

**Upper Grand District School Board**  
**Board Meeting, Tuesday, May 24, 2016**  
**Minutes**

The regular monthly meeting of the Upper Grand District School Board was held on Tuesday, May 24, 2016 in the Board Room at 500 Victoria Road North, Guelph, starting at 7:00 p.m. All Trustees were present. Student Trustees Challinor and Johnson were also in attendance.

**Opening Prayer**

Trustee Topping read the lyrics of a song by the Canadian Tenors, Instrument of Peace.

**Condolences**

Trustee Bailey, Chair, reported that condolences were sent on behalf of the Board to the following: Marino Gazzola, Chair of the Wellington Catholic District School Board on the loss of his daughter; Meghan Doig, Teacher at Palmerston PS on the loss of her father; the family of Matthew Wozenilek, Teacher at John F. Ross CVI; the family of John Churchill, retired teacher from Norwell DSS; Kellie Moffit-Campagnaro, Educational Assistant at John F. Ross CVI on the loss of her sister; Gary White, Teacher at Elora PS on the loss of his father; Nancy White, Teacher at Willow Rd. PS on the loss of her father-in-law; Jane Ormond, Teacher at Taylor Evans PS on the loss of her father; Michelle Campbell, Supervisor of Terry James Resource Centre on the loss of her father; Heather Imm, Senior Planner in the Planning Department on the loss of her father; Sandy Atanasoff, Teacher at John F. Ross CVI on the loss of her father-in-law; Wilma Aalbers, Teacher at John F. Ross CVI on the loss of her mother-in-law; and Karen Durski, Educational Assistant at College Heights SS on the loss of her mother.

**Good News**

Dr. Rogers highlighted the Good News as follows:

Erin DHS

Science teacher, Kendra Spira of Erin DHS was featured in the April 18 issue of Tech Ontario Talks. Kendra uses a learner-centred approach using technology to open the world of learning to all students. She uses a variety of apps to help students with organization, focus, productivity and putting their thoughts into words. Teacher and students learn to use the apps together, which according to Kendra has been a positive experience. Students are more willing to take a risk and try something different, when they see that their teacher “doesn’t know what she’s doing”. To learn more visit: the Teach Ontario Talks website.

## Ontario Technological Skills Competition

### Elementary Schools

Julia, Jacob, Daniel and Parker, grade 7 students from Minto-Clifford PS have taken home gold in the Intermediate Lego Robotics event.

Couper and Anka, grade 8 students from Erin PS won gold in the elementary Skills Ontario Health and Safety Challenge.

### Secondary Schools

The following Upper Grand secondary school students won gold at the Ontario Technological Skills Competition:

1. Julia, John F. Ross CVI for Hairstyling;
2. Zachary, Centre Wellington DHS for IT and Network System Administration;
3. Dillon, Centre Wellington DHS for Job Interview;
4. Jade, Centre Wellington DHS for Workplace Safety, and
5. Kaden, John F. Ross CVI for Computer Aided Manufacturing.

Julia, Zachary, Dillon and Jade will now head to the Skills Canada National competition, which will be held from June 5 to 8 in Moncton, New Brunswick (unfortunately there is no National competition in Computer Aided Manufacturing).

Congratulations to all the competitors and their coaches involved and good luck at the Nationals!

## Fort McMurray Fundraisers

Upper Grand students and staff continue to show their caring and giving nature, as they work to raise funds for Fort McMurray for those affected by the fires. Here are some examples of the things that they have done or plan to do to help those affected by the fires:

- James McQueen PS raised more than \$2,500 through collections, including \$250.00 by selling lemonade.
- John Black PS held a four-day fundraiser, selling items daily during nutritional breaks.
- Centre Peel PS community hosted a bake sale, and raised \$1,200.
- Rickson Ridge PS, Teacher-Librarian Jessica contacted the Fort McMurray School District to see how they could best help out. The school board requested

book recommendations regarding natural disasters. Jessica created a Google site where Upper Grand Teacher-Librarians could add recommended useful resources. There are resources for parents and teachers about overcoming fear, understanding disasters and resilient heroes in times of disasters.

