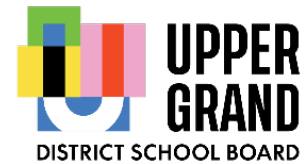


Safe Arrival Policy 510



Category:	Students
Administered by:	Elementary Superintendents of Education
First adopted:	May 1999
Revision History:	Sept 2001, May 2014, Nov 2018
Next Review:	As required or 2022-23 School Year

1. Policy Statement

It is the policy of the Upper Grand District School Board to provide a safe environment for its students. Safe arrival programs in elementary schools allow parents and staff to account for a student's unexplained absence. Schools shall make all reasonable efforts to make timely contact with parents/guardians, or designated emergency/additional contacts when a student is absent and the school has not been notified by the parent(s)/guardian(s).

2. Details

- 2.1 It is the responsibility of the elementary superintendents of education to administer this policy.
- 2.2 It is the responsibility of principals to implement this policy.
- 2.3 It is the responsibility of principals to communicate the school's Safe Arrival program to parents and guardians annually, and on the admission of a new student to the school.

3. References

This policy operates in conjunction with:

- *The [Education Act](#)*
- *The [Municipal Freedom of Information and Protection of Privacy Act \(MFFIPA\)](#)*
- *[Ministry of Education Policy and Program Memorandum \(PPM\) 123](#), February 2, 1999*

- UGDSB Student Admission Form
- UGDSB Student Verification form