

**Upper Grand District School Board
Business Operations Committee
Minutes**

June 14, 2016

The Business Operations Committee of Upper Grand District School Board met on Tuesday, June 14, 2016, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:50 p.m.

The Chairperson, Trustee Schieck presided, and the following Trustees were present: Bailey, Cooper, Fairbairn, Moziar, Topping, and White along with Student Trustees Challinor and Johnson.

Present from the Administration were Dr. M. C. Rogers, Director of Education, together with Superintendents Benallick, Lindsay, McDonald, Morrell, Slater, Talbot, and Wright, Communications Officer Loney, Executive Officer of Human Resources Rose, Student Success Lead Zen, Planning Manager Passy, Operations Officer Scinocca, and Manager of Operations Veit.

Approval of Agenda

Trustee Cooper moved that the agenda be approved as printed.

The motion carried.

Approval of Minutes

Trustee Fairbairn moved that the minutes of the meeting of May 10, 2016 be approved as printed.

The motion carried.

Declarations of Conflict of Interest

There were no declarations of conflict of interest.

2014 2015 Ontario Green Energy Reporting

Operations Officer Scinocca acknowledged the work done by Jennifer Piercey, Administrative Assistant to Capital Projects on the Ontario Green Energy Reporting. Mr. Scinocca advised that, in August 2011, Ontario Regulation 397/11, Energy Conservation and Demand Management Plans came into force, which applies to school boards. It is a requirement that energy data be collected, reported, and made public, on

an annual basis. He elaborated on the report, and advised that the Board's Energy Management Plans have been developed and are posted on the Board's website, in compliance with legislation. Thanks were expressed for all the work done in energy management.

Recommendation # 1

Trustee Moziar moved that the report entitled "2014/2015 Ontario Green Energy Reporting" (CP: 16- 01), dated June 14, 2016, be received.

The motion carried.

Resignations and Retirements

Executive Officer of Human Resources Rose presented the report Resignations and Retirements dated June 14, 2016.

Recommendation # 2

Trustee Fairbairn moved that the report "Resignations and Retirements" dated June 14, 2016 be received, with sincere thanks.

The motion carried.

Health and Safety Report

Manager of Health and Safety Culham provided an overview of the Health and Safety accomplishments this past year. Training, committee membership, process for replacement of new inspector was created, and purchasing practices were some of the issues highlighted. Thanks were expressed for all the great work that continues to be done in Health and Safety.

Recommendation # 3

Trustee Cooper moved that the verbal report on Health and Safety be received, with thanks.

The motion carried.

Other Business

Letters of Congratulations

Recommendation # 4

Trustee Moziar moved that the Chair of the Board be directed to send a letter of congratulations to Honourable Liz Sandals, Minister of Education, who was just named as the President of the Treasury Board.

The motion carried.

Recommendation # 5

Trustee Moziar moved that the Chair of the Board be directed to send a letter of congratulations to the new Minister of Education, Mitzie Hunter, and welcome her to her new role.

The motion carried.

Flags at Half Mast

Trustee Moziar suggested that flags be lowered to half-mast in honour and support of the victims of the horrific killings in Orlando Florida, this past week. It was suggested that schools may follow the lead of the Board Office, and it was up to each individual school to decide.

Recommendation # 6

Trustee Moziar moved that the flags at the Board Office be lowered to half-mast until Friday, June 17, 2016, in support and compassion for the victims in the recent killings in Orlando, Florida.

The motion carried.

In Camera

Adjournment

Trustee Bailey moved that this Committee adjourn at 9:15 p.m. to report to the Board.

The motion carried.

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