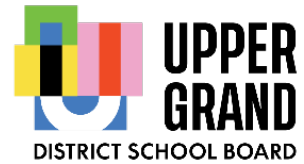


# Transportation Procedures Manual 304-A



**Category:** Administration  
**Administered by:** Director of Education  
**First Adopted:** June 2001  
**Revision History:** June 2010, Aug 2014, Nov 2014  
**Next Review:** As required

## 1. General

The Board considers the safety of students to be of paramount importance and will take all reasonable precautions to ensure that all aspects of the transportation service provided by STWDSTS comply with the appropriate Acts, Regulations and safety standards. The Board will cooperate with Provincial and Local Police in all matters related to school bus safety.

## 2. Eligibility for Transportation

2.1 To be eligible for transportation to his/her assigned school, a student must:

- be a resident student who is registered in and attending a school operated by the Board, or a student for whom the Board is responsible to provide transportation under an agreement with another Board or agency, and
- reside in the Transportation Zone for his/her assigned school. These zones will be established by STWDSTS using the following Maximum Walking Distance (beginning in September 2015):

Grade Level	Maximum Walking Distance
Junior Kindergarten to Grade 6	1.6 km
Grade 7 to Grade 8	3.2 km
Grade 9 to Grade 12	3.5 km

2.2 No student in Junior Kindergarten to grade 3 will be required to walk more than 0.8 km from the intersection of his/her driveway and the road to his/her pick up point. No student in grade 4 to grade 12 will be required to

walk more than 1.2 km. from the intersection of his/her driveway and the road to his/her pick up point.

- 2.3. Whenever possible, the amount of time spent aboard a bus by students shall not exceed:
  - Junior Kindergarten to Grade 6: 45 minutes
  - Grade 7 to Grade 12: 60 minutes
- 2.4. The length of bus trips is calculated based on “normal” traffic conditions, but does not take into account any anomalies due to external factors such as traffic accidents (involving other vehicles) and inclement weather.
- 2.5. The length of the bus trip for students attending their home school is determined by a number of operating factors, such as distance travelled, number of students, number of stops, etc. Students transported outside of their home school boundary may require a longer bus trip.

### **3. Educational Field Trips**

All transportation for Educational Field Trips is governed by Board Policy #508 Educational Field Trips.

### **4. STWDSTS Policies and Procedures**

In addition to this policy, the Policies and Procedures of the STWDSTS shall be followed (website: [www.stwdsts.ca](http://www.stwdsts.ca)).