

POLICY AND PRIORITIES COMMITTEE REPORT

Presented to: Board of Trustees
Submitted on: November 28, 2023
Submitted by: Martha MacNeil, Acting Chair, Policy and Priorities Committee
Committee Date: November 7, 2023
Report No.: PP23-07

Members: Martha MacNeil (Acting Chair), Lynn Topping, Laurie Whyte

Regrets: Robin Ross

Trustees: Jen Edwards, Irene Hanenberg, Katherine Hauser, Ralf Mesenbrink and
Page Knight (Student Trustee)

The Policy and Priorities Committee held a hybrid meeting on Tuesday, November 7, 2023 at 7:00pm. Acting Chair MacNeil presided the meeting. Attendance was noted as above. There were no conflicts of interest declared.

COMMITTEE RECOMMENDATIONS

1. [School Generated Funds 102](#)

Policy Development Officer de Boer presented the revised policy with the addition of sections and/or clauses that have been updated and moved from procedures. It was noted that there were no significant changes to the current practice relating to school generated funds. A Policy Review Plan was shared with members.

The committee recommended:

THAT the Upper Grand District School Board approve the Policy Review Plan for Policy 102 – School Generated Funds;

THAT the Upper Grand District School Board approve the recategorization of Policy 102 as Policy 709 – School Generated Funds; and

THAT the Upper Grand District School Board release for public consultation Policy 709 – School Generated Funds.

2. [Communications 216](#)

Policy Development Officer de Boer provided an outline of the new policy and highlighted the board's commitment to effective and consistent communications including during crisis or emergency situations at schools and board offices, through digital platforms within its' schools and their communities, when allowing the distribution of materials and/or information in schools from external organizations and across departments and schools and within the community by using a common visual identity.

The committee recommended:

THAT the Upper Grand District School Board receive Policy 216 – Communications; and

THAT the Upper Grand District School Board release for public consultation Policy 216 – Communications.

3. [Safe Operation of Schools and Board Sites 322](#)

Policy Development Officer de Boer shared the new policy and emphasized the board's commitment to maintaining the safe operation of all board schools and premises, and to communicating to staff, students, families, and the community when school and office closures are necessary. It was noted that the new policy addresses access to schools and outlines the responsibilities and expectations of UGDSB staff, students, and parents/guardians.

The committee recommended:

THAT the Upper Grand District School Board receive Policy 322 – Safe Operation of Schools and Board Sites; and

THAT the Upper Grand District School Board release for public consultation Policy 322 – Safe Operation of Schools and Board Sites.

4. [Continuity of Learning 520](#)

An overview of the policy was shared. The policy addresses when shifts to alternate teaching and learning may be required, and outlines the expectations and responsibilities of staff, students, and parents/guardians to ensure a smooth transition. Policy Development Officer de Boer noted a modification to Section 3.1 as follows:

- 3.1 Schools and/or classes may be closed to in-person learning when the following situations **outlined in Policy 322 Safe Operation of Schools and Board Sites** occur:
- Loss of power
 - Loss of running water
 - Inclement weather
 - Government and/or public health order (e.g., pandemic)
 - Insufficient staff to safely operate the school
 - Other emergencies within the school community that compromise the health and/or safety of students and staff

The committee recommended:

THAT the Upper Grand District School Board receive Policy 520 – Continuity of Learning; and

THAT the Upper Grand District School Board release for public consultation Policy 520 – Continuity of Learning.

ITEM FOR MONITORING

5. Policy Schedule

A policy schedule was shared with important upcoming dates noted.