- Centre Wellington DHS is hosting a fundraising dinner on May 26. Chef Jess and the CW Food School will prepare the meals and the event will feature a raffle, silent auction and entertainment by Exploring the Arts class. In addition, students have recorded a song about Fort McMurray and are also creating a video and album cover, encouraging people to donate to the Red Cross.

For more information please visit the Board website.

### Everyday Heroes for 2016 Announced

The following individuals will be honoured on June 1, 2016 at EL Fox Auditorium: Aaron Duncan and Heather Walker; Jen Edwards; Fred Hoffman; Tina Meissner; Nicole Patton, Chad Reay; Patti Schopp, Nancy Turner; Mark Yanchus and the members of the Special Olympics Committee: Michelle Kearley, John Rawson, Leta Vos, Kathleen Dropka, Pam Mundy, Erin Leslie and Starlene Steiner. Congratulations to all of the 2016 Everyday Heroes and everyone else who was nominated.

### Upper Grand Choirs and Bands Compete at the National Competition

From May 9 to 14 Upper Grand students competed at the 2016 MusicFest Canada National Competition in Ottawa. MusicFest is a prestigious event that showcases outstanding musical ensembles from schools across the country. Upper Grand winners are as follows:

- Gold Medals were won by: John F. Ross CVI's Intermediate Band, directed by Dorothy Vreeswyk-Kidd; Guelph CVI's Chamber Choir; directed by Lane Osborne; The Guelph Youth Jazz Ensemble Band 3, which consists of students from GCVI and Centennial CVI, directed by Brent Rowan.
- Silver Medals were won by: The Guelph CVI Gael Force Jazz Band (their sixth consecutive National medal) directed by Dan Austin and The Guelph Youth Jazz Ensemble, directed by Brent Rowan.
- Bronze Medal winner: The Guelph CVI Symphonic Band (their 5<sup>th</sup> consecutive National medal), directed by Dan Austin.

Congratulations to the students and the music directors.

### Centennial CVI Teacher Wins the Prime Minister's Award

Centennial CVI teacher Michael Parsons won the Prime Minister's Award for Teaching Excellence for his work with the experiential learning program, Beyond Borders. The

Prime Minister's Award for Teaching Excellence honours exceptional teachers in all disciplines. Teachers are recognized for their achievements in education and for their commitment to preparing students for a digital, innovation-based economy.

Michael Parsons teaches Business Leadership, International Business Fundamentals, Entrepreneurship, Information Technology, in grades 9, 11 and 12. Michael has developed Beyond Borders an experiential, cross-curricular business leadership program that is open to all students. Students from four schools gather at the Guelph Youth Music Centre for classes and expert lectures on business topics. They earn four credits, two in business, one in English and one in math. Students participate in numerous local regional and international trips, learning from leaders in the business world. Students plan and organize fundraising events. In five months in 2014-2015 alone, students donated \$30,000 to local organizations. This year, students raised \$55,000 for Mount Sinai Hospital. Congratulations Michael on being honoured with a Prime Minister's Award for Teaching Excellence Certificate of Achievement!

### Ontario EcoSchools

Victoria Terrace PS and Erin PS are currently featured this month in "Energize: EcoSchool Success Stories", an online series launched in April by Ontario EcoSchools and the Ministry of Energy. Victoria Terrace and Erin public schools have each developed their own ways of reducing their environmental footprint, conserving energy and making a difference at school and in the communities. Congratulations to both schools, keep up the good work!

### **Confirmation of the Agenda**

Trustee Fairbairn moved, seconded by Trustee MacNeil, that the agenda be confirmed as printed.

**The motion carried.**

### **Declarations of Conflict of Interest**

There were no conflicts of interest.

### **Approval of the Minutes of the Meeting Held April 26, 2016**

Trustee Moziar moved, seconded by Trustee White, that the minutes of the meeting held April 26, 2016, and the minutes of the Committee of the Whole meeting held immediately prior to the Board meeting, be approved as printed.

**The motion carried.**

### **Ratification of Business Transacted by the Committee of the Whole In Camera**

Trustee Topping moved, seconded by Trustee Cooper, that the business transacted by the Committee of the Whole In Camera be now ratified by the Board.

**The motion carried.**

### **Appointment of New Superintendent of Education**

Chair Bailey announced that at the May 10, 2016 Special Board meeting the Board appointed Denise Heaslip as the new Superintendent of Education effective September 1, 2016.

