

Upper Grand District School Board Business Operations Committee Minutes

March 8, 2016

The Business Operations Committee of Upper Grand District School Board met on Tuesday, March 8, 2016, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Vice-Chairperson, Trustee MacNeil presided, and the following Trustees were present: Bailey, Busutil, Cooper, Fairbairn, Lustgarten Evoy, Moziar, Schieck, Topping, and White along with Student Trustees Challinor and Johnson.

Present from the Administration were Dr. M. C. Rogers, Director of Education, together with Superintendents Benallick, Lindsay, McDonald, Morrell, Slater, Talbot, and Wright, Communications Officer Loney, Executive Officer of Human Resources Rose, Student Success Lead Zen, Planning Manager Passy, Senior Planner Imm, Operations Officer Scinocca, Health and Safety Manager Culham, and Manager of Operations Veit.

Approval of Agenda

Trustee Schieck moved that the agenda be approved as printed.

The motion carried.

Approval of Minutes

Trustee White moved that the minutes of the meeting of February 9, 2016 be approved as printed.

The motion carried.

Declarations of Conflict of Interest

There were no declarations of conflict of interest.

Public Consultation Plans for Policy 305 Pupil Accommodation Review

Senior Planner Imm provided an overview of the public consultation plan for revisions to Policy 305 Pupil Accommodation Review. Targeted stakeholder groups for consultation on this policy were identified as parents/guardians, students, school councils, Parent Involvement Committee (PIC), Board staff, Service de transport de Wellington Dufferin Student Transportation Services (STWDSTS), co-terminus school boards, municipalities

and Wellington-Dufferin-Guelph Public Health. Ms. Imm advised that consultation is proposed in accordance with recently adopted Board policy and is required consistent with the Ministry of Education's Pupil Accommodation Review Guidelines where the Board is considering the inclusion of a Modified Accommodation Review process in its policy. Ms. Imm also advised that the Board must bring Policy 305 into conformity with the new guidelines prior to undertaking a pupil accommodation review. Trustee Busuttill raised a concern that the Board's Special Education Advisory Committee (SEAC) was not mentioned as a stakeholder, and should be included. She also wanted to ensure that parents who have requested paper newsletters receive a copy of the policy information sent to schools so that they may also be engaged in the process. Trustee Challinor extended an invitation to present the draft policy to the Student Senate to promote awareness of the policy.

Recommendation # 1

Trustee Moziar moved that:

1. The report Policy Public Consultation Plan for 305 Pupil Accommodation Review, dated March 8, 2016 be approved.
2. Draft Policy 305 Pupil Accommodation Review be received and released for public consultation.

The motion carried.

Public Consultation Plans for Policy 319 Community Planning and Partnerships

Senior Planner Imm summarized the public consultation plan for revisions to Policy 319 Community Planning and Partnerships. Ms. Imm reminded the Board that it has previously approved the release of Policy 319 for consultation, however, given the interconnected nature of Policies 305 and 319 staff had held back this policy to ensure consistency of revisions to Policy 305. The targeted stakeholders for this policy are similar to Policy 305, however, also include entities listed in Ontario Regulation 444/98 plus Consolidated Municipal Service Managers (CMSM), Waterloo Wellington Local Health Integration Network (LHIN) and the local Children's Mental Health Centre. Child care operators and other existing partners in Board facilities will also be advised of the draft policy.

Recommendation # 2

Trustee Moziar moved that:

1. The report Policy Public Consultation Plan for 319 Community Planning and Partnerships, dated March 8, 2016 be approved.

2. Draft Policy 319 Community Planning and Partnerships be received and released for public consultation.

The motion carried.

Public Consultation Plans for Policy 320 School Boundary Review

Senior Planner Imm presented the public consultation plan for revisions to Policy 320 School Boundary Review. This policy is not required to be revised to conform with changes in Provincial guidelines, however, it has been modified to be consistent with the changes proposed to Policy 305. Targeted stakeholders include parents/guardians, students, school councils, PIC, Board staff, STWDSTS, and public health.

Recommendation # 3

Trustee Moziar moved that

1. The report Policy Public Consultation Plan for 320 School Boundary Review dated March 8, 2016 be approved.
2. Draft Policy 320 School Boundary Review be received and released for public consultation.

The motion carried.

Ontario School Boards' Insurance Exchange (OSBIE) Subscription Period Renewal

Superintendent Slater presented the report Ontario School Boards' Insurance Exchange (OSBIE) Subscription Period Renewal. He advised that the Board's five year subscription expires on December 31, 2016, and suggested that it be renewed for another five year term. Coverage includes general liability, property, boiler and machinery, crime, fleet automobile, cyber/privacy data liability, and Trustee accident and dismemberment.

Recommendation # 4

Trustee Schieck moved that:

1. The report entitled Ontario School Boards' Insurance Exchange (OSBIE) Subscription Period Renewal, dated March 8, 2016 be received.
2. Staff be instructed to renew the Subscribers' Agreement with OSBIE for another five year period, commencing January 1, 2017.

The motion carried.

Health and Safety Report

Manager of Health and Safety Culham provided an update on Health and Safety initiatives. She advised that the Ministry of Labour visited Harris Mill PS to review the completed and compliant roof hatch modifications. Ms. Culham also highlighted plans for Health and Safety professional development scheduled for April 25, 2016. There was a discussion about how Trustees would be notified of Health and Safety issues at their schools.

Recommendation # 5

Trustee Bailey moved that the verbal report on Health and Safety be received.

The motion carried.

Other Business

Trustee Budget

Trustee Bailey advised that the Trustee budget was due shortly, and needed input from Trustees before submission. He requested that Trustees e-mail him the conferences they wish to attend.

2016 Annual OPP and Erin DHS Student Charity Hockey game

Student Trustee Challinor invited Trustees to attend the 2016 Annual OPP and Erin DHS Student Charity hockey game, in support of a student who lost his mother in an accident. This event will take place on March 10, 2016, at 2:00 p.m.

French Public Consultation Meetings

A lengthy discussion entailed regarding the process of the public consultation meetings. Praise was expressed to Superintendent Lindsey and Manager of Planning Passy for how well the previous meeting was organized and the information delivered, in consideration of such an emotional topic. It was noted that questions raised at that meeting would be compiled and shared as frequently asked questions for upcoming meetings. Trustees raised a concern about the format of the meeting and the inability for the public to ask questions and receive answers at the meeting. A lengthy debate ensued and topics included logistics, role of Trustees, support and respect of staff, collection of questions raised, timelines, unfair to change the format in the middle of the process, what will serve the community best, mutual learning opportunities for the public, and that each meeting would build upon the last one.

Recommendation # 6

Trustee Cooper moved that participants at these meetings have the opportunity to write questions on cards during the process and have these questions addressed verbally by staff at the meeting.

The motion was lost.

In Camera

Adjournment

Trustee Cooper moved that this Committee adjourn at 9:10 p.m. to report to the Board.

The motion carried.

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