May 1, 2024 | 6:30 - 8:00 pm

Meeting Location: VPS Library Learning Commons

Virtual Meeting link: <https://meet.google.com/ywd-bhca-xas>

In attendance: Rodrigo, Alex, Becc, Jess, LA, Jason, Craig, Tricia

Principal: Nicole Teacher rep: Leslie

	Agenda Topic	Action Items
1	Welcome & Introductions (Chair)	
2	<p>Principal's Update (Nicole Hamilton)</p> <p>Upcoming events and activities:</p> <ul style="list-style-type: none"> - Police bicycle safety - Bookshelf trip for Forest of Reading group - Photography workshop for grade 3 and ¾ class - Dessert party - Junior ultimate frisbee - Butterfly conservatory trip grade 1 and 2s - Chess tournament - Children's art factory for kindergartens - Grade 6 grad buying sweatshirts- selling cupcakes to fund (May 24 + additional day) - Trip to Royal Bank + Play with Clay grade 3 and ¾ class - Water festival grade 2, 4 and 5 - Safety patrol to cinema 	
3	<p>Treasurer's Report for April 2024 (Rodrigo) <i>As of April 26, 2024</i></p> <p><i>Current bank balance - \$69,791.</i></p> <p><i>Current balances</i></p> <p>There are several areas we have budgeted for expenses with significant balances, including:</p> <ul style="list-style-type: none"> - <i>Classroom resources: \$3685</i> (there is a deadline of May 31st for the teachers to access these funds) - <i>Kindie yard supplies: \$500</i> - <i>Charging stations: \$4000</i> - <i>Scientists in Schools: \$1049</i> <p>These are all budget lines accessed by teachers. If the charging station and kindie shed supplies are not purchased by the end of the year, I would suggest allowing those lines to be carried forward to next year's budget by creating a Reserve Fund for those two</p>	<p>Leslie to remind teacher to submit receipts for classroom resources</p>

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	<p>items. Otherwise, my understanding is that all money needs to be sent back to the general fund to be re-budgeted next year.</p> <p><i>HST Refund</i> We received a larger HST than anticipated from last year. We budgeted for \$700, and received \$3045, so a surplus of \$2345.</p> <p><i>Dessert Party</i> Funds from pre-sales deposited in the bank as of April 26th were approx. \$9400.</p> <p><i>Increases to budget from last meeting</i> As approved in the last meeting, \$500 was added to the budget for the Lunch Equity Fund, bringing the total to \$1000 for this year.</p> <p>Money was also allocated to cover overspending on teacher gifts and plan for an end-of-year Teacher Appreciation lunch, bringing that budget line to \$575.20 budgeted for the year.</p> <p>A Library Reserve fund will also be funded at the end of the year with surplus funds, to be determined in the June Council meeting.</p> <p><i>Doing final allocations</i> By our June meeting we will know how much was raised by the Dessert Party, and can allocate funds to the new Library Reserve Fund and the Playground Reserve Fund accordingly. In our budget for the year, we budgeted \$10,000 for the Playground Reserve fund. More will likely be needed for the kindie playground repair.</p> <p>We should hold back about \$7000 to get us started next September, but any excess funds can be budgeted to the areas we want to prioritize as a Council for this remaining school year.</p>	
4	<p>Committee Updates</p> <ul style="list-style-type: none"> - Grounds Committee (Nicole) <ul style="list-style-type: none"> - Have list of companies for playground - Slideshow prepared for playground wish list- sent to companies, waiting to hear back on proposals - Board will be removing existing kindie structure, council will likely not have to pay - Board reviewed retaining wall, waiting on findings - Dessert Party Committee (Becca) <ul style="list-style-type: none"> - Looking for volunteers - Organization is coming along - Food to be delivered day ahead- need 3 volunteers to bring food from delivery truck to Kids Club and Staff Room fridges 	

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	<ul style="list-style-type: none"> - Finalizing Silent Auction items- send to Jess when confirmed 	
5	<p>Events Calendar</p> <ul style="list-style-type: none"> - May 9 - Internet Child Exploitation Prevention @ 6:30pm (now CANCELED) - May 11 - Pre-party ground clean-up - May 16 - 63th Annual Dessert Party - June - Teacher & Staff Appreciation Day <ul style="list-style-type: none"> - June 27 (during break), pastries and coffee/tea- need gluten/dairy-free, nut-free and vegetarian option (30 staff) - June 21- DancEd - June 14- New Kindie orientation <ul style="list-style-type: none"> - is there a Council rep who can attend and have sign-up/info table - Orientation supply bag? Consider "All are welcome" book- order for all new kindies, include label stating that books are donated by School Council - Include basket of school supplies (crayons) for parents to take if desired 	<p><i>Volunteer needed to organize and attend orientation</i></p>
6	<p>Victory Families Orientation Handout (Alex & Rodrigo)</p> <ul style="list-style-type: none"> - Orientation pamphlet to be provided at kindie orientation + open house next year - Council Decision to accept draft wording 	<p><i>Jess to update pamphlet and have it printed by orientation day.</i></p>
7	<p>Victory Council Bylaws Review (Alex and Rodrigo)</p> <ul style="list-style-type: none"> - Bylaws for Council updated - Discussion regarding how many general/voting members should be included- should there be a maximum? What is impact on voting quorum if all participants are voting members? - Council Decision to leave at a maximum of 12 voting members. - Add Communications Liaison as an Executive position- duties to be added to bylaw - Council Decision reached to approve bylaw with addition of duties of Communication Liaison 	<p><i>Jess to summarize communication duties</i></p>
8	<p>May Newsletter (Jessica N.)</p> <ul style="list-style-type: none"> - Time newsletter for after Dessert Party to thank volunteers etc. - Include invitation to join next year's council 	

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	<ul style="list-style-type: none">- Labour day grounds clean-up- Mabel's labels and Tru Earth fundraising info	
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