### **OSSTF Office Clerical and Technical Bargaining Unit – Memorandum of Settlement**

Chair Bailey advised that at the Special Board meeting held on May 10, 2016, the Board ratified the Collective Agreement with the OSSTF Office Clerical and Technical Bargaining Unit as detailed in the Memorandum of Settlement effective for the period September 1, 2014 to August 31, 2017.

### **Motion to Rise and Sit in Committee of the Whole**

Trustee White moved, seconded by Trustee MacNeil, that the Board rise and sit in Committee of the Whole with the Chairperson presiding.

**The motion carried.**

### **Delegations – French Immersion**

1. Korb Whale, and Robin Ross

Together, Mr. Whale and Ms. Ross delegated. First, they expressed thanks to the Board for the recent motions passed in support of French Immersion and for listening to the concerns of the communities and parents. They requested that the Board consider the creation of a French Language Advisory Committee to address concerns with both French Immersion and Core French and advised that the parents of North Wellington would be very much willing to participate and sit on the committee.

2. Jenn McLeod

Jenn McLeod, a teacher with the Board and parent, expressed thanks to the Board for the work done to date in support of French Immersion. She suggested that the Board establish a French as a Second Language Advisory Committee to enable all stakeholders to provide input and together, determine the best procedures to manage and deliver French programs.

3. Tyler Whale

Mr. Whale expressed his thanks for the FI motions that were passed at the Business Operations Committee Meeting earlier this month. He noted that the FSL parents of Guelph commit to assisting Board Trustees and staff to retain and continually improve an accessible and successful FI program throughout the UGDSB. Like the parents of North Wellington, they believe the best route to achieve an excellent partnership of Trustees, staff, parents, FSL teachers and administrators is through the establishment of a French Language Advisory Committee.

Trustees thanked the delegations for their passion, involvement and support of French Language programs, including both FI and Core French. It was suggested and agreed that the questions and answers developed by the Wellington North group be pulled from their reports and forwarded to Manager of Planning Passy.

### **Program Committee**

Trustee Moziar moved that the minutes of the Program Committee held May 3, 2016 be received and considered.

**The motion carried.**

Trustee Moziar moved that:

1. The verbal update from Student Trustees be received, with thanks.
2. The verbal update on Mental Health be received, with thanks.
3. The verbal update on Program Services be received, with thanks.
4. The verbal OPSBA update be received.

**The motion carried.**

## **Business Operations Committee**

Trustee Schieck moved that the minutes of the Business Operations Committee held May 10, 2016 be received and considered.

**The motion carried.**

Trustee Busutil requested that item 7a) be considered separately.

Trustee Schieck moved that:

1. (old # 3) the UGDSB explore the concept of starting core French in Grade 1 in conjunction with an FSL review by the Ministry of Education as outlined in Recommendation 2.
2. (old # 4) once a strategy is approved by the UGDSB for elementary French Immersion, the French Review Committee will begin a review of secondary FSL as soon as possible and submit a report with recommendations for consideration by the UGDSB no later than June 30, 2017.
3. (old # 12) effective September 1, 2017, JK be confirmed as the only entry point for new French Immersion students into the French Immersion program in the Upper Grand District School Board.
4. (new # 13) a differentially applied school level JK French Immersion enrolment cap will be applied, based on school capacity and enrolment trends effective for the 2017/18 school year.
5. (new # 13 a) School level JK FI enrolment caps will be applied as follows: École Arbour Vista PS 40, Couling Crescent PS 60, Edward Johnson PS 46, Fred A. Hamilton PS 35, John McCrae PS 46, École King George PS 46, Paisley Road PS 46, Victory PS 30, Brisbane PS 40, École Harris Mill PS 30, James McQueen PS 50, Palmerston PS 30, and Princess Elizabeth PS 90.
6. (new # 13 c) that the status quo instructional time in French Immersion remains, unless Human Resource requirements cannot be achieved, in which case instructional times will be reviewed annually and adjusted as required.
7. (new # 14) that staff be directed to develop a selection process for registration in the French Immersion program and report back with details of the process prior to November, 2016 in order to create a fair and

transparent method for student entry into the French Immersion program and:

- b. Siblings of students registered in French Immersion be given priority access to French Immersion in the same school as their sibling;
  - c. A waitlist be established for any student who does not get access based on the differentially applied school level JK French Immersion enrolment caps specified in Recommendation 13b);
  - d. Placement of waitlisted students in French Immersion beyond the existing schools listed in Recommendation 13b) will be considered based on the availability and sustainability of pupil places in one or more underutilized schools, and availability of qualified French as a second language teachers, and
  - e. Any new location for French Immersion resulting from boundary, accommodation or waitlist reviews will include establishing a differentially applied school level JK French Immersion enrolment cap.
8. (new # 16) the differentially applied school level JK French Immersion enrolment caps be reviewed annually.

