**Willow Road Public School Parent Council Meeting**

**Minutes – November 29, 2018**

* **Welcome & introductions:** @ 6:30: Steve Viveiros (Principal), Kristin Alie(Vice-Principal), Josh Kearns-Smith(Chair), James Gollinger (Co-Chair), Hong Nguyen (Treasurer), Kim Richer
* **Acceptance of Agenda:**   
  Motion - Steve, Second - Josh
* **Acceptance of Minutes:**   
  Motion – Steve, Second - Josh
* **Principal’s Report:**
  + intermediate interviews; a new interview method was tried due to large number of teacher each student has
  + administration is adding focus to e-mail communication and the School Messenger App to allow faster feedback; phone mail will be attached to the School Messenger
  + school assemblies are now being used to introduce the monthly focus, instead of acting as a recap of last month
    - this month’s theme is Celebrations
  + renovations are mostly done the main exception being exterior doors, which need to wait until spring to paint
    - some interior painting and upgrades to the office
* **Treasure’s Report:** We have additional funds from the BBQs that need to be reconciled by next meeting
* **Discussions:**
  + **Fundraising:**
    - Kim would like to reach out to community members to see where the interest lies
    - Penny Tables:
      * raffle/auction donation items, price point around $2-$5
    - Dessert Raffle/Bake Sale: Friday afternoon, some time in new year
    - Traditional school fundraising: MacMillan, Elmira Chicken, chocolate bars etc.
    - Bottle Table: Raffle unopened bottles for a few dollars per ticket; Body Spray, Lotion, Cosmetics often come in packs and don’t all get used and could be donated
    - We should start planning pre-X-mas activities this year so we’re ready to go
    - 50th Anniversary:
      * May 9, 2018 will be a large celebrations
      * We can sell swag (mugs, shirts, hats)
  + **Childcare:**
    - we can speak to Shelldale, leadership program, Willow students
    - we’d like to find ways of providing dinner
      * The Seed; through Community Health, food markets through the city, they also cater
      * food donations: NoFrills, BunsMaster etc
  + **Community Ice Rink:**
    - Donna wanted to see if there is enough interest in the community to make it worthwhile for volunteers
    - there may be another Rink being setup at Drew Park (Drew St and Alma St)
    - a number of people would be interested but are unable to offer their time
    - we will try to connect with the Drew Park group; Josh will reach out to Doug Godfrey
* **Meeting Dates:**
  + we’d like to run separate meetings for subcommittees (fundraising, diversity day etc)
* **Elections:**
  + Chair: Josh Kearns
  + Co-chair: Kim Richer
  + Secretary: James Gollinger
  + Treasurer: Hoang Nguyen

**Next meeting date/Meeting Close: 6:30pm, Wednesday January, 2018 @ Willow Road PS**