

**Upper Grand District School Board
Business Operations Committee
Minutes**

February 9, 2016

The Business Operations Committee of Upper Grand District School Board met on Tuesday, February 9, 2016, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Chairperson, Trustee Schieck presided, and the following Trustees were present: Bailey, Busutil, Cooper, Fairbairn, MacNeil, Moziar, and Topping. Trustees Lustgarten Evoy and White attended via teleconference. Student Trustees Challinor and Johnson were also in attendance.

Present from the Administration were Dr. M. C. Rogers, Director of Education, together with Superintendents Benallick, Lindsay, McDonald, Talbot, and Wright, Communications Officer Loney, Executive Officer of Human Resources Rose, Student Success Lead Zen, Planning Manager Passy, Operations Officer Scinocca, and Manager of Operations Veit.

Approval of Agenda

Trustee Bailey moved that the agenda be approved as printed.

The motion carried.

Approval of Minutes

Trustee Fairbairn moved that the minutes of the meeting of January 12, 2016 be approved as printed.

The motion carried.

Declarations of Conflict of Interest

There were no declarations of conflict of interest.

Draft Plan for French Review Public Information

Manager of Planning Passy presented a proposed schedule for four public information sessions to be held in various locations throughout the district; North Wellington South Wellington, Dufferin and Guelph. These sessions were designed to provide the public with information to assist them with understanding the problems, alternatives, and

recommendations contained in the Report of the French Review Committee 2015. Ms. Passy advised that, once approved, the meeting dates would be published in local newspapers including the Wellington Advertiser, the Guelph Tribune, and the Orangeville Banner, which, collectively, cover the entire Upper Grand area. Feedback forms were also included as part of the package and will be available to the public, once approved. Meeting format was discussed with proposed changes to offer a more personal atmosphere and reduce confrontation considering the emotional attachment to the issue at hand. Trustees expressed thanks to staff for organizing the meetings, and for providing the public with an opportunity for input and feedback, as well as to Human Resources staff for responding quickly to the concerns regarding recruitment of French language staff.

Recommendation # 1

Trustee Moziar moved that

1. The report PLN:16-04 Draft Plan for French Review Public Information Sessions dated February 9, 2016 be received.
2. The schedule of meetings as contained in PLN:16-04 Draft Plan for French Review Public Information Sessions be approved and publicized as outlined, and that the draft feedback form be finalized for distribution at the public information sessions.

The motion carried.

Development Area School Assignments

Manager of Planning Passy provided Trustees with the Development Area holding school assignments for the 2016 2017 school year.

Recommendation # 2

Trustee Bailey moved that:

1. Memo PLN: 16-05, 2016/17 Development Area School Assignments, dated February 9, 2016 be received.
2. The Development Area School Assignments as outlined in Appendix A to memo PLN: 16-05 2016/17 Development Area School Assignments be approved for the 2016/17 school year.

The motion carried.

2015 2016 Interim Financial Reporting as at October 31, 2015

Superintendent of Finance Wright presented the first Interim Financial Report to Trustees for the 2015 2016 fiscal year. She advised that this report is usually presented before Christmas, but due to job sanctions experienced in the fall, enrolment numbers were not finalized until January 2016. She reported that there are 245 more students than predicted at budget time, which creates a positive financial outlook for the Board to the end of this school year. Trustees asked questions of clarification, and expressed thanks for the report and the positive financial status of the Board.

Recommendation # 3

Trustee Fairbairn moved that the report 2015 2016 Interim Financial Reporting as at October 31, 2015, be received.

The motion carried.

Resignations and Retirements

Executive Officer of Human Resources Rose presented the report Resignations and Retirements dated February 9, 2016.

Recommendation # 4

Trustee Fairbairn moved that the report Resignations and Retirements dated February 9, 2016 be received with thanks for the many years of service.

The motion carried.

Other Business – nil report

In Camera

Adjournment

Trustee Cooper moved that this Committee adjourn at 8:15 p.m. to report to the Board.

The motion carried.

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