**The motion carried.**

Trustee Busuttill questioned what would happen if someone did not meet the deadline for registration and how this would be dealt with, and was the registration processed subject to available space. In response, Trustee Cooper advised that the details of the process had not yet been determined, however she noted that the intent was that applications received after the deadline would be processed and placed on a waitlist, where there may or may not be space.

Trustee Schieck moved that (7a) the process for registration, include a defined date range for application. Applications received before the application deadline will be processed. Applications received after the deadline will be considered, subject to available space.

**The motion carried.**



### **Establishment of a French as a Second Language Advisory Committee**

Trustee Moziar informed the Board that she planned to place the following motions at the June Special Board meeting scheduled prior to the Business Operations Committee.

1. The Upper Grand District School Board establish a French as a Second Language Advisory Committee (FSLAC) that will meet 4 – 10 times a year as needed.
2. The French as a Second Language Advisory Committee will support the implementation of the UGDSB FSL Action Plan, in addition the Committee will provide advice for the development and review of the French Immersion application, random selection, wait list and program development process.
3. Staff bring back a suggested composition of the French as a Second Language Advisory Committee (FSLAC) no later than the June 2016 Board Meeting.

Trustee Cooper questioned whether a report from staff was required in advance of these motions being considered so that Trustees could make an informed decision. She suggested it may be helpful to include other Board procedures or other pertinent information. Trustee Bailey agreed that it was a short turn-around time and suggested that it would be helpful to staff if the North Wellington delegations group shared their research done to date and include procedures from other boards. Trustee Busuttil suggested that she would trust the staff and was reluctant to add extensive research to their schedule. Trustee Cooper asked for the opinions of her colleagues in this matter, as well as the opinion of the Director. After some discussion, and clarification, it was agreed that this issue would be considered at the Special Board Meeting in June.

### **Elementary Principal/Vice-Principal Transfers and Appointments**

Chair Bailey advised that at the In Camera session earlier this evening, The Board approved the following Elementary Principal/Vice-Principal transfers and appointments, effective September 1, 2016.

#### Elementary Principal Transfers

<b>Name</b>	<b>From</b>	<b>To</b>
Mike McNamara	Mitchell Woods PS	Drayton Heights PS
Mair Gault	Brant Avenue PS	Mitchell Woods PS
Tracy Oldfield-Baker	Priory Park PS	Palmerston PS
Jeff Crawford	Drayton Heights PS	Ponsonby PS
Kim Kowch	Victoria Terrace PS	Priory Park PS
Tracy Armstrong	On Leave	Ross R MacKay PS

Wilma Shannon	Palmerston PS	Victoria Terrace PS
Tammy Fleming	Mono-Amaranth PS	Centennial Hylands ES

**Elementary Principal Appointments**

<b>Name</b>	<b>From</b>	<b>To</b>
Mike Anderson	Vice-Principal, Westwood PS	Principal, Brant Avenue PS
Monique Phillion-Smith	Principal, Peel DSB	Principal, Mono-Amaranth PS
Dianna Secord	Acting Principal, Spencer Avenue ES	Principal, Spencer Avenue ES
Paul Tribe	Temporary Principal, Ponsonby PS	Acting Principal, Aberfoyle PS (October 2016 – June 2017)

**Elementary Vice-Principal Transfers**

<b>Name</b>	<b>From</b>	<b>To</b>
Kaye Martin	Parkinson Centennial PS	Glenbrook ES
Sarah Garrett	Princess Elizabeth PS	JD Hogarth PS
Hanna Morris	Waverley Drive PS	Kortright Hills PS
Suzee Kennedy	Glenbrook ES	Mono-Amaranth PS
Barb Tomkins	JD Hogarth PS	Princess Elizabeth PS
Amy Ewing	Kortright Hills PS	Waverley Drive PS
Sean Cameron	Willow Road PS	William C. Winegard PS

**Elementary Vice-Principal Appointments**

<b>Name</b>	<b>From</b>	<b>To</b>
Shashana Hare	Teacher, John McCrae PS	Vice-Principal, Brisbane PS
Andrea Papavasiliou	Teacher, Parkinson Centennial PS	Vice-Principal, Credit Meadows ES
Shawn Henderson	Temp. Vice-Principal, Montgomery Village PS	Vice-Principal, Montgomery Village PS
Andrew Cloutier	Program Department/Teacher Harris Mill PS	Vice-Principal, Westwood PS
Chad Reay	Program Department	Vice-Principal, Willow Road PS
Amanda Myer	Vice-Principal, Kawartha Pineridge DSB	Vice-Principal, Parkinson Centennial PS

**Special Education Advisory Committee**

Trustee Busuttill moved that the minutes of the Special Education Advisory Committee held May 11, 2016 be received and considered

**The motion carried.**

Trustee Busuttill asked colleagues to help recruit members of SEAC when talking to their communities and encourage people to sit on the committee.

## **Policy Management Committee**

Trustee MacNeil moved that the minutes of the Policy Management Committee held May 3, 2016 be received and considered.

**The motion carried.**

Trustee MacNeil moved that Policy 504 Equity and Inclusive Education be approved.

**The motion carried.**

## **School Naming Committee Report**

Superintendent Slater presented the School Naming Committee Report for Couling Cres. He advised that the committee members included Trustees Busuttil, MacNeil, and Moziar, parent representative Lindsey Galvax, Principal David Marquis, and Superintendent of Education Slater. After consultation with students, parents and staff at Couling Cres, Tytler, and École King George PS, it was recommended that the new school be named École Guelph Lake Public School. It was noted that the vision, and lead came from the school council as well as the Principal, in support of Guelph Lake, environment, and the great outdoors.

Trustee Moziar moved that:

1. The report entitled "Naming of New Elementary School in East Guelph", dated May 24, 2016 be received.
2. The new East Guelph school be named "École Guelph Lake Public School".

**The motion carried.**

## **Audit Committee Minutes**

Trustee Fairbairn reported on items discussed at the May 9, 2016 Audit Committee meeting. He highlighted the Regional Internal Audit Status Report and the 2015 2016 Interim Financial Reporting as at March 31, 2016.

Trustee Fairbairn moved that the Audit Committee Minutes dated May 9, 2016 be received and considered.

**The motion carried.**

## **Secondary Identified Schools Report**

Manager of Planning Passy, presented the Secondary Identified Schools Report – 2016 17. She noted it was an annual report that compared projected enrolment figures for the next school year with the On the Ground capacity of each school. Overcapacity or underutilized schools for the upcoming year were identified in the report.

Trustee Fairbairn moved that report PLN:16-12, “Secondary Identified Schools Report – 2016/17” dated May 10, 2016 be received.

**The motion carried.**

## **2015 2016 Second Interim Financial Report as at March 31, 2016**

Superintendent Wright presented the 2015 2016 Second Interim Financial Report as at March 31, 2016 to share year-to-date spending comparisons for the 2015 2016 fiscal year. She highlighted certain areas and commented that the Board is in a good financial position. Trustees expressed thanks for the report after clarifications were received.

Trustee Fairbairn moved that the report 2015 2016 Second Interim Financial Report as at March 31, 2016 be received.

**The motion carried.**

## **Resignations and Retirements**

Executive Officer of Human Resources Rose presented the Resignations and Retirements report dated May 24, 2016 and noted that like most May reports, there were a large number of retirements and resignations. Ms. Rose advised of an error in the report, on Appendix B, under support staff resignations; Length of Service for Tom Althouse should read April 11, 2011.

Trustee Fairbairn moved that the report Resignations and Retirements, Appendix A and Appendix B dated May 24, 2016 be received.

