**Willow Road Public School Parent Council Meeting**

**Minutes – November 29, 2018**

* **Welcome & introductions:** @ 6:30: Steve Viveiros (Principal), Kristin Alie(Vice-Principal), Josh Kearns-Smith(Chair), James Gollinger (Co-Chair), Hong Nguyen (Treasurer), Kim Richer
* **Acceptance of Agenda:**
Motion - Steve, Second - Josh
* **Acceptance of Minutes:**
Motion – Steve, Second - Josh
* **Principal’s Report:**
	+ intermediate interviews; a new interview method was tried due to large number of teacher each student has
	+ administration is adding focus to e-mail communication and the School Messenger App to allow faster feedback; phone mail will be attached to the School Messenger
	+ school assemblies are now being used to introduce the monthly focus, instead of acting as a recap of last month
		- this month’s theme is Celebrations
	+ renovations are mostly done the main exception being exterior doors, which need to wait until spring to paint
		- some interior painting and upgrades to the office
* **Treasure’s Report:** We have additional funds from the BBQs that need to be reconciled by next meeting
* **Discussions:**
	+ **Fundraising:**
		- Kim would like to reach out to community members to see where the interest lies
		- Penny Tables:
			* raffle/auction donation items, price point around $2-$5
		- Dessert Raffle/Bake Sale: Friday afternoon, some time in new year
		- Traditional school fundraising: MacMillan, Elmira Chicken, chocolate bars etc.
		- Bottle Table: Raffle unopened bottles for a few dollars per ticket; Body Spray, Lotion, Cosmetics often come in packs and don’t all get used and could be donated
		- We should start planning pre-X-mas activities this year so we’re ready to go
		- 50th Anniversary:
			* May 9, 2018 will be a large celebrations
			* We can sell swag (mugs, shirts, hats)
	+ **Childcare:**
		- we can speak to Shelldale, leadership program, Willow students
		- we’d like to find ways of providing dinner
			* The Seed; through Community Health, food markets through the city, they also cater
			* food donations: NoFrills, BunsMaster etc
	+ **Community Ice Rink:**
		- Donna wanted to see if there is enough interest in the community to make it worthwhile for volunteers
		- there may be another Rink being setup at Drew Park (Drew St and Alma St)
		- a number of people would be interested but are unable to offer their time
		- we will try to connect with the Drew Park group; Josh will reach out to Doug Godfrey
* **Meeting Dates:**
	+ we’d like to run separate meetings for subcommittees (fundraising, diversity day etc)
* **Elections:**
	+ Chair: Josh Kearns
	+ Co-chair: Kim Richer
	+ Secretary: James Gollinger
	+ Treasurer: Hoang Nguyen

**Next meeting date/Meeting Close: 6:30pm, Wednesday January, 2018 @ Willow Road PS**