

Upper Grand District School Board  
**Business Operations Committee**  
**January 12, 2021**  
7:00 pm  
Virtual Meeting – Microsoft Teams  
**Agenda**

**1. Approval of Agenda**

Moved by \_\_\_\_\_, that the agenda be approved as printed.

**2. Declarations of Conflict of Interest**

**3. Approval of the Minutes of the Business Operations Committee Meeting Held December 8, 2020**

Moved by \_\_\_\_\_, that the minutes of the Business Operations meeting held December 8, 2020, be approved as printed.

**OPEN SESSION**

**4. Hyland Heights ES, 4 Classroom Addition - Concept Design Report (P. Scinocca) – 15 minutes**

Moved by \_\_\_\_\_,

THAT:

1. The report entitled "[Hyland Heights ES, 4 Classroom Addition – Concept Design Report](#)" dated January 12<sup>th</sup>, 2021, CP:21-01, be received;
2. The Concept Design report for the Hyland Heights ES, 4 Classroom Addition – Concept Design Report, including Appendix A of CP:21-01, be approved;
3. The construction model for the Hyland Heights ES, 4 Classroom Addition be Lump Sum Tender.

**5. COVID-19 Update – Verbal (Senior Staff) – 15 minutes**

Moved by \_\_\_\_\_, that the verbal update be received.

**6. Health and Safety Update - Verbal (N. Culham) – 10 minutes**

Moved by \_\_\_\_\_, that the verbal update be received.

**7. Other Business**

**8. Move to In Camera**

Moved by \_\_\_\_\_ that this Committee move In Camera.

**This document is available in alternative formats upon request.**