**The motion carried.**

Trustees expressed thanks to staff for the many years of service. Trustee Cooper noted that the Erin community will miss their long-standing teacher of 23 years, Andrew Chevalier, from Erin DHS. She reported that he is an excellent teacher, is well respected in the community and that she was sorry to see him go. Trustee White commented and thanked another long-standing teacher; Dianne St. Louis, a kindergarten teacher for 39 years at Parkinson Centennial ES. Trustee Bailey noted thanks to teacher Linda Tessier-McCarthy for her 21 years of service.

## **Board Correspondence**

Trustee Bailey advised that correspondence was received from The Township of Wellington North regarding resolutions for FI, and a letter from Bluewater DSB regarding Ontario Federation of School Athletic Associations (OFSAA) regarding the exceptions allowed for transferring student athletes between schools.

Trustee White moved that the Board Correspondence dated May 24, 2016, be received.

**The motion carried.**

## **Trustee Questions and Reports**

Trustee Cooper expressed thanks to Colinda Cline and Trustee MacNeil for their work and organization of the Poverty Challenge held at the University of Guelph. She reported that it was an amazing experience and is looking forward to expanding this event to other parts of the Board.

Trustee Cooper proudly reported that, today, Erin DHS was the winner of the Senior Rugby District Champions. They are looking forward to representing the Board in the next event.

Trustee Moziar requested an update of the Syrian families expected to arrive in Guelph. Superintendent Talbot advised that as of today there are 45 students in Guelph, and that another 8 families are due to arrive before the end of June. Trustee Lustgarten Evoy shared one student's experience who has been in Canada for 4 months, and is proudly speaking very fluent English, and loves it here.

Trustee Busuttil requested a copy of the Board correspondence sent to OPSBA in support of FI.

### Population Growth at Mono-Amaranth PS and Princess Elizabeth PS

Trustee Topping requested, that as part of the boundary review that will be scheduled in the near future to address the population growth at Mono-Amaranth PS, as well as Princess Elizabeth PS in Orangeville, staff investigate the feasibility of an FI program in Shelburne. Manager of Planning Passy advised that the boundary review was already on planning staff's agenda and that the accommodation issue needed to be dealt with immediately. Director Rogers commented that although the request is to investigate the feasibility of FI in Shelburne, this item is disconnected from the French Report and is driven from the Elementary Identified Schools Report, where Mono-Amaranth was identified as overcrowded. A boundary review would be necessary to address accommodation issues in this area, and the delivery of an FI program could be considered as part of this process. Manager of Planning Passy agreed with Director

Rogers and added that it was planned and needed to be done before staffing in February. There was some discussion on whether or not this should be considered at the Special Board meeting in June, or voted on tonight. Timelines, physical feasibility, process, policy requirements, a request to have the motion in writing, and public perception that it may be linked to FI if considered at the Special Board, were the items discussed in detail.

Trustee Topping moved that staff be requested to investigate as part of their boundary review the feasibility of French Immersion in Shelburne to ease population growth at Mono-Amaranth PS and Princess Elizabeth PS and that detail of this investigation be included in the boundary review initial report.

**The motion carried.**

### **Dates of Future Meetings**

Trustee White moved that the June 2016 schedule for Board and Standing Committee Meetings be approved as follows:

Program Committee	June 7, 2016 (At Centre Wellington)
Business Operations	June 14, 2016
Board Meeting	June 28, 2016

**The motion carried.**

Director Rogers added the following to the Dates of Future Meetings:

Monday, May 30, 2016	Learning Foundation Room 3, 5:30 p.m.
Tuesday, June 7, 2016	Achieving by Believing presentation, 6:00 p.m. (immediately before Program Committee Meeting, both will be held at Centre Wellington DHS)
Tuesday, June 14, 2016	Special Board Meeting, Board Room, time to be determined at a later date

Trustee Fairbairn moved that the Dates of Future Meetings dated May 24, 2016 be received, with the above noted additions.

**The motion carried.**

### **Motion to Rise and Report to the Board**

Trustee Moziar moved that the Committee of the Whole rise and report to the Board.

**The motion carried.**

### **Ratification of Business**

Trustee Topping moved, seconded by Trustee Cooper that the business transacted by the Committee of the Whole be now ratified by the Board.

**The motion carried.**

### **Adjournment**

Trustee White moved, seconded by Trustee Fairbairn that the Board adjourn and this meeting now close at 10:15 p.m.

**The motion carried.**

**This document is available in alternative formats upon request.**