



### Westside Student Contract for Missing Evidence of Learning

*Students are responsible for providing evidence of their achievement of the overall expectations of a course within the timeframe specified by the teacher, and in a form approved by the teacher. There will be consequences for not completing assignments for evaluation or for submitting those assignments late.*  
*Growing Success: Assessment, Evaluation, and Reporting in Ontario Schools, 2010*

At Westside, we want students to submit their work on time and be present for all scheduled evaluations. We recognize that sometimes there are legitimate situations when a student cannot meet a deadline or needs to be absent on a day when evidence of learning is being collected. In these situations, when a student **informs the teacher in advance of the deadline or evaluation day**, he/she will be allowed to negotiate a new plan (date, type or form of assessment etc.). Students who have not taken advantage of this opportunity will be required to produce the missed work on demand to receive any credit.

Student completes the following:

Student:			
Course and teacher:			
Today's date:		Date of assessment:	
Reason for missing evidence of learning:			

Parent Signature (if verification needed for reason for missing evidence):

\_\_\_\_\_

Teacher completes the following:

New Plan for providing evidence of learning: (new deadline, alternate assessment, remediation plan, etc.)	
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By signing below the students agrees to meet the new plan and **MUST** provide the evidence of learning by the agreed deadline to have it eligible for credit.

Student's Signature: \_\_\_\_\_

Teacher's Signature: \_\_\_